1. **Call to Order**  
   a. Markus Hammond, Committee Chair, calls the meeting to order at 4:40 pm.

2. **Roll Call**  
   a. Chair  
      i. Markus Hammond  
   b. Vice Chair  
      i. Jordan Lemmon  
   c. Students at Large  
      i. Laura Glasgow  
      ii. Samson Hatton  
   d. University Personnel  
      i. LeeAnn Case  
      ii. Amy Johnson  
      iii. Laurie Connelly  
      iv. Ted Carman  
   e. Ex-officio  
      i. none  
   f. Absent:  
      i. Stacey Morgan Foster, Becca Harrell, Lizbeth Perez and Louis DiConti

3. **Minutes**  
   a. The minutes for yesterday’s meeting have not been prepared yet.

4. **Changes to the Agenda**  
   a. No changes

5. **Discussion Items**  
   a. **Updated Time Line** – We will not be presenting to the BOT until May so we have some extra time to prepare the initial recommendations for funding. The S&A Committee will not be doing a stand-alone presentation as in prior years; our budgets will be included with the Universities overall budget.
   
   b. **Establish Value System** – We need to discuss what we want to prioritize  
      i. **Suggestions:**  
         1. Organizations that provide student employment  
         2. Organizations that are actively trying to involve more students  
         3. Programs that are growing more than just budgetary  
         4. The guidelines for funding outline some very important factors (as follows):  
            a. **The general criteria for evaluating funding requests and for determining level of funding are as follows:**
1. The degree to which the request supports a EWU student program or activity or provides a direct service that is of general interest and has broad appeal to currently enrolled EWU students;
2. If previously funded, the track record and accountability for success;
3. The likelihood of partial or full funding from another source or the probability that alternative funding (full or partial) is available from another source;
4. The number and diversity of currently enrolled EWU students likely to benefit from the program, activity, or service in proportion to the level of proposed funding;

c. Analyze overall picture of requests – The spreadsheet of all requests along with the available funds projection was distributed.

d. Review of Requests – The programs that were not selected to present their proposals in person were reviewed.

6. Announcements
   a. Next meeting
      i. Meeting next Wednesday at 4:00 pm

7. Adjournment
   a. Markus Hammond adjourns the meeting at 5:28 p.m.