Winter 2010 Quarterly Announcement
Winter 2010 Quarterly Announcement

CHENEEY CAMPUS INFORMATION

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NOTICE

Eastern Washington University does not discriminate on the basis of race, color, creed, religion, national origin, sex, sexual orientation, age, marital status, disability or status as a disabled veteran or Vietnam era veteran. Any discriminatory action can be a cause for disciplinary action. This policy applies to all EWU programs and facilities including, but not limited to, admissions, educational programs and employment. Such discrimination is prohibited by Titles VI and VII of the Civil Rights Act of 1964, Title IX of the Education Amendment of 1972, Sections 503 and 504 of the Rehabilitation Act of 1973, Age Discrimination in Employment Act Amendment of 1978, Vietnam Era Veterans’ Readjustment Assistance Act of 1974, Americans with Disabilities Act (ADA), Civil Rights Act of 1991, other federal and state statutes and regulations and EWU policy. Compliance efforts with respect to these laws and regulations are the responsibility of each member of the campus community and are under the direction of the Affirmative Action Officer, 314 Showalter Hall, Cheney, WA 99004-2445, 509.359.2381. Requests for disability accommodation may be directed to the ADA Coordinator at 509.359.6871.

Copies of all EWU policies and procedures pertaining to affirmative action and equal opportunity, including grievance procedures, are available in the Human Resources Office, 314 Showalter Hall, Cheney, WA 99004-2445, 509.359.2381, Monday through Friday, 8a.m.—5p.m.

DISCLAIMER

This course schedule provides a general guideline of courses offered by Eastern Washington University. The classes and programs described herein are implemented at the sole discretion of EWU and are subject to change at any time without notice. Information contained on classes and programs are illustrative only and are not intended to create any contractual obligation or covenant with EWU.

LIMITATION OF LIABILITY

Eastern Washington University’s total liability for claims arising from a contractual relationship with the student in any way related to classes or programs shall be limited to the tuition and expenses paid by the student to EWU for those classes or programs. In no event shall EWU be liable for any special, indirect, incidental or consequential damages, including but not limited to, loss of earnings or profits.

For up to the minute course schedules go to: HTTP://EAGLENET.EWU.EDU

EWU SPOKANE, RIVERPOINT CAMPUS INFORMATION

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Associate Vice President of Enrollment Services: Larry Briggs
Registrar: Erin Morgan
Associate Registrar: Debbie Fockler
Editor: CJ Tyler-Watson
Web Page: Judy Elfers
## WINTER 2010 CALENDAR

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Winter 2010 undergraduate graduation application deadline</td>
<td>August 7</td>
</tr>
<tr>
<td>Winter 2010 Master’s and Doctoral Graduation Application forms due in Graduate Studies Office</td>
<td>Oct. 2</td>
</tr>
<tr>
<td>All official transcripts received for credit evaluation and inclusion for priority registration</td>
<td>Oct. 9</td>
</tr>
<tr>
<td>Spring 2010 undergraduate graduation application deadline</td>
<td>Nov. 6</td>
</tr>
<tr>
<td>Winter 2010 PRIORITY REGISTRATION via EagleNET Reserved for students continuing their enrollment from the previous quarter</td>
<td>November 12—24</td>
</tr>
<tr>
<td>Winter 2010 Registration for New Students and Former Students Returning All New Students must meet with an academic advisor prior to registration</td>
<td>November 30</td>
</tr>
<tr>
<td>Last day to submit State employee and Washington National Guard waiver forms.</td>
<td>December 14</td>
</tr>
<tr>
<td>Registration for EWU employees using waiver begins, payment required.</td>
<td>December 28</td>
</tr>
<tr>
<td>Last day to add name to a wait list (Waitlisting ends).</td>
<td>December 31</td>
</tr>
<tr>
<td>Registration for State employees and Washington National Guard using Waiver begins, payment required.</td>
<td>January 4</td>
</tr>
<tr>
<td>Instruction Begins</td>
<td>January 4</td>
</tr>
<tr>
<td>Last day to register, drop/add on EagleNET (No fees)</td>
<td>January 8</td>
</tr>
<tr>
<td>LATE REGISTRATION All classes are closed beginning the sixth day of the quarter. Permission from the instructor is required to register or add.</td>
<td>January 11</td>
</tr>
<tr>
<td>Payment deadline for all tuition and fees—Last day to drop at 100% refund</td>
<td>January 11</td>
</tr>
<tr>
<td>Late Payment Fee Assessed—50% refund begins for drops/withdrawals and complete withdrawals.</td>
<td>January 12</td>
</tr>
<tr>
<td>50% refund for withdrawal</td>
<td>January 12—Feb. 3</td>
</tr>
<tr>
<td>Spring 2010 Master’s and Doctoral Graduation Application forms due in Graduate Studies Office</td>
<td>January 15</td>
</tr>
<tr>
<td>Last day to drop classes with no entry on transcript. Last day to register or add classes.</td>
<td>January 15</td>
</tr>
<tr>
<td>Last day to submit application for residency.</td>
<td>February 3</td>
</tr>
<tr>
<td>Spring 2010 PRIORITY REGISTRATION on EagleNET Reserved for students continuing their enrollment from the previous quarter</td>
<td>February 16—26</td>
</tr>
<tr>
<td>Individual course withdrawal/schedule change with no refund. “W” is recorded on transcript for withdrawal transactions processed at Integrated Student Service Area. Pass/No Credit Grade Option, section and credit changes also accepted. The per course fee will be assessed for each of these schedule changes in this period.</td>
<td>February 4—19</td>
</tr>
<tr>
<td>Summer 2010 undergraduate graduation application deadline</td>
<td>February 19</td>
</tr>
<tr>
<td>Spring 2010 Registration for New Students and Former Students Returning All New Students must meet with an academic advisor prior to registration</td>
<td>March 1</td>
</tr>
<tr>
<td>Last Day of WINTER Quarter</td>
<td>March 19</td>
</tr>
<tr>
<td>Final Exams</td>
<td>March 16—19 (Tue-Fri)</td>
</tr>
<tr>
<td>Grades available on EagleNET</td>
<td>March 24</td>
</tr>
<tr>
<td>Summer 2010 graduate student graduation application deadline</td>
<td>April 9</td>
</tr>
<tr>
<td>Summer 2010 Open Registration</td>
<td>April 26</td>
</tr>
<tr>
<td>Fall 2010 PRIORITY REGISTRATION on EagleNET Reserved for students continuing their enrollment from the previous quarter</td>
<td>Tentative May 17—27</td>
</tr>
<tr>
<td>Fall 2010 undergraduate graduation application deadline</td>
<td>May 21</td>
</tr>
<tr>
<td>Fall 2010 Registration for New Students and Former Students Returning All New Students must meet with an academic advisor prior to registration</td>
<td>June 1</td>
</tr>
<tr>
<td>Spring 2010 Commencement</td>
<td>FRIDAY Jun. 11</td>
</tr>
</tbody>
</table>

### Holidays

<table>
<thead>
<tr>
<th>Holiday</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>No Classes</td>
<td>November 25, 2009</td>
</tr>
<tr>
<td>Thanksgiving Holidays</td>
<td>November 26–27, 2009</td>
</tr>
<tr>
<td>Christmas</td>
<td>December 25, 2009</td>
</tr>
<tr>
<td>New Years Day</td>
<td>January 1, 2010</td>
</tr>
<tr>
<td>Martin Luther King Day</td>
<td>January 18, 2010</td>
</tr>
<tr>
<td>President’s Day</td>
<td>February 15, 2010</td>
</tr>
<tr>
<td>Memorial Day</td>
<td>May 31, 2010</td>
</tr>
<tr>
<td>Independence Day</td>
<td>July 5, 2010</td>
</tr>
<tr>
<td>Labor Day Holiday</td>
<td>September 6, 2010</td>
</tr>
</tbody>
</table>
WINTER EXAMINATION SCHEDULE-CHENEY CAMPUS

WINTER QUARTER 2010
March 16-19 (Tuesday—Friday)

<table>
<thead>
<tr>
<th>Hours of Regular Meeting</th>
<th>Hours of Final Class Examination</th>
</tr>
</thead>
<tbody>
<tr>
<td>7 a.m.</td>
<td>7-9 a.m., Tuesday</td>
</tr>
<tr>
<td>8 a.m.</td>
<td>8-10 a.m., Wednesday</td>
</tr>
<tr>
<td>9 a.m.</td>
<td>8-10 a.m., Friday</td>
</tr>
<tr>
<td>10 a.m.</td>
<td>9-11 a.m., Thursday</td>
</tr>
<tr>
<td>11 a.m.</td>
<td>10 a.m.-noon, Tuesday</td>
</tr>
<tr>
<td>Noon</td>
<td>Noon-2 p.m., Wednesday</td>
</tr>
<tr>
<td>1 p.m.</td>
<td>1-3 p.m., Thursday</td>
</tr>
<tr>
<td>2 p.m.</td>
<td>2-4 p.m., Thursday</td>
</tr>
</tbody>
</table>

Math 103, 104, 105, 106 & 200
Spanish 102/202
Evening Courses

*SPAN 101 held in JFK Auditorium; SPAN 201 held in PAT 103

FINAL EXAMINATION INFORMATION
1. One and two-credit-hour courses meeting once or twice a week must hold examinations the last day of the regular class session.
2. Courses meeting two times per week for more than one hour will meet as follows: (1) Monday/Wednesday courses – use the first hour of the class meeting from the above table to determine your exam time. (2) Tuesday/Thursday courses – use the second hour of the class meeting from the above table to determine your exam time.
3. “Performance” courses, unsuitable for final examination, are to meet at the period for which the final examination is scheduled.
4. Examinations for classes meeting three, four and five times a week will be indicated above.
5. Unless announced by the instructor, the examination will be held in the classroom where the class meets for instruction.
6. Students shall not be granted special examinations for the purpose of leaving the institution before the close of the quarter.
7. Final examinations for evening courses will be during the final exam week on the first regular meeting day of finals week. (Except for winter quarter, Monday exams are held on the Friday of finals week since Monday is a regular class meeting day.)

