Committee members present:

- **Student Members:** Markus Hammond, Laura Glasgow, Sam Hatton, Kristanie Maleng, and Lizbeth Ramirez
- **University Personnel:** Amy Johnson, Ted Carman, and Laurie Connelly
- **Ex-Officio:** Stacey Morgan Foster

Committee members absent:

- LeeAnn Case and Jordan Lemmon

The meeting was called to order at 9:07 am by Stacey Morgan Foster.

**Orientation:**

This is the first meeting of the academic year for the Services and Activities Fee Committee (SAF) and the first order of business is to provide an orientation for members of the Committee.

Stacey Morgan-Foster, Vice President for Student Affairs, presented an overview and orientation to the members of the SAF Committee. Each member was provided a binder with a printed copy of the orientation materials.

Toni Habegger, CFO, presented a financial overview of the components of the Services and Activities Fee and the mandatory amounts that are allocated to pay for preexisting commitments.

**Presentation by Travis Hughes**

Travis Hughes distributed a proposal for supplemental funding for a concert to be held in spring quarter (a copy of the complete proposal is posted to the S&A website).

- The concert would be free for students who vote in the election – historically the voter turnout has been poor for the ASEWU general election and the hope is that more students will participate.
- Members of the Committee asked questions and it was determined that additional information would need to be gathered regarding the proper process to request the funding and a meeting was scheduled to re-visit the issue on Tuesday, December 11, 2012 at 12:00 pm in PUB 307.

**Comments from Prior Year Members of Committee**

- The process was better last year than the year before and will continue to improve as we all get more familiar with the process.
- It is important to read materials prior to the meetings and to be prepared when programs are scheduled to present their proposals.
• Don’t be shy, the Committee tends to be driven by one or two strong personalities and all members should have a voice in the process.
• If you have questions do not hesitate to ask.

**Items for Next Meeting Agenda:**

• Nominate and select Chair and Vice Chair to the Committee
• Approve meeting minutes
• Additional presentation and discussion of Macklemore spring concert
• Vote on funding of Macklemore spring concert
• Approve meeting schedule – if available

Meeting adjourned by Stacey Morgan Foster at 11:47 am.

**Note:** These minutes were approved by the Committee December 11, 2012