TO: Services and Activities Fee Committee
FROM: Brian Wilgus for Healthcare Team Challenge (HCTC)
DATE: 2-2-13
SUBJECT: Request for Services and Activities Funding for the 2013-2014 School Year

Your meeting is scheduled for:
Location:

The following questions should be answered in narrative format and submitted along with the S&A Excel spreadsheet to the Services and Activities Fee Committee by February 5, 2013. You may EMAIL them to mmunson@ewu.edu or deliver them in hard copy to the Student Accounting Office in SHW 125.

These questions will provide the basic information necessary for the S&A Committee to evaluate the request for funding. All questions should be answered to the best of your ability and as completely as possible. Please answer each question individually. Programs may also submit an additional narrative outlining their proposal as well as any materials which will assist the Committee in its deliberations.
Budget Questions

1. Please provide an explanation of how the program plans to spend the budget in each line item of the Budget Request Form (Excel spreadsheet), including an explanation of increases or decreases from the previous year’s request. Items that are vague, such as “contact services” should be clearly explained.

Compensation (provide explanation for each type): None

Personal Service Contracts: None

Other Contract Services: None

Travel: None

Supplies:

<table>
<thead>
<tr>
<th>Budget item</th>
<th>number of items</th>
<th>price per unit</th>
<th>total amount</th>
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<tbody>
<tr>
<td>Kindles for winning team members</td>
<td>11</td>
<td>@$99 each+tax</td>
<td>$1185</td>
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<td>Water bottles (Zome)</td>
<td>150</td>
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<td>$600</td>
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<td>T-shirts (Zome)</td>
<td>48</td>
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<td>$300</td>
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<td>Sub 6’ sandwiches (Subway)</td>
<td>10</td>
<td>$3.00/person</td>
<td>$600</td>
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<td>Beverages –water and non-sugared (Costco)</td>
<td>10 cases</td>
<td>$10.</td>
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<td>Advertising / printing for posters and fliers</td>
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<td>$15</td>
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Total amount needed $2,800

*Requesting $1500 from EWU Student Activities funds*

Programs involved from WSU include:
- Nursing
- Pharmacy
- Nutrition & Exercise Physiology
- Speech and Hearing Sciences
- Health Policy & Administration
- WWAMI medicine

EWU: 
- Dental Hygiene
- Occupational Therapy
- Physical Therapy
- RIDE Dental
- Communication Disorders

UW: 
- Medex (PA)

Equipment: None
Other: None

2. How many students utilize the services and activities provided by your program? Describe how statistics are obtained and provide demographics on graduate, undergraduate, male, female or other categories you believe important and relevant to your unit.
   - Number of students who will participate in HCTC: 75 EWU students
   - Emailed surveys were emailed to participants of HCTC post event.
   - 45 graduate students and 30 undergraduates of EWU will participate in HCTC.

3. Does your program provide employment opportunities for students? Please explain the nature of student employment within your unit, including total FTE and number of students employed.
   - This event does not provide employment opportunities for students.

4. How do you gauge the effectiveness of the services and activities you provide to students? Is student input collected and used in this process? If your unit has an advisory committee, in what capacity is it involved in your budgeting process?
   - Emailed surveys are sent to student participants of HCTC to evaluate the event and student representatives and staff from each participating health department are encouraged to give their input to further develop the HCTC event.

5. How do you ensure that student fees do not subsidize non-student uses? If previous requests have included statistical analysis on this point, please provide similar analysis using this year’s demographics.
   - Only students involved in the HCTC will benefit from the requested funding.
   - The judges and patient participating in the event volunteer their time.

6. Have alternative (non-S&A Fee) funding sources been pursued to the fullest possible extent? If yes, please elaborate. To what extent does your unit rely on earned income? How much of that revenue is obtained directly from students?
   - Yes alternative (non-S&A Fee) funding sources have been pursued to the fullest possible extent. Associated Student of Washington State University-Spokane (ASWSU-S) will provide $1500 of the total amount needed. In the past this event was funded by ASWSU-S and private funding consisting of donations from Spokane County Medical Society Foundation and Group Health Northwest.
7. Are there any long term obligations associated with this funding request? No

8. Was your 2012-2013 S&A Fee allotment increased, decreased or unchanged from the 2011-2012 amount? What was the overall impact on your organization and its ability to serve students? How closely are your actual expenditures aligning with the budget presented to last year’s Committee?
   - No S&A Fees have ever been requested for this event.
   - This event encourages inter-professional collaboration between various disciplines in the health field.

9. What is the impact to service to students if your request is not funded or lowered?
   - There would be fewer incentives for student in the health field to participate in inter-professional collaboration. This type of communication is essential professionals in the health field to ensure that consistent care is provided for patients.

10. What are three new initiatives for future years?
    - Riverpoint Campus Movie Nights: Consisting of relevant movies or documentaries that evoke collaboration and intellectual stimulation through pre and post discussion of each movie.
    - Poverty Simulation: Making available an experience for EWU students who will be working with people who struggle financially to understand what is involved when living below the poverty line.
    - Inter-professional Workshops: These are open to EWU students to participate in inter-professional communication in simulated clinical settings.
**2013-2014 Budget Request Form (Services and Activities Fee Funding Only)**

**Program Name (Budget Number):** Healthcare Team Challenge by Brian Wilgus

Note: this worksheet is for Services and Activities Fee budget only, if your program receives funding from other sources you must also complete the Total Budget form on the next tab of this worksheet.

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**Instructions:**

If your program has received S&A funding in the prior year the request that was submitted last year will be sent to you to use as a reference.

If this is the first time your program has requested S&A funding the historical information should be left blank.

If you need additional information contact Michele at mmunson@ewu.edu

If your program *only* receives funding from S&A the second worksheet (tab labeled "Total Budget Form") does not need to be completed.

If your program receives funding from other sources such as earned revenue, state funding, etc you will need to complete the second worksheet (tab labeled "Total Budget Form").