EWU SPOKANE, RIVERPOINT CAMPUS

Final examinations will be scheduled on the first regular meeting day of finals week. The examination will be held in the same classroom the class was assigned for the quarter.

PRIORITY REGISTRATION APPOINTMENT TIMES

Prior to December 7, 2010: Students interested in registering should see their academic advisor to clear any academic holds.

Priority registration for continuing students for winter is November 12—24. (Please note class standing dates below.)

New students, including new graduate students, students newly recommended for graduate admission and former students returning registration begins November 30 (advising required).

New Freshmen—refer to acceptance letter for advising and registration instructions.

You may register during or after your scheduled appointment time.

Note: class standing is based on total graded credits through Spring 2009.

Online: EagleNET—Instructions and hours of operation can be found at http://eaglenet.ewu.edu.

Class Standing: Registration Winter 2010 All Start Times= 7: a.m.

<table>
<thead>
<tr>
<th>Class Standing</th>
<th>Registration Winter 2010 All Start Times</th>
</tr>
</thead>
<tbody>
<tr>
<td>Graduate Students, Fifth Years, beyond bachelors degree) &amp; other approved populations</td>
<td>Nov. 12</td>
</tr>
<tr>
<td>Seniors (135+ credits)</td>
<td>Nov. 13–16</td>
</tr>
<tr>
<td>Juniors (90–134 credits)</td>
<td>Nov. 17–18</td>
</tr>
<tr>
<td>Sophomores (45–89 credits)</td>
<td>Nov. 19–20</td>
</tr>
<tr>
<td>Freshmen (0–44 credits)</td>
<td>Nov. 23–24</td>
</tr>
<tr>
<td>New students and former students returning</td>
<td>Nov. 30</td>
</tr>
</tbody>
</table>

NEED TO REGISTER IN PERSON?

Records and Registration Hours:

CHENEL CAMPUS
Sutton Hall 201
Monday—Friday: 8 a.m.—5 p.m.

EWU SPOKANE, RIVERPOINT CAMPUS:
Phase I Classroom Building 101
Monday—Thursday: 11 a.m.—6 p.m.
Friday: 11 a.m.—5 p.m.
If you have any questions or concerns, please contact Student Financial Services at 509.359.6372 or http://www.ewu.edu/sfs.

Full tuition and other registration fees are due on the 6th day of classes each quarter. Graduate tuition is assessed only if you are formally admitted to a graduate program by the 10th class day of the quarter.

Tuition Payment Deadline:

<table>
<thead>
<tr>
<th>Quarter</th>
<th>Due Date</th>
<th>Late Fee Assessed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fall 2009</td>
<td>Oct 1, 2009</td>
<td>Oct 2, 2009</td>
</tr>
<tr>
<td>Winter 2010</td>
<td>Jan 11, 2010</td>
<td>Jan 12, 2010</td>
</tr>
<tr>
<td>Spring 2010</td>
<td>April 5, 2010</td>
<td>April 6, 2010</td>
</tr>
</tbody>
</table>

2009-10 SPECIAL FEES AND CHARGES

Application Fees:

- New Student Enrollment Fee: $100.00
- Undergraduate—New Student: $50.00
- Undergraduate—Returning Former Student: $50.00
- Graduate: $50.00
- Graduate Non-degree: $29.00

Certification Fees:

- Intern Substitute Certificate: $12.00
- Professional Teaching Certificate: $34.00
- Residency Renewal (two year) Teacher Certificate: $17.50
- Residency Teaching, Principal or Educational Staff Associate (ESA): $45.50
- Teacher Certificate-continuing Certificate: $84.50
- Teacher Certificate-Add On Endorsement: $23.00
- Comprehensive Health and Wellness Fee (mandatory): $70.88

Course Audit (current quarter fee): $45.00

Degree (application to graduate): $34.20

Late Degree Application—Graduate: $12.00

Departmental Admission Fees: Varies

Diploma Reorder: $20.51

Disciplinary: Varies

EWU EagleCard Replacement: $15.00

Fingerprint Background Check: Varies

Fingerprinting (per card): $10.00

Late Registration Fee (per course): $12.32

Late Payment Fee: $50.00

Placement Fee: $27.66

Recreation Center Fee: $65.00

Refund Processing Fee (student-initiated refunds only): $12.32

Residential Hall Activity Fee (per quarter): $10.00

Returned Check Fee (up to): $40.00

Schedule Change Fee (per course) Drop/Add: $24.64

Student Technology Fee (mandatory): $35.00

Testing:

- CPLA Placement Testing: $10.00
- English Placement Testing: $10.50
- Math Placement Testing: $25.00

Transcript:

- Instant Transcript FAX (one–day service): $13.68

Transportation Fee: $6.50

Washington Student Association (optional): $2.00

Note:

Cohort and off-campus programs may have separate tuition and fee schedules.

*Certain off-campus programs may not be required to pay mandatory fees.
http://eaglenet.ewu.edu
509.359.6411

Need Assistance with EagleNET?
If you are having difficulty using EagleNET, please call Tech-EZE for help. 509.359.6411 -e-mail: tech-eze@mail.ewu.edu

- Registration
- Course information—searches by day, time, type etc., course descriptions
- Schedule
- Grades
- Unofficial transcripts
- Transfer transcripts
- Financial aid
- Billing Statement
- Apply for Admission
- Optional fees
- Bank card payments—Parent/Guest Payment
- Enrollment Verification
- And much more!

Find Answers—surf our database using a key word search
Ask A Question—submit a question via e-mail
Live Assistance—chat with a technician live online
Find out more on the Web!
REGISTRATION, DROP/ADD & GRADES VIA EAGLENET

PRIORITY REGISTRATION
Priority registration is a time scheduled for continuing (currently enrolled) students to register for the next term. Your registration date is based on your class standing as of the prior quarter’s grades (e.g., fall quarter registration is based on prior winter grades and cumulative credits at registration time). The appointment schedules are published on the Web and in the Quarterly Announcement.

SYSTEM AVAILABILITY — EagleNET is available for online registration transactions through the fifth class day of the quarter. Please visit the Office of Records & Registration on the 2nd floor of Sutton Hall (SUT 201) on the Cheney campus or at the EWU Spokane, Riverpoint Campus, Phase I Classroom Building, room 101 for registration transactions after the fifth class day.

BEFORE YOU REGISTER
1. Double-check your registration appointment time.
2. Check your status and holds on EagleNET. Clear all registration holds - you may not complete any registration transactions if holds exist. Most billing holds may be cleared when making payment on EagleNET.
3. If you are a first time student, freshman, athlete, on academic probation or dismissed, you must consult your advisor prior to registering. Registration cannot be completed until this obligation has been met.
4. Registration for courses not accessible through EagleNET (Directed/Independent Study and Internships) must be arranged with the academic department for the course and must be processed in person, at the Records & Registration Office or EWU Spokane, with appropriately signed directed/independent study/internship forms.
5. If you are registering or adding classes after the fifth day of the quarter, you must have the instructor's signature. Fees for late registration begin the sixth day of the quarter. Late registrations must be processed in person at the Records & Registration Office or EWU Spokane, with appropriately signed directed/independent study/internship forms.
6. Have the Work Sheet in the back of this announcement with Student ID, PIN and Course Reference Numbers (CRN) ready. (Course Reference Numbers are listed on the Web at http://EagleNET.ewu.edu).

FORGOT YOUR PIN?
ON EAGLENET — PIN QUESTION/ANSWER
1. Answer the PIN question and gain access to your EagleNET account.
2. Contact the Office of Records and Registration at 509.359.2321 and we will reset your PIN after you have given us specific personal information to identify yourself.
3. Be sure to keep your e-mail address current as the updated PIN will be sent via e-mail.

PROTECT YOUR PERSONAL INFORMATION
- To protect your personal information Exit Banner Self Serve Secure Area. Failure to completely logout or exit your browser may allow others to access your records.

CHECK YOUR SCHEDULE
- Check your schedule on http://EagleNET.ewu.edu prior to the start of the quarter. There are often changes: classes are added, cancelled and changes in day, time, room and/or instructor may have occurred.

REGISTRATION
Make an appointment to see your advisor to select your courses. You will need your eight digit EWUID and PIN to register.

1. Go online to http://EagleNET.ewu.edu
2. Click on Current Students
3. Your User ID is your eight digit EWUID.
4. PIN (Personal Identification Number) You will be required to reset your PIN the first time you enter the Banner EagleNET. Your initial pin has been set to your date of birth (in mmddyy format).
5. The Login Verification Change PIN form will require the following:
   a. Re-enter Old Pin
   b. New Pin: (Must be six characters in length)
   c. Re-enter New Pin
6. Login Verification Security Question and Answer. If you forget your PIN, this question will assist you in having it reset. Enter your personal Security Question and answer. Submit.
7. Select the Student and Financial Aid under the Main Menu or the tab at the top, then Registration.
8. Select Registration Status to check status. Use the drop-down menu to select the term then Submit Term. The Registration Status screen will display information which may affect your registration. Any holds which prevent registration or add/drop, will be indicated here. (Click on View Holds to see any existing holds and which office placed them.) Click the “Back” button once in your browser.
9. Select Add or Drop Classes option for new or first time registration or to add or drop courses.
10. If you are already registered for the quarter, your schedule will be displayed. You can search for open classes from this screen by clicking on the Class Search button. You may also type your CRN’s (Course Reference Numbers) directly into the text box if you already have them chosen.
11. Follow the instructions on the screen or use the Help button for online help. It is best to search for open courses by using the Class Search option at the bottom of the screen. Note: Select at least one subject to perform a search. Keep your search simple. Search on subject and one or two other search options only. You may select all subjects. Select top subjects - hold down the shift key - scroll to bottom. You may also type a letter to get to the alpha area your subject is in.
12. Courses for which you are currently enrolled will display on the search list, but will not have the check box displayed. A search will display courses that could result in time conflicts with your enrolled courses.
13. After selecting a course, click on the Register button to register for the course. NOTE: Clicking on the Add to Worksheet button will not reserve a space in the class.
14. Once billing has been activated for the term, you can view your bill by clicking the menu button, then Registration Fee Assessment.
15. If using the Concise Student Schedule, please note—if course credits are listed as zero, you are not enrolled. Check for dropped or waitlist status on the ‘student detail schedule’.

