1. Please provide an explanation of how the program plans to spend the budget in each line item of the SAF Allocation Budget Request Form, including an explanation of increases or decreases from the previous year’s request. Items that are vague, such as “contact services” should be clearly explained.

   **Personal Service Contracts:** This includes guest artists that we bring to campus for master classes, performances, clinicians, conductors, etc. These artists have a tremendous positive impact on our students, both music majors and non-music majors. **Supplies:** This includes music, instruments, instrument supplies and repair, printing of posters, brochures, flyers, and programs. **Cleaning of uniforms, etc.** **Travel:** Some ensembles travel to festivals to perform and travel to high schools and community colleges for recruitment. Payment for buses and/or vans, and lodging come out of this line item. However, usually students contribute funds to help defray trip costs. **Hospitality:** This includes lodging for the guest artists.

2. How many students utilize the services and activities provided by your program? Describe how statistics are obtained and provide demographics on graduate, undergraduate, male, female or other categories you believe important and relevant to your unit.

   The following table shows the breakdown of music ensemble offerings at EWU. These numbers include 10 graduate students and 112 declared undergraduate music majors. Of the 112 undergraduate majors, 64 are male and 48 are female. There are 7 male graduates and 3 females. The remainder are non-music majors. Bear in mind that many students perform in more than one ensemble. (The number on the right of each group shows the average number of students in that ensemble.)
**BANDS**
- Marching Band (Fall) – 100
- Wind Ensemble – 50
- Symphonic Band – 60
- Basketball/Volleyball Pep Band – 24

**CHOIRS**
- Symphonic Choir – 55
- Chamber Choir – 16
- Concert Choir – 50

**ORCHESTRAS**
- Symphony Orchestra – 40
- String Ensemble – 20

**JAZZ ENSEMBLES**
- Jazz Ensemble (I) – 20
- Lab Jazz Band (III) – 20
- Jazz Small Groups (I-V) – 30

**VOCAL JAZZ ENSEMBLES**
- Collegians (I) – 15
  Vocal Jazz (II) – 15

**OPERA WORKSHOP**
- Opera Workshop – 10

**CHAMBER ENSEMBLES**
- Percussion Ensemble – 18
- Trombone Choir – 14
- Trumpet Ensemble – 16
- Tuba/Euphonium Ensemble – 8
- Saxophone Quartets (I-II) – 8
- Woodwind Quintet – 5
- Honors Brass Quintet – 5
- Contemporary Ensemble – 10
- String Quartets (I-II) – 8
- Cello Ensemble – 6
- Guitar Ensemble – 10
- String Bass Ensemble – 6
- Clarinet Choir – 10

3. Does your program provide employment opportunities for students? Please explain the nature of student employment within your unit, including total FTE and number of students employed.

   **We employ 3 or 4 students per year who are employed as band librarian, orchestra librarian or band staff. Band staff duties include instrument check-out, music and uniform distribution, truck driving, game day logistics, rehearsal set-up/tear down, etc.**

4. How do you gauge the effectiveness of the services and activities you provide to students? Is student input collected and used in this process? If your unit has an advisory committee, in what capacity is it involved in your budgeting process?

   **Course evaluations are collected from students in all of the ensembles. A summary of the confidential results are shared with the ensemble directors. Because we are in the performing arts, we constantly gauge our audience responses as a barometer for the ensemble’s effectiveness.**

5. How do you ensure that student fees do not subsidize non-student uses? If previous requests have included statistical analysis on this point, please provide similar analysis using this year’s demographics.

   **The use of student fees are monitored by the department chair, department secretary and ensemble directors.**
6. Have alternative (non-S&A Fee) funding sources been pursued to the fullest possible extent? If yes, please elaborate. To what extent does your unit rely on earned income? How much of that revenue is obtained directly from students?

We receive donations from the private sector which are dedicated for scholarship use only. These funds are deposited into our Foundation Account. We have some income from ticket sales, but none are from students, unless they are asked to contribute to tour costs. All EWU students are admitted free to Music Department activities with EWU student ID.

7. Are there any long term obligations associated with this funding request?

No

8. Was your 2011-2012 S&A Fee allotment increased, decreased or unchanged from the 2010-11 budget? What was the overall impact on your organization and its ability to serve students? How closely did your actual expenditures align with the budget presented to last year’s Committee?

The Band Ensemble was increased so that we could purchase new uniforms this year. The other ensembles remained the same as last year.

9. What is the impact to service to students if your request is not funded or lowered?

Purchasing less music, hiring fewer guest artists, down-grade the quality of printed literature: posters, programs, flyers, etc.

10. What are three new initiatives for future years?

We will bring in new guest artists and clinicians for jazz concerts, band invitationals, orchestra concerts, composers forum, etc. In addition, we will be purchasing new music for all of our ensembles. We plan to collaborate with Creative Works Symposium. There is also the possibility of our ensembles being invited to participate in music festivals and conferences during the 2012-13 academic year. These events have a tremendous positive impact on our recruiting efforts.
# Operating Budget Request Form (SAF Allocation Only)

**Program Name (Budget Number):** Orchestra (300019)

## S&A Operations Allocation (510)

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