1. **Call to Order**
   a. Markus Hammond, Committee Chair, calls the meeting to order at 4:05 pm.

2. **Roll Call**
   a. Chair  
      i. Markus Hammond  
   b. Vice Chair  
      i. Jordan Lemmon  
   c. Students at Large  
      i. Laura Glasgow  
      ii. Samson Hatton  
      iii. Lizbeth Ramirez  
   d. University Personnel  
      i. LeeAnn Case  
      ii. Amy Johnson  
      iii. Laurie Connelly  
      iv. Ted Carman  
   e. Ex-officio  
      i. Becca Harrell  
   f. Absent:  
      i. Stacey Morgan Foster and Louis DiConti

3. **Minutes**
   a. A motion to approve the minutes of the February 20, 2013 and February 21, 2013 meetings is made by Laura Glasgow.  
   b. The motion is seconded by Samson Hatton.  
   c. The motion passes unanimously.

4. **Changes to the Agenda**
   a. Markus Hammond: John Fair for Epic Adventures and Epic Outfitters will be presenting first.

5. **Discussion Items**
   a. **Epic Adventures** – John Fair presented the budget request for Epic Adventures.  
      i. Questions:  
         1. Did you submit a request for Tech Fee funding of the computers?  
            a. No, the computers are for staff use so we wouldn’t be eligible for Tech Fee funding.  
   b. **Epic Adventures** – John Fair presented the budget request for Epic Outfitters.  
      i. Questions:  
         1. Are students that are not attending classes in the summer eligible for student rates on equipment rentals?
a. The system we have in place looks up the student by their id number and if they are a current student they get the student price. I don’t think the system is able to provide information on whether or not they are actually registered for summer classes.

2. What proportion of your rentals occurs during the summer months?
   a. Approximately 10%.

3. How do you collect feedback?
   a. Through a check box system that students complete when they return equipment, the feedback for the Adventures program is much more complex.

4. Do you segregate computers for use between Outfitters and Adventures?
   a. No, the programs are pretty enmeshed and we share the computers. That is why we put \( \frac{1}{2} \) on each request.

5. How do you determine the useful lives of equipment?
   a. It varies based on the item and usage – we basically use things until they are worn out.

6. How does Epic compare to other colleges and universities?
   a. We have a very good outdoor program and we are proud of that.

7. You are requesting a significant increase for both organizations, is this a one-time occurrence or will this level of increase from year to year continue?
   a. As participation in programs increases we will see increases in costs as well.

c. **Student Activities Involvement and Leadership (SAIL)** – Stacey Reece, Berto Cerrillo, and Samantha Armstrong-Ash presented the budget request for SAIL.
   i. Questions:
      1. What professional staff salaries are under SAIL?
         a. The Director and two advisors.

d. **Eagle Entertainment and Campus Sound** – Berto Cerrillo presented the budget request for Eagle Entertainment.
   i. Questions:
      1. Can anyone rent the projectors?
         a. We are currently developing policies around that to make sure that they are used appropriately.
      2. What kind of presentations have you been doing that you need a separate laptop?
         a. All kinds of things, training, workshops, etc. We have been using laptops that people have on a dock on their desk so if they aren’t the one doing the presentation they are stuck without a computer which doesn’t work for most people.
6. **Announcements**
   a. Next meeting
      i. Meeting tomorrow at 4:30

7. **Adjournment**
   a. Markus Hammond adjourns the meeting at 5:11 p.m.