DROPPING A CLASS
STUDENTS ARE RESPONSIBLE FOR DROPPING ALL CLASSES THEY DO NOT PLAN ON ATTENDING.
1. Go online to http://EagleNET.ewu.edu
2. Go to the Add/Drop Classes screen to view your class schedule.
3. In the “Action” column to the left of the course, click on the down arrow next to the course you would like to drop.
4. A pull down menu will appear. Click on the words “Dropped on Web”, this message should now appear next to the course.
5. Scroll to the bottom of the form and click the Submit Changes button. Your schedule should refresh with the course no longer showing.
Note: Some changes may have been made to your schedule by the Office of Records and Registration. You must come to the Office of Records and Registration if you wish to re-add one of these courses.
STUDENT RESPONSIBILITIES

Please read before registering for courses.
As an EWU student, you are responsible for the requirements and deadlines published in this quarterly announcement.

The following processes may be held due to financial obligations: Admission to the university, registration, drop/add activity, conferring of degrees and issuance of academic transcripts may be withheld for failure to meet financial obligations to the university. It is the student’s responsibility to ensure that his/her account is kept current. Payments received from students will be applied in the following priority: 1) oldest charge, 2) tuition and course fees, 3) housing and dining charges, 4) other charges.

Registration obligates a student to payment of all tuition and course fees. If tuition is not paid by the published due date, students will be assessed a late fee and will be liable for any other reasonable collection costs and charges. Students may check with the Student Financial Services Office, 509.359.6372, to obtain the exact amount of tuition and fees due.

Schedule Confirmation: Check your schedule carefully for discrepancies. You are responsible for ensuring that the courses you select will fulfill degree requirements. Registering for courses without the necessary co-requisites or prerequisites may result in being disenrolled.

Drop by Instructor: If a student fails to attend class during the first week of the quarter, the instructor may drop the student from the class. Students should not assume they will automatically be dropped from a class they do not attend. Check with the Office of Records and Registration prior to the end of the drop/add period. Nonattendance does not relieve you of your academic and financial responsibilities.

As a student, you must understand that the information included in the schedule of courses is important. You will be held academically and financially responsible for the course selections you make and it is your responsibility to obtain academic advising for your program.

Your address is very important! Please keep us updated! Addresses can be changed on http://EagleNET.ewu.edu, at the Office of Records and Registration, Admissions, Financial Aid, Student Financial Services or EWU Spokane, Riverpoint Campus, with picture ID.

TO VIEW OR PRINT YOUR CLASS SCHEDULE

1. Select the Registration option.
2. Use the drop-down menu to select the term then Submit Term.
3. Use the drop-down menu to select the term then Submit Term. You can see or print your class schedule with day and times, meeting location and instructor by clicking on the Student Detail Schedule button. You can also see your class schedule on a day and time matrix by clicking on the Student Schedule by Day and Time button. You can also see your class schedule on a day and time matrix by clicking on the Student Schedule by Day and Time button. Use the “concise student schedule” to print your schedule on one page.
3. Use the Print icon on the tool bar at the top of the page to print your schedule.

Special Registration Needs
If you need to do any of the following, you will need to contact the instructor teaching the class to obtain an override:
• Register for a course for which you have not met the pre-requisites
• Register for a course which requires special approval
• Register for a course which has already met its maximum capacity

WEB REGISTRATION ERROR MESSAGES-WHAT THEY MEAN

You require re-admission prior to registration
Your record has been inactive for one year or more and you must complete a Former Student Returning form or contact Undergraduate or Graduate Admissions (for Grad Students)

XX minutes of inactivity caused Web session timeout
To protect your personal information EagleNET is set to time out if your current session is left idle for more than 5 minutes.

Time Conflict with CRN ####
This course has a time conflict (the same or overlapping times and/or days) with another course in your schedule. Use the drop-down menu in the Action field to drop the course causing the conflict, enter the new course CRN in the Add Class block, then click Submit Changes.

Preq and Test Score Error
This course has a required prerequisite course/grade or test score which you have not met. Contact the Instructor teaching the course or the Department for authorization or override.

Closed Section
This course has reached its maximum enrollment limit. You need authorization from the department or the instructor to add this course to your schedule.

Maximum Hours Exceeded
You need authorization to add additional credits over the limit to your schedule. (Undergraduate=18, Graduate=16) Additional signatures and authorizations are required for credit levels. See page 11 and 12 for additional information.

Restrictions
Courses may be restricted to students by college, level, class, major, program or campus. Instructor permission or online authorization is required to register.

Dupl Crse with Sec-####
You are attempting to register for a course that has the same course number as a course already on your schedule. Double check the CRN and re-enter the correct number.

Corq Req
This course has a required co-requisite. You must register for both courses at the same time by entering the CRNs in the Add Class block.

ACCESS YOUR GRADES ONLINE
To see your grades, you must log into http://EagleNET.ewu.edu and click on the appropriate links.
1. Click on Student, Financial Aid.
2. Click on the Student Records link.
3. Select the Final Grades link.
4. Use the pull-down menu to select the appropriate term and click on Submit Term. Your grades will display for the quarter you select.
TO SEE OR PRINT YOUR UNOFFICIAL TRANSCRIPT
1. Select Student, Financial Aid.
2. Select the Student Records.
3. Select the Academic Transcript, then Submit.

TO SEE OR CHANGE YOUR ADDRESSES
1. Click on Personal Information and then on View or Update Address and Phones.
2. Use the drop down menu to select the address type and click on View or Update Address and Phones.

WAIT LIST PROCEDURES
If a course is closed and has a waitlist option, you may choose to be placed on the waitlist for that course section. Follow directions according to EagleNET for being added to the waitlist. Please be aware, that being placed on the waitlist indicates that you would like a spot in that course. You are responsible for officially dropping or withdrawing from any course that you have been waitlisted or enrolled in and do not wish to take. If you add your name to a wait list, this indicates you want to be enrolled. You should not be waitlisted in more than one section and enrolled in another section of the same course. This may prevent you from getting the class you really want.

NOTE: Waitlisted course credits are not included in your billing statement or getting the class you really want.

1. If you wish to be enrolled in a course with a wait list you should do the following to increase your chances of getting a space in the class:
   1. At the time of registration, have your name included on the wait list for that course. Note: You cannot be on more than one wait list per course. Dual registrations in both an open section and a wait list section of the same course will not be permitted. Wait lists are closed prior to the beginning the first day of the quarter.
   2. Once your name is placed on a wait list for a particular class you should attend the class during the first three days of the quarter.
   3. Questions regarding a particular wait list should be directed to the department office.

   The above process will increase your chances of being enrolled in a given course, but will not guarantee enrollment.

B. Academic departments and the Records and Registration Office will do the following:
   1. Forward updated wait lists to each department office.
   2. The department will send individual students to the Records and Registration Office with memos and/or notes indicating they should be removed from the wait list or added to the class or the department will indicate on the wait list which students should be added to the class and which students should be removed from the wait list and forwarded to the Records and Registration Office.

No additional names will be added to the wait list as of the first day of the quarter. You will either be dropped from the wait list or added to the class by the 18th day. If you are wait listed in a course you do not wish to take, you should not be waitlisted in more than one section and enrolled in another section of the same course. This may prevent you from getting the class you really want.

NOTE: Waitlisted course credits are not included in your billing statement or getting the class you really want.

A. If you wish to be enrolled in a course with a wait list you should do the following to increase your chances of getting a space in the class:
   1. At the time of registration, have your name included on the wait list for that course. Note: You cannot be on more than one wait list per course. Dual registrations in both an open section and a wait list section of the same course will not be permitted. Wait lists are closed prior to the beginning the first day of the quarter.
   2. Once your name is placed on a wait list for a particular class you should attend the class during the first three days of the quarter.
   3. Questions regarding a particular wait list should be directed to the department office.

The above process will increase your chances of being enrolled in a given course, but will not guarantee enrollment.

B. Academic departments and the Records and Registration Office will do the following:
   1. Forward updated wait lists to each department office.
   2. The department will send individual students to the Records and Registration Office with memos and/or notes indicating they should be removed from the wait list or added to the class or the department will indicate on the wait list which students should be added to the class and which students should be removed from the wait list and forwarded to the Records and Registration Office.

No additional names will be added to the wait list as of the first day of the quarter. You will either be dropped from the wait list or added to the class by the 18th day. If you are wait listed in a course you do not wish to be enrolled in, you are responsible for dropping it. There is no fee for dropping from a wait list.

NEW STUDENTS

HOW TO APPLY AND REGISTER

STEP ONE: ADMISSION

UNDERGRADUATE ADMISSION

Students who plan to pursue a degree or to enroll for more than two quarters must complete an application for admission and submit the necessary high school or college transcripts and test scores. For detailed requirements, please refer to our website at www.ewu.edu/admissions or call 509.359.2397.

