1. **Call to Order**
   a. Markus Hammond, Committee Chair, calls the meeting to order at 4:05 pm.

2. **Roll Call**
   a. Chair
      i. Markus Hammond
   b. Vice Chair
      i. Jordan Lemmon
   c. Students at Large
      i. Laura Glasgow
      ii. Samson Hatton
      iii. Lizbeth Ramirez
   d. University Personnel
      i. LeeAnn Case
      ii. Amy Johnson
      iii. Laurie Connelly
      iv. Ted Carman
   e. Ex-officio
      i. Becca Harrell
   f. Absent:
      i. Stacey Morgan Foster and Louis DiConti

3. **Minutes**
   a. A motion to approve the minutes of the February 13, 2013 and February 14, 2013 meetings is made by Laura Glasgow.
   b. The motion is seconded by Samson Hatton.
   c. The motion passes unanimously.

4. **Changes to the Agenda**
   a. Markus Hammond: Addition of discussion of more programs to present to the Committee.

5. **Discussion Items**
   a. **Academic Success Center** – Molly Orheim, Summer Hess, and Leah Hilbrand presented the budget request for the Academic Success Center
      i. The request is to provide funding for four service learning trips for students that participate in the Academic Success Center.
      ii. Questions:
          1. Can all EWU students apply to go on the trips?
             a. No, but approximately 50% of EWU students would qualify to participate.
2. Do you do anything to engage the other half of the students on campus?
   a. Yes, we have a club that does not have any eligibility requirements.
3. Will the students that go on the trips receive course credit?
   a. Yes, it will be a two credit course.
4. Would the students be paying for any portion of the trips?
   a. Yes, the request was written so that the students would pay 20% of the cost.
5. Will there be any course fees involved that could offset the cost?
   a. No, we are trying to make this as affordable as we can for the students.
6. Since you are piloting the program this year with a trip to Moab Arizona, and there has been no funding for that trip, how is it being paid for?
   a. That trip is being sponsored by Epic this year.
7. Do you receive funding from other sources?
   a. Yes, we have Federal funding, and institutional funding for the Academic Success Center but not for these trips specifically.
8. Are you using any Eastern Advantage funding?
   a. No, we don’t have any.

b. The Easterner – Jamie Neely and Amy Meyer presented the budget request for the Easterner.
   i. Questions:
      1. Has the cost of printing gone down, and are you printing less?
         a. No, we aren’t printing less we have different groups reading the printed newspaper and using the online version. Printing cost ranges from $30,000 to $40,000 per year.
      2. For the $20,000 travel budget – how do you decide who to take on the trips?
         a. Usually we take the editors and then select students that we think would benefit the most from attending the conference.
      3. How do those trips benefit the student population as a whole?
         a. We are able to produce a better quality paper. Students come back energized by the process and learn what other student newspapers are doing.
      4. Does the Board of Publications have input on who will go on the trips?
         a. No, the advisor (Jamie Neely) has the final say in who goes and always attends with the students.
      5. Do you have fact checkers?
         a. Yes, we have copy editors and if we have errors and we are notified we will print a correction.
6. How do you have a roll forward, I thought all funds that were unspent revert back to the S&A fund at the end of the year.
   a. The roll over is from our earned advertising revenue.
7. If you are rolling over so much every year why aren’t you asking for less funding from S&A?
   a. We want to have a reserve so that if we have a bad advertising year that we will be able to operate at the same level.
   b. We are asking for the same amount of funding as last year, we are not asking for more from S&A because we have had success with advertising.
8. I think we are all trying to ask the same question – if you have $37,800 in roll over funds why are you asking for the same amount of funding? Have you considered asking for less?
   a. We asked for $163,000 and received $10,000 less last year and we are not anticipating having $37,000 to roll over at the end of this year.
9. Have you just been over budgeting for the last several years?
   a. This is only the third year we have had to go through this process. Prior to that we received an automatic percentage of the total S&A revenue – so this is a learning process for us too.
10. Are you spending your S&A funding and advertising revenue equally?
    a. No, we spend the S&A funding first because it does not roll over.
11. The Easterner has a large staff, are they all paid by the hour?
    a. No, writers are paid by the story, if they do not write any stories they do not get paid.
12. Are all of the articles published, it seems like a lot of people for such a small paper.
    a. No, and not all of the employees are writers – we have photographers, videographers, copy editors, etc.

6. Announcements
   a. Next meeting
      i. Meeting tomorrow at 4:30 – PRIDE, Campus Recreation, Intramurals, and Club Sports.

7. Adjournment
   a. Markus Hammond adjourns the meeting at 5:15 p.m.