PRIORITY APPLICATION DATES

To assist you most effectively, we strongly encourage that you complete your application before the following priority application dates.

Fall Quarter: March 1
Winter Quarter: October 15
Spring Quarter: February 15

APPLICATION REQUIREMENTS

Apply online at www.ewu.edu or mail completed application with fee to:

Office of Admissions
101 Sutton Hall
Cheney, WA 99004-2447

Freshmen applicants (including priorious running start students) must submit the following:

1. EWU Application for admission, www.ewu.edu/apply
2. $50 non-refundable application fee
3. Official high school transcript (Running Start students must also submit college transcript)
4. SAT or ACT with writing test scores.

Note: Final high school transcripts must be received prior to registration.

Transfer applicants (including post-baccalaureate) must submit:

1. EWU Application for admission, www.ewu.edu/apply
2. $50 non-refundable application fee
3. Official copies of all college transcripts
4. Official high school transcripts are required if you have fewer than 40 transferable college-level credits at the time of application
5. SAT or ACT with writing test scores if you have fewer than 40 transferable college-level credits at the time you apply

Note: All students must confirm and have official transcripts submitted before evaluation of credits can be completed.

Former Eastern students must submit the following:

Note: A former student must re-apply if they have been absent from EWU for more than four quarters.

1. Returning Student Application, www.ewu.edu/apply
2. $50 non-refundable application fee
3. Official copies of transcripts from all colleges attended since your last enrollment at EWU

Quick Starts

Students are allowed to attend EWU as a Quick Start for two consecutive quarters. Please call 509.359.2321 if you have any questions. If you are not seeking a degree and are interested in trying out a class or two, simply ask for a Quick Start Form when you register. Registration begins June 1 for Fall. Transcripts and application fees are waived for Quick Start students.

Students registered under Quick Start are not eligible for Financial Aid. Tuition is due the sixth day of the quarter. If you decide to pursue a degree, contact the Office of Admissions and submit an application for undergraduate admission by the priority application date for the quarter you are going to apply.

STEP TWO: ACADEMIC ADVISING

All new students must meet with an advisor prior to registration at EWU. Current continuing students are strongly encouraged to take advantage of academic advising in case of university and/or departmental changes in requirements. Advisors will assist with academic planning, major exploration, prerequisite checking, identification of appropriate course sequencing and may refer to additional support services on campus.

To schedule an academic advising appointment, call 509.359.2345 or come to the third floor of Sutton Hall.

RUNNING START

(FOR HIGH SCHOOL STUDENTS)

103 Hargreaves ...............509.359.6155........www.ewu.edu/runningstart

Running Start provides an opportunity for juniors and seniors in Washington’s public high schools to enroll in courses at Eastern Washington University. The program, created by the state Legislature, offers academically motivated and qualified students the opportunity to take college courses as part of their high school education.

Students may supplement their high school curriculum with one or two courses per quarter or take all of their classes at Eastern—up to 18 credits per quarter. If eligible for the program, they earn both high school and college credit for the college-level classes they successfully complete. Tuition for Running Start classes is covered by each student’s school district.

HOLDS FOR NEW STUDENTS

Registration and drop/add transactions cannot be processed if you have a hold placed for any of the following reasons:

• New student, freshman or athlete—requires academic advising
• If you have incomplete records—transcripts missing
Holds for Continuing Students
Registration and drop/add transactions cannot be processed if you have a hold placed for any of the following reasons:

- If you have incomplete records - transcripts missing
- If you are a junior and have not declared your major
- Financial obligations to the University - may be cleared by payment on EagleNET

Student Hold Definitions
Student holds will be placed for the reasons listed below. “Restricted activity” indicates which areas on the Student Information System will be restricted by the hold. “Contact” indicates the office to be contacted or requirement(s) necessary to have the hold released.

<table>
<thead>
<tr>
<th>Basis for Hold</th>
<th>Restricted Activity</th>
<th>Contact</th>
</tr>
</thead>
<tbody>
<tr>
<td>past due financial obligation to the University</td>
<td>Registration Transcripts</td>
<td>Student Financial Services 359.6572 Sutton Hall, 2nd Floor or clear by payment on EagleNET</td>
</tr>
<tr>
<td>incomplete records for admission</td>
<td>Registration Transcripts Aid Disbursement</td>
<td>undergraduate students</td>
</tr>
<tr>
<td>incomplete financial aid forms</td>
<td>Registration Transcripts Fee Payment Aid Disbursement</td>
<td>Financial Aid 359.2314 Sutton Hall, 1st Floor</td>
</tr>
<tr>
<td>advisor’s authorization needed (new, full-time freshmen) on probation - advisor’s authorization required to register</td>
<td>Registration</td>
<td>undeclared major</td>
</tr>
<tr>
<td>academic progress not satisfactory for continued financial aid</td>
<td>Registration Transcripts Fee Payment Aid Disbursement</td>
<td>Financial Aid 359.2314 Sutton Hall, 1st Floor</td>
</tr>
<tr>
<td>academically dismissed</td>
<td>Registration Aid Disbursement</td>
<td>Director of Advising 359.2345 Sutton Hall, 3rd Floor</td>
</tr>
<tr>
<td>disciplinary hold</td>
<td>Registration Transcripts</td>
<td>Students Rights &amp; Responsibilities 359.2292 PUB 320</td>
</tr>
<tr>
<td>pre-university skills</td>
<td>Registration</td>
<td>General Advising 359.2345 Sutton Hall, 3rd Floor</td>
</tr>
<tr>
<td>international student</td>
<td>Registration</td>
<td>International Student office 359.2331 Showalter 115</td>
</tr>
</tbody>
</table>

Address Changes
It is the student’s responsibility to keep address information up-to-date with the University. Changes may be made on EagleNET by clicking on “Update Addresses” under the Personal Information column. Address changes can also be submitted in person, by mail or by fax by completing a signed address change form and delivering the form to: Records and Registration Office, 201 Sutton Hall, Cheney, WA 99004-2448. Fax number, 509.359.6153.

Address definitions are as follows:

- Parent Address—current address of parent, guardian or next of kin where special mailing may be sent.
- Permanent Address—address where mail is sent when school is not in session. This may be the same as the parent address or local address.
- Current Mailing—address where you are living while attending EWU. Any mailings sent while the quarter is in session will be sent to this address.
- Billing address—used for special billing purposes. Contact Student Financial Services for more detailed information.
- Addresses may be viewed and updated on EagleNET.
- Payroll W2 changes must be made in Payroll Office Showalter 319.
SPECIAL PERMISSION COURSES
Registration or adds through EagleNET cannot be processed for independent/ directed study and internships courses. These courses require signed permission forms that may be obtained in the academic department. Some courses may require instructor permission prior to enrolling (such as: closed or waitlisted courses; graduate level courses). Permission must be obtained in writing from the instructor and processed in person at Sutton Hall-2nd Floor or EWU Spokane, Riverpoint Campus, Phase I Classroom Building. See signature information.

PREREQUISITES, CO-REQUISITES AND RESTRICTED COURSES
Many courses have prerequisites or co-requisites required. These prerequisites will be checked on the Student Information System (SIS) and will indicate a message as you are attempting to register. The CRN will also be listed. Co-requisite indicates that an additional course is required. You must register for both courses (e.g., a lecture section of a course that has a required lab). Prerequisite indicates that another course, class standing, test or specific grade is required prior to enrollment in this course. These prerequisites are checked against your record on SIS to ensure that you have met requirements prior to enrolling in a course. Transfer students: All of your official transcripts must be received by the deadline posted on the calendar on page 2 in order for you to receive credit for work completed.

REPEATS
You may repeat a course for a higher grade. Courses to be repeated for credit value must be identified during the registration process on EagleNET by going to “change class options” under the Registration category or by marking the repeat option square on the In-Person Registration Form. If you fail to indicate the repeat during registration, there may be detrimental effects on your GPA and total credits toward graduation.

The previous course, along with its credits, grade and grade point average, will remain recorded on your transcript but will be superseded by the new course, grade and grade point average. Your cumulative grade point average will be adjusted to reflect the new grade.

If you are repeating a course in which you have received letter grades with no numeric value—such as a “W”—you do not need to indicate this at registration. You should register for the repeat “W” course as you would normally register for regular credit and grading. Courses previously taken may not be repeated under the following options:
• Receiving a Pass (P) grade with the Pass/Fail or Pass/No Credit option.
• To improve your undergraduate grade point average after receiving your baccalaureate degree.
• Repeating a transferred course for which Eastern has no equivalent.
• Business students: Contact for College of Business advisor for Repeat Policy.

REPEAT POLICY
Note: This policy became effective Fall Quarter 2007 for new students. An undergraduate student will be allowed to repeat any single course twice for a total of three enrollments per course. In addition, a student is limited to a total of ten repeats. The last grade assigned will be the grade included in the GPA (grade point average) and all grades assigned will remain on the transcript.

EXCEPTION
If the student is showing progress over time, then he or she may be allowed to take the course additional times. Any repetitions beyond the two allowed by this policy will only be permitted at the discretion of the department chair where the course resides. This would show on a grade roster as “register with permit” for the appropriate quarter. The total number of repeats still may not exceed ten.

AUTHORIZATIONS/OVERLOAD INFORMATION
For registration, an advisor’s authorization is required for the following:
• New (first quarter of enrollment at EWU) students registering for ten or more credits.
• All freshmen each quarter.
• Athletes.
• Any student on academic probation.
• Returning students on academic dismissal.
• Any student enrolling for an overload of credits.

Advising is not required but encouraged for those students continuing their enrollment or returning to the University.

No advisor’s authorization is required to add, drop or withdraw from a course or courses prior to the beginning of the quarter, unless an overload or certain hold exists.

Graduate students beginning their first quarter of enrollment must obtain an advisor’s authorization in order to register. An advisor’s authorization will normally not be required for all other graduate students. It is important, however, to plan graduate programs in consultation with advisors and to maintain close contact with advisors throughout degree programs. If a student fails to maintain contact and problems develop with degree programs, these problems are the student’s responsibility. The consequence may be additional time to complete the degree program.

Senior students with exceptional ability and appropriate background may enroll in 500-level courses only with prior written approval of the department chair of the discipline offering the course work and the Vice Provost of Graduate Education or designer.

UNDERGRADUATE OVERLOAD PROCEDURE
Contact your major department. If your major is undecided, contact General Advising, 3rd Floor, Sutton Hall.

Credit Load Signature Required on Reg/Drop/Add Form
19-22 credits advisor plus department chair or director of advising
23 or more credits advisor plus department chair and student’s academic dean

An additional per-credit charge will be assessed for more than 18 credits.

VARIABLE CREDIT COURSES
When registering for a class that has variable credit EagleNET will automatically default to 1 credit. Submit the registration and then go to the course options section and change to the amount of credits you wish to register for, then submit.

PASS/NO CREDIT GRADING OPTION
Undergraduate students may elect to register for certain courses on a pass/no credit basis. To enroll for P/NC option go to “change class options” under Registration and Schedule page on EagleNET. The following may not be taken Pass/No Credit:
• major and minor requirements.
• required supporting courses.
• professional education requirements.
• General Education Requirements (GERs).

If this occurs, the Pass/No Credit grade will be removed and the numeric grade submitted by the instructor will be posted to the transcript. A “P” grade will be granted if the student earns a grade of 2.0 or higher. Students may not enroll for Pass/No Credit in 500-600 level courses. Changes to or from the Pass/No Credit option are accepted through the end of the 7th week of the quarter (see calendar, page 2). Schedule change fees may apply. See the General Catalog for details.

CLASS ATTENDANCE
If you attend a class for which you are not registered (including sections of a class) you will not receive credit for the course.

Failure to attend classes during the first week of the quarter may result in loss of registration in a course section in order to provide space for other students.

Contact the course instructor for the nonattendance policy for that class. Students who register for a class they do not attend are responsible for dropping the course officially through the Records and Registration Office. Students who do not drop such a course will receive a 0.0 grade for that course and are held responsible for tuition and fee charges. Students are responsible for dropping all classes they do not plan on attending.
COURSE DROPS/WITHDRAWALS

Courses officially dropped/withdrawn through the Records and Registration Office or EWU Spokane, Riverpoint Campus, Phase I Classroom Building prior to the beginning of the quarter and through the 10th day will be removed from your record. Refunds are calculated according to the refund schedule on page 13. Aid recipients may have additional financial obligation to the University or Financial Aid Programs. See Return of Financial Aid for Withdrawal information on page 14. Charges for dropping/withdrawing from classes begin the sixth day of the quarter and are per course. Withdrawals ("W" grade assigned to record) are accepted in the Records and Registration or any Integrated Student Services Office (ISS) or EWU Spokane, Riverpoint Campus, Phase I Classroom Building from the 11th day of the quarter until the end of the seventh week (see calendar, page 2). Schedule change fee applies. If you are enrolled in a class you do not attend, you must officially withdraw. If you do not officially withdraw you will receive a 0.0 grade.

UNDERGRADUATE COURSE WITHDRAWAL POLICY

Note: Effective for new students beginning Fall 07. EWU students are allowed a total of 10 course withdrawals in their undergraduate work (withdrawals occur after the normal drop/add period). Withdrawal from all courses for a quarter for special reasons (for example, extended illness, accident or military service) as documented and approved by Records and Registration would not be included in the apportionment of course withdrawals.

When a student reaches six withdrawals, the student will be notified by Records and Registration. When a student reaches nine withdrawals, a registration hold will be placed on the student’s record and the student will not be allowed to register unless the student has the authorization from his/her advisor (departmental or program if declared or his/her advisor in the General Undergraduate Academic Advising Office).

Course withdrawal beyond the tenth will only be permitted at the discretion of the departmental or program advisor. If a withdrawal is not granted the assigned grade will be transcripted.

If there are any questions about course withdrawal, please call the Records and Registration Office at 509.359.6591.

COMPLETE WITHDRAWAL FROM THE UNIVERSITY

If you are leaving the University for the quarter, you are responsible for completely withdrawing through the Records and Registration Office or ISS (Sutton Hall, 2nd Floor) or EWU Spokane. You may do this by phoning the Records and Registration Office 509.359.6591 or coming in person to complete the Withdrawal Clearance Form. Refunds are calculated according to the refund schedule on page 13. If you do not officially withdraw from the University, you will receive 0.0 grades and will be held financially responsible for all tuition and fee charges. Eastern does not disenroll students for non-payment of tuition or non-attendance.

Complete withdrawals may be completed any time prior to one week before finals. Instructor’s permission may be required after the seventh week of the quarter. Documentation may also be required in certain cases.

If you have questions about the course or complete withdrawal processes, please contact the Records and Registration Office at 509.359.2321.

GRADUATE INFORMATION

GRADUATE ADMISSIONS

Admission to graduate studies is granted only after recommendation by the major department and approval by the vice provost for Graduate Education and Research. Online application for most programs can be made via EagleNET at eaglenet.ewu.edu. A printable application form is also available for download from the graduate studies website at www.ewu.edu/grad. Admission requirements for individual programs vary and usually include supplemental materials beyond the general application to graduate studies. Any supplemental materials required by a program should be sent directly to that department. Applicants should use the summary guidelines and departmental information on the Web or in the catalog to identify specific requirements. To be considered for admission, applicants must submit all materials in time to be received in the appropriate offices by the deadline for the specific program. Applicants to more than one program, including dual-degree programs, must submit a complete, separate application for each program. Graduate studies applicants who have earned or are currently pursuing a degree at EWU and who have not enrolled at another university since enrolling here need not request that official transcripts be sent to the Graduate Studies Office. All other applicants must send a complete, official record of all post-secondary study, in duplicate, to Graduate Studies, 206 Showalter Hall, Cheney, WA 99004-2444.

For further information about admission and other graduate policies and procedures, call or e-mail the Graduate Studies Office, or visit the graduate studies website at www.ewu.edu/grad.

GRADUATE STUDENT OVERLOAD PROCEDURE

COURSE LOADS

Twelve quarter credits for students on a quarter calendar or 18 quarter credits for students on a semester calendar is considered a standard study load for graduate students. The course load of graduate students may not in any term exceed 18 quarter credits for students on a quarter calendar or 27 quarter credits for students on a semester calendar without the approval of the student’s advisor and the appropriate department chair or designee. Enrollments in excess of 18 credits will be allowed only on an exception basis. An additional per-credit charge will be assessed for credits in excess of 18.

Credit Load signature required on registration form

19 credits or more advisor plus department chair and student’s academic dean

Students receiving a graduate service appointment must also have the approval of the vice provost for Graduate Education and Research to enroll for 19 credits or more. Call 509.359.6297 with any questions.

GRADUATE DEGREE CANDIDACY

Students who have been admitted to a graduate degree program must apply for degree candidacy after completing 15 graded credits toward program requirements, at least 10 of which must be in courses numbered 500 or higher, and before completing one-half of the minimum credits required for the degree. By approving the candidacy application, the department formally encourages the student to complete the degree program and establishes the departmental faculty membership on the student’s graduate committee. The student’s entire program is planned at this time, and the student is protected against subsequent program changes. An application for degree candidacy may be based on either the current catalog requirements or on those in effect at the time of admission.

Students may obtain instructions and a graduate degree candidacy application form from their departmental graduate program director or from the Graduate Studies Office in 206 Showalter Hall on the Cheney campus or EWU Spokane, Riverpoint Campus, Phase I Classroom Building, room 101. All graduate forms are also available from the graduate studies website at www.ewu.edu/grad.
GENERAL UNIVERSITY FINANCIAL POLICIES

Overload Fees: Full-time students registered for more than 18 credit hours will be charged an additional operating fee for each credit hour in excess of 18 hours. Please refer to the tuition fee schedule for appropriate overload fees.

Minimum Fee: Part-time students registered for 1 credit will be charged tuition and fees at the rate established for 2 credits.

Returned Checks: All returned checks will be assessed a $35 returned-check fee.

Holds: Holds will be placed on registration and transcripts for all past due accounts owed the University.

Wait-listed Students: If you plan to take a full course load (10-18 credits), but are on the wait list for courses, you must pay the full fee rate by the published deadlines. Contact Student Financial Services, Eastern Washington University, 202 Sutton Hall, Cheney, WA 99004-2448 or call 509.359.6372.

Financial Aid Recipients: All tuition and fees are due by the published deadlines regardless of the status of financial aid. It is your responsibility to ensure that all requirements for receipt of financial aid are met prior to the first day of each quarter. If for whatever reason you have been waived through the payment deadlines and your financial aid is not received you will be responsible for payment of your account and any fees associated with the collection of your account. If you have any questions regarding your student financial account, please contact the Student Financial Services Office, Sutton Hall, 2nd floor or call 509.359.6372.

Housing: Please refer to your Housing Contract or contact the Housing and Residential Life Office at 509.359.2451, if you have any questions regarding your housing installations.

2009-10 REFUND POLICY

EWU’s refund policy is as follows.

<table>
<thead>
<tr>
<th>FALL</th>
<th>100% Refund</th>
<th>Through September 30, 2009</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>50% Refund</td>
<td>October 1—22, 2009</td>
</tr>
<tr>
<td></td>
<td>0% Refund</td>
<td>After October 22, 2009</td>
</tr>
<tr>
<td>WINTER</td>
<td>100% Refund</td>
<td>Through January 11, 2010</td>
</tr>
<tr>
<td></td>
<td>50% Refund</td>
<td>January 12—February 3, 2010</td>
</tr>
<tr>
<td></td>
<td>0% Refund</td>
<td>After February 3, 2010</td>
</tr>
<tr>
<td>SPRING</td>
<td>100% Refund</td>
<td>Through April 5, 2010</td>
</tr>
<tr>
<td></td>
<td>50% Refund</td>
<td>April 6—27, 2010</td>
</tr>
<tr>
<td></td>
<td>0% Refund</td>
<td>After April 27, 2010</td>
</tr>
</tbody>
</table>

Fees for dropping courses and new registrations begin the sixth class day of the quarter; fees for adds begin the 10th class day of the quarter. Campus housing has different refund policies. Please refer to your Housing Contract or contact the Housing and Residential Life office at 509.359.2451 with any questions.

If you have any questions regarding how a drop in credit hours or a complete withdrawal will affect your student account, please call 509.359.6372. Examples of EWU’s refund policy can be obtained by contacting the Student Financial Services Office, 509.359.6372. Refunds to Title IV recipients will be made in conjunction with rates established by the federal government.

EWU COLLECTION POLICY

All university charges, fines, and services are subject to the University Collection Policy.

Billing statements will be sent out in two formats. Enrolled students will receive E-bills via e-mail on or around the 15th of each month. Non-active students and other individuals will be sent paper bills to the address they have supplied to the university. However, all tuition and fees on student accounts must be paid by the published deadlines regardless of receipt of billing statement. It is the sole responsibility of the student to pay by the published due dates.

All registration, housing, miscellaneous student fees, parking fines, library fines, short-term loan balances, and returned checks, must be paid in the quarter in which they are incurred. All accounts that are 60 days or more past due are subject to being sent to an external collection agency. The student or individual will be responsible for all additional costs associated with collecting the debt. Holds will be placed on future registration activity, transcripts, and other university services until the debt has been paid in full.

WAIVER AND SPECIAL PROGRAMS

1. Scholarships. The Financial Aid and Scholarship Office, Sutton Hall, 1st floor, has information and applications for various available scholarships. http://www.ewu.edu/financialaid

2. Washington Scholars/WAVE Scholars. Students who were named as Washington Scholars or WAVE Scholars may qualify for a tuition waiver. Contact the Financial Aid and Scholarship Office, Sutton Hall, 1st floor, for complete information.

3. Veterans Benefit. Veterans or their dependents wishing to utilize VA educational benefits should contact Veteran Services for advising and completion of VA forms. Apply for your benefits in the Veterans Office, Sutton Hall, 2nd floor, two quarters before you plan to attend. Phone 509.359.6592 or 509.359.7040.

4. EWU employees may register on a space-available basis one week before the start of each quarter by submitting the Employee Tuition Exemption Request and a completed registration form. Payment must accompany registration. Employees taking 10 credits will pay $5 plus applicable fees. EWU employees are not eligible for the tuition waiver if enrolling in more than 10 credits or for courses offered on a self-support basis.

5. State Employees must first apply and be admitted to EWU. State employees may register on a space-available basis one week before the start of each quarter by submitting the Employee Tuition Exemption Request and a completed registration form. Payment must accompany registration. State employees are not eligible for the tuition waiver if enrolling in more than 10 credits or for courses offered on a self-support basis.

6. Course Audit. Washington residents 60 years of age or older are eligible to audit lecture classes free of charge. For further information, please contact the Records and Registration Office, Sutton Hall, 2nd Floor, 509.359.2321.

7. Students wishing to audit lecture classes should contact the Records and Registration Office for enrollment information.

FINANCIAL AID AND SCHOLARSHIPS

With the exception of work-study, financial aid is normally disbursed in even quarterly installments and applied first to your university charges (tuition, fees and on-campus housing). According to your preference, the remaining balance is delivered to you by mail or to your bank account by direct deposit. If you have not selected an option, please contact Student Financial Services at 509.359.6572. If you select direct deposit and meet the following conditions, your aid will be available on the first day of the quarter. If you select the mail option and meet the following conditions, your check will be mailed on the first day of the quarter.

1. You must be enrolled as a full-time student (10 credits for master’s/dottoral candidates and 12 credits for all other students) unless you have prior approval to receive aid as a part-time student. If you are receiving Stafford or PLUS Loans only, you need to be enrolled for at least half-time status (5 graduate-level credits for Masters/Doctoral degree candidates and 6 credits for all others). Wait-listed classes DO NOT count toward your total enrolled credits.

2. You must meet the satisfactory academic progress requirements according to the EWU Satisfactory Academic Progress policy. This policy applies to all financial aid recipients and to all periods of attendance prior to the receipt of financial aid. A copy of the policy is available in the Financial Aid Office or on the Web (http://www.ewu.edu/financialaid, Forms and Policies). This policy should be reviewed by all students applying for and receiving aid.

3. All required forms must have been submitted to the Financial Aid and Scholarship Office, including a signed copy of your Financial Aid Notification.

4. All financial holds must be cleared.

5. First-time borrowers under the Federal Perkins Loan program must submit a Loan Information/Rights and Responsibility sheet and sign a promissory note in the Student Financial Services Office (Sutton Hall 2nd Floor).

6. For the Federal Stafford and PLUS Loans, the lender must send the funds to EWU before money can be disbursed to you. For the Federal Stafford Loan, you must complete a Loan Counseling Session if you are a first-time borrower.

7. The Federal PLUS Loan for Undergraduate Students will be disbursed according to the option selected by your parents on the Parent Loan Request form.

8. For the Graduate PLUS, Alternative, and Alaska Loans, the lender or State of Alaska must send the funds to EWU before money can be disbursed to you.

9. For private scholarships, your donor must send the funds to EWU before disbursement.

10. For EWU scholarships, you must return the Scholarship Acceptance form and a “thank you” letter for the donor before funds will be disbursed.

If you have not met these conditions by the first day of classes, your aid will be disbursed within one week after the conditions have been met.

Work-study funds are paid as earned. Pay dates are on the 10th and 25th of each month. Your earnings can be sent by check to your local address or deposited directly to your bank account.

NOTE: If you have received a bachelor’s degree from EWU, you must be seeking one of the following to be eligible for further aid: 1) master’s or doctoral degree, 2) teacher certification, 3) a different bachelor’s degree or 4) a second emphasis in your first bachelor’s degree that requires a minimum of 45 credits to complete. You must apply for admission to a master’s degree program or declare your new degree by completing a major declaration card in your academic department and taking it to the Office of Records and Registration (Sutton Hall, 2nd Floor) to update your records.

RETURN OF FINANCIAL AID FOR WITHDRAWALS

If you withdraw from all courses before the first day of classes, all of your financial aid is returned to the aid programs. If you withdraw any time up through the 60 percent point in the quarter, a percentage of your aid is returned to the aid programs, depending on how long you attend. After 60 percent of the quarter has passed, you are considered to have “earned” all of your financial aid and no money is due back to the programs. Your withdrawal date is used to calculate the amount of financial aid to be returned. The withdrawal date is: 1) the date you began the withdrawal process or officially notified the institution of intent to withdraw; or 2) your last date of documented attendance at an academically-related activity. If you leave without notifying the institution, your withdrawal date is: 1) the midpoint of the period or 2) your last date of documented attendance at an academically-related activity.

Withdrawing from classes may have several adverse consequences, including: 1) repayment of a portion of your financial aid, 2) having to pay for any university charges from your own funds and 3) suspension from financial aid in future quarters. We strongly urge you to see a financial aid advisor if you plan to withdraw or drop below full-time standing. If you find it necessary to withdraw from Eastern, please follow the process for official withdrawals as outlined in this quarterly Course Announcement. A detailed copy of the withdrawal policy (Return of Title IV Funds) is available from the Financial Aid and Scholarship Office.

SHORT-TERM LOAN PROGRAM

The Short-Term Loan Program is available to all EWU Students enrolled at least half-time (5 credits for Master’s/Doctoral candidates, 6 credits for all others). The program opens the day before the quarter begins, applications are available in the Financial Aid and Scholarship Office, Student Financial Services or on the Web at: http://www.ewu.edu/sfs. Loans are available through the end of the seventh week of each quarter (fall, winter and spring). During summer quarter, the program will close at the end of the fourth week of the eight-week session. The program may close earlier if funds are depleted. The loan is $400, less a $15 processing fee. The loan must be repaid within 60 days. EWU reserves the right to deny loan applications if:

1. a student already has an outstanding loan,
2. a student is currently past due on a loan,
3. a student has paid prior short-term loans after the due date.

Short-term loans may be prepaid at any time before the due date without penalty. Past due loans are subject to a $25 late payment fee under the University collection policy. A portion of the short-term loan fund has been contributed from the estate of Ellis S. Gottebehuet in recognition of Claude W. Gottebehuet.
Thank you for your interest in campus housing! Please visit [http://www.ewu.edu/reslife](http://www.ewu.edu/reslife) to learn about the variety of living options in both residence halls and apartments.

### Residence Halls

Room and board charges are assessed through your student financial account. All residence hall students agree to abide by the Eastern Washington University Housing and Dining Contract, Residence Life Living Guide, and university policies. Accounts are subject to university collection procedures (see EWU Collection Policy) and rates and policies are subject to change/approval by the Board of Trustees.

There are two (2) payment options for housing and dining charges:

1) Charges can be paid in full by the 6th class day the quarter.

2) A monthly payment plan can be set up through the TuitionPay Plan. Contact Student Financial Services for information regarding this payment option or see page 5.

### ANNUAL HOUSING AND DINING RATES 2009-2010 ACADEMIC YEAR

<table>
<thead>
<tr>
<th></th>
<th>Platinum Eagle Meal Plan</th>
<th>Gold Meal Plan</th>
<th>Silver Meal Plan</th>
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</thead>
<tbody>
<tr>
<td><strong>DOUBLE</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Fall</td>
<td>$2,674.00</td>
<td>$2,406.00</td>
<td>$2,061.00</td>
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<tr>
<td>Winter</td>
<td>$2,627.00</td>
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<tr>
<td>Spring</td>
<td>$2,576.00</td>
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<tr>
<td><strong>GRAND TOTAL</strong></td>
<td><strong>$7,877.00</strong></td>
<td><strong>$7,073.00</strong></td>
<td><strong>$6,038.00</strong></td>
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</table>

<table>
<thead>
<tr>
<th></th>
<th>Platinum Eagle Meal Plan</th>
<th>Gold Meal Plan</th>
<th>Silver Meal Plan</th>
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</thead>
<tbody>
<tr>
<td><strong>LARGE SINGLE ($400/qtr more than a double room)</strong></td>
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<tr>
<td>Fall</td>
<td>$3,074.00</td>
<td>$2,806.00</td>
<td>$2,461.00</td>
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<tr>
<td>Winter</td>
<td>$3,027.00</td>
<td>$2,759.00</td>
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<tr>
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<td><strong>GRAND TOTAL</strong></td>
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<td><strong>$8,273.00</strong></td>
<td><strong>$7,238.00</strong></td>
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</table>

Detailed rates and dining information can be found at [http://www.ewu.edu/reslife](http://www.ewu.edu/reslife).

*$10.00 quarterly activity fee billed separately.

*$30.00 quarterly prepaid laundry card billed separately.

*INCLUDES room rental for the 2009-2010 academic quarters, dining plan of your choice, cable television, Ethernet Internet connection, phone service with free local calling, voice-mail box, all utilities (electric/water/garbage/sewer), secured buildings, campus police presence, prompt maintenance service, professional custodial service to common areas, organized on-campus and off-campus events AND full-time professional live-in Residential Life staff trained in conflict resolution/mediation, first aid, emergency situations, group dynamics and many more community-oriented skills. Live on campus for a true college experience.

### UNIVERSITY ADMINISTERED APARTMENTS

#### Eligibility

The following criteria must be met in order to live in university family apartments:

1. a. Married with spouse present; or single parent with dependent child(ren) present.

   OR

   b. Graduate student, single or with spouse/family (Holter House and Anna Maria apartments only).

2. Full-time (10 credits) enrollment status is required each quarter with the exception of summer quarter.

3. Only immediate family members - spouse, dependent child(ren) - may occupy the apartment on a permanent basis.

4. A $100 reservation deposit must accompany application. An additional $250 cleaning/damage deposit must be paid prior to occupancy ($100 nonrefundable carpet cleaning charge).

Rent charges are assessed through your university student account. Rent is due the 1st of every month, but the entire quarter’s rent is taken from available financial aid at the beginning of the quarter. Contact the Housing Office, 121 Tawanka, 509.359.6253, for further information. All residents agree to abide by the Student Conduct Code, EWU Housing Lease Agreement and Apartment Resident Guide. All accounts are subject to university collection procedures (see EWU Collection Policy).

### CONTRACT AND CANCELLATION INFORMATION

For complete Housing and Dining Services contract and cancellation policies, please visit [http://www.ewu.edu/reslife](http://www.ewu.edu/reslife). However, please note the following contractual and cancellation highlights:

- All housing and dining contracts are considered ANNUAL contracts wherein the student commits to live on campus the entire academic year.
- A $250 housing deposit is required for application to be considered complete.
- All students must enroll for a minimum of ten (10) credits each quarter to live in the residence halls.
- Cancellation consequences include a five hundred dollar ($500) cancellation fee and forfeiture of the deposit. Additionally, a student who cancels after a quarter begins shall be responsible for paying for the entire academic quarter in which they canceled.
- Any student who receives a refund and who has been a recipient of financial aid which has been applied toward his/her housing payments must assume the responsibility for repaying the appropriate financial agency from which he/she received the funds. All refunds are processed through the Student Financial Services and are subject to deduction of any outstanding amounts owed to the University for any reason. Refunds may take 3-4 weeks to process after eligibility is determined.
- If you have any questions, please contact the Housing Office, 121 Tawanka, 509.359.2451 or toll free 800.583.3345.

**Holter House**

<table>
<thead>
<tr>
<th>Room Type</th>
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**Anna Maria**

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<td>Price</td>
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**Town House Apartments:**

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<tr>
<td>Price</td>
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<td>$570</td>
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<td></td>
<td>$415</td>
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All rates and policies are subject to change/approval by the Board of Trustees.
BOOKSTORE INFORMATION—BUYING TEXTBOOKS

The University Bookstore has two locations where you can buy your textbooks. The main store is located in the lower level of the PUB on the Cheney campus and the Spokane Edition Bookstore is located in the basement level of the Schade Towers at 528 E. Spokane Falls Blvd. (across the street from EWU Spokane, Riverpoint Campus). If you're registered for courses at any of our locations in Spokane, you will need to buy your textbooks at the Spokane Edition Bookstore. You may also purchase your textbooks on-line. Check the bookstore website at www.bookstore.ewu.edu for textbook availability.

To ensure that you get the correct books for your classes, please bring a copy of your class confirmation with you to the Bookstore. Many of the courses have more than one section, so please be sure that your registration form lists not only the course you are registered for, but also the section number. This will help you get the correct book for your class.

**Hours:**

**Campus Store:**
- Monday - Thursday: 7:30 a.m.–5:30 p.m.
- Friday: 7:30 a.m.–4:30 p.m.
- Saturday: 11 a.m.–3 p.m.
- Sunday: Closed

**Spokane Edition (EWU Riverpoint):**
- Monday - Thursday: 10 a.m.–6 p.m.
- Friday: 10 a.m.–5 p.m.
- Saturday and Sunday: Closed

Hours vary during the start of each quarter and during breaks. Call the Bookstore for information on the extended hours. The phone number for the campus store is 509.359.2505. The phone number of the Spokane Edition Bookstore is 509.456.2800.

BOOK BUYBACK

The campus Bookstore operates a daily book buyback inside the store at the Customer Service Counter. In addition to this daily buyback, at the end of each quarter during finals week, representatives from a used book wholesale company will purchase used textbooks. If the Bookstore has an order from the department to use a specific textbook again, they will buy it back at one-half the new retail price, until they meet their limit. If a book is not being used on campus the following quarter, the wholesaler will buy it based on the current market demand for that textbook.

As always, check for current events, hours of operations and general bookstore information at www.bookstore.ewu.edu.

COMPUTER LABS

Eastern Washington University is excited to provide students with a variety of computing labs. Some of the labs are open seven days a week, 10-17 hours per day. The labs provide high-end Windows and Macintosh workstations with 20”–30” monitors, software such as Microsoft Office, Adobe Master Collection, class-related applications, fast Internet access and more. Many labs include enhanced services such as flat-bed scanners, video editing decks, and dedicated audio recording locations. Eastern offers two recording studios equipped with GarageBand, DigiDesign ProTools, studio-quality microphones, electric guitars, acoustic guitars and pianos.

Student consultants are available to answer questions at most locations. The labs are located in:
- 359 Pence Union Building, PUB Lab (509.359.6650)
- 305 Monroe Hal, MARS Lab (509.359.4875)
- Riverpoint Campus, 207 Phase I Classroom Building, Riverpoint Lab (509.358.2286)

For more information, go to http://labs.ewu.edu and http://itech.ewu.edu.

STUDENT TECHNOLOGY FEE

All students taking courses in Cheney or Spokane are assessed the mandatory technology fee. This includes students living in campus housing and graduate students. The fee is $35 per academic term and is prorated for part-time students. All students who pay the fee are assigned a username and password for logging into computer labs, the wireless internet and other services. Visit http://itech.ewu.edu for details.

TECH: STUDENT TECHNOLOGY

Visit http://itech.ewu.edu for a complete listing of the technology available to students. As well as the three labs listed above there are over twenty departmental labs found in most buildings on campus including the Cyber Café in the PUB for high-end gaming systems. There is also a list of online services available to students which includes free antivirus downloads, software discounts, 15GB of online file storage, student web space, Lynda.com training resources and more. The iTech site also has information for checking out a variety of laptops, cameras, camcorders and projectors.

Eastern Washington University is dedicated to helping students effectively use the wide variety of technology resources available.

**Tech-EZE helps students resolve technology questions. The University is dedicated to helping students effectively use the wide variety of technology resources available. Tech-EZE troubleshoots problems and helps answer questions such as:**
- How do I setup my iTech account?
- How can I check my grades and register for classes?
- Where can I find a computer and printer and when can I use them?
- How do I connect to 'Blackboard' and find my classes?
- How do I connect my laptop to the network?
- What options are available for electronic class presentations?
- My laptop is running really slow. I think I got a virus! What now?!

Tech-EZE is located on the lower level of the JFK Library.

For Help, call Tech-EZE at 509.359.6411, send an e-mail to tech-eze@ewu.edu, ask a question, chat with a tech online or browse the knowledge base of existing answers at http://helpdesk.ewu.edu.
COMPREHENSIVE HEALTH & WELLNESS PROGRAM

The Comprehensive Health & Wellness Program is an all inclusive approach to physical and psychological well-being for Eastern students. Any student taking six or more credits will participate in this program. Students will have access to a basic level of ambulatory health clinic services at any Rockwood Clinic in Cheney, Medical Lake and Spokane. Additionally, students have access to counseling and psychological services, health and wellness programming, education and other wellness resources at no additional cost.

PLEASE NOTE: Students taking less than six credits can request voluntary participation in the program in order to have access to these services. Students have until the tenth day of the quarter services to request and pay for the services.

SUMMER STUDENTS: Summer students do not automatically participate in this program! These services are not included as part of summer tuition and fees, therefore the services are not automatically charged in the summer. Students requesting services must either be registered for classes or be a continuing student. Summer students must voluntarily pay the fee to use the health services. The health fee must be paid during the summer open enrollment dates.

Please contact Health, Wellness & Prevention Services at 509.359.4279 or Counseling and Psychological Services at 509.359.2366 for additional information.

EAGLECARD (PHOTO ID CARD)

120 Tawanka Commons
509.359.6184
www.ewu.edu/eaglecard

New students will be issued a EWU ID Card from the Eagle Card Office located in Tawanka Hall, room 120. Photo ID and proof of enrollment must be provided before an EagleCard can be issued. There is no charge for the first EagleCard. Replacement fee is $25.00 for lost or damaged EagleCards, payable at the EagleCard Office. The EagleCard is electronically updated each quarter with current information, including University Recreation Center and STA Bus privileges. For Residential Hall students, the EagleCard also provides access to your meal plan, which updates electronically each quarter.

Students who do not re-enroll are advised to retain their ID card, or they will be assessed the $25 fee for a new card upon return to EWU. The EagleCard is not transferable under any condition and should not be used by any individual other than the card holder. Unauthorized use of EagleCard is subject to confiscation and may result in disciplinary action. Students are personally liable for all obligations incurred by the use of their EagleCard.

Report lost, stolen or found cards immediately to the EagleCard Office, Monday – Friday, 8 a.m.–5 p.m.

ENROLLMENT VERIFICATIONS/CERTIFICATIONS

Eastern Washington University contracts with the National Student Clearinghouse to provide to verify enrollments for loans, housing, military identification, and other general verifications. Students have free access to their enrollment verification via their EagleNET account. Employers, lending services, and others must access the National Student Clearinghouse directly for enrollment verification information. (Students needing enrollment verifications for good student discounts, Alaska Department of Revenue, Canadian Student Loan Program or Tax Commission, or for students who do not have a social security number listed with the University, may contact the Office of Records and Registration for assistance with their enrollment verification.)

Enrollment Verification

Guidelines are based on current quarter credit hours enrolled at the time of verification.

Full-Time Enrollment

Undergraduate
10 credits—full-time student
12 credits—full-time student receiving financial aid or veteran's benefits
Graduate
10 credits—full-time student
10 credits—full-time student receiving financial aid or veteran's benefits
International Student
12 credits—undergraduate full-time student
10 credits—graduate full-time student

RESIDENCY

A brief summary of the residency requirements, deadline information, and the application for change of residency status can be found at www.ewu.edu/residency or by contacting the Records and Registration Office.

Residency for tuition and fee purposes is determined by the Washington State Legislature. The Classification as a resident or non-resident student and associated laws/codes apply to all Washington state public colleges and universities. See RCW 28B.15.012 at http://apps.leg.wa.gov/rcw/.

RESTRICTING “STUDENT DIRECTORY INFORMATION”

Certain categories of student information are considered “open” or directory-type information and may be released to the public if the student is enrolled at the University at the time of request.

Directory information includes

- name
- addresses
- telephone number
- major field of study
- participation in officially recognized activities and sports
- dates of attendance
- degrees and awards received and the most recent previous educational agency or institution attended by the student.

All other information regarding a student’s record or attendance is restricted and may not be released without the student’s written consent. This includes, for example,

- the courses in which a student is enrolled
- the number of credits a student has earned
- as well as any grade or other related information

This policy is in compliance with federal rules and regulations and is intended for the privacy and security of the student and the student’s record.

A student may request that directory information not be released by informing the Records and Registration Office, 201 Sutton Hall. An “Information Restriction Code” will be set on the student’s computer record.

Student Records Policy—Students have certain rights and privileges regarding their individual student records. A student has the right to inspect his or her records. A student may waive the right to access of files or records. Contact the Records and Registration Office, 201 Sutton Hall for further information. An information restriction will prevent you from receiving certain university mailings and from having your name released to hometown papers if you receive quarterly dean’s honors.

LIBRARY PRIVILEGES

The EWU Libraries are available to all students, faculty, staff and the general public. EWU identification cards must be presented to check out materials and to use materials placed on reserve. The EWU EagleCard is the official library card for EWU Libraries.

Library overdue charges, billing fees and replacement costs may be assessed against a student’s billing and receivables account. These charges, if not paid when due, may hold registration, transcript requests and other university services. Also they will be subject to university collection procedures. If you have any questions or concerns, please contact the Circulation Department 509.359.6263.

UNIVERSITY PARKING

Parking permits are sold by a three tiered pricing system based on lot availability. For more information go to www.ewu.edu/parking or call 509.359.7275. Any outstanding infractions must be paid to purchase a parking permit.

VOTER REGISTRATION

In an effort to comply with the Reauthorization Act of 1999, Eastern Washington University has made Washington Voter Registration Forms available at the following locations:

—Dean of Students in the Pence Union Bldg.
—Disability Support Services in Tawanka
—Mail in form available on the Web at www.SecSTATE.WA.gov
—Sutton Hall and Riverpoint
GENERAL EDUCATION REQUIREMENTS

For the baccalaureate degree at Eastern include all of the following:

Minimum Credits
- 180 cumulative credit hours
  (credits earned in MATH 100, 101, 102, 103, 104 and 199, CPLA 100 and ENGL 100 do not count toward the 180 cumulative credits).
- 60 upper-division credits (300 level or above)
- 45 credits in residence (attendance) at Eastern, with at least 15 upper-division credits in major in residence at Eastern.

Minimum GPAs
- 2.0 cumulative GPA for Eastern Washington University course work.
- 2.0 cumulative GPA for college level course work (includes courses taken at other colleges and universities) through winter 2010.*
- 2.0 cumulative GPA for all General Education Core Requirements and University Graduation Requirements.
- 2.0 cumulative GPA in major program, subject to departmental requirements.
- 2.0 cumulative GPA in minor program, subject to departmental requirements.
*No longer applicable beginning spring 2010.

GENERAL EDUCATION REQUIREMENTS

Note: general education and graduation requirements are waived for a student possessing a baccalaureate degree from an accredited institution who wishes to obtain an additional undergraduate degree from Eastern.

All Eastern Washington University students are expected to acquire a liberal education. Eastern defines liberal education to include:
- Intellectual skills and habits of mind necessary to the pursuit and transmission of knowledge.
- A broad understanding of the history, institutions and traditions that most profoundly influence our social, political, economic, aesthetic and scientific lives.
- Specialized knowledge in a discipline.

EWU has designed the General Education Curriculum for the purpose of preparing students with the skills, habits of mind and breadth of subject matter that characterize an educated person. Through this curriculum, Eastern ensures that all students encounter the core academic disciplines, especially as they apply to major questions of our times.

UNIVERSITY COMPETENCIES AND PROFICIENCIES

Refer to the Department/Program listing for recommended computer literacy, English composition and mathematics courses.

Computer Literacy: The computer literacy competency requirement may be satisfied by:
- successful completion of a computer literacy examination
- completion of the course or courses required as a result of the computer literacy examination with a minimum grade of 2.0.

These courses may be:
- CPLA 100 Computer Literacy I (1) graded pass/no credit only
- CPLA 101 Computer Literacy II (1)
- CPLA 120 Computer Applications Literacy (5).

Credit for CPLA 100 does not count toward total graduation credits.

ENGLISH COMPOSITION:

All students must complete:
- ENGL 201 College Composition: Analysis, Research and Documentation (5) or its transferable equivalent with a minimum grade of 2.0.

Students who have not completed a college-level composition course prior to entering Eastern must take the EWU English Composition Placement Test. Initial placement will be in ENGL 100 Fundamentals of English Composition, ENGL 101 College Composition: Exposition and Argumentation or ENGL 201 College Composition: Analysis, Research and Documentation. Credits for ENGL 100 do not count toward graduation.

MATHMATICS:

The general education mathematics requirement may be satisfied by any one of the following:
- placement into MATH 161 Calculus I, as a result of the Math Placement Test
- successful completion of the Mathematical Reasoning Exam or
- completion of any of the following courses or its transferable equivalent with 2.0 minimum grades:
  - MATH 106 Pre-Calculus II (5)
  - MATH 115 Mathematical Reasoning (5)
  - MATH 161 Calculus I (5)
  - MATH 200 Finite Mathematics (5)
  - MATH 211 and MATH 212, Structure of Elementary Mathematics I and II (5, 5)
  - MATH 301 Discrete Mathematics (5)
  - MATH 380 Elementary Probability and Statistics (5)

Students who need additional math development may be required, on the basis of the Math Placement Test results, to complete:
- MATH 103 Basic Algebra for College Students (5) and/or
- MATH 104 Intermediate Algebra (5) with a minimum grade of 2.0.

Credits in MATH 103 and MATH 104 do not count toward total graduation credits, nor do credits in the three-course algebra sequence—MATH 100, 101 and 102.

CORE REQUIREMENTS

All students without an approved Direct Transfer Agreement (DTA) degree must complete eight general education core requirements (GECRs) totaling at least 36 credits. A requirement can be completed by a single approved course of no fewer than three credits. These courses are designed to provide introductory knowledge, intellectual skills and habits of thought found in the core disciplines of the humanities and fine arts, the social sciences and the natural sciences. Students must complete two GECR courses from one breadth area and three GECR courses from each of the other two breadth areas below for a total of eight GECR courses. Students should complete University Competencies and Proficiencies prior to completion of the GECRs. Individual courses may require specific prerequisites. Check the catalog course descriptions for more information.
HUMANITIES AND FINE ARTS (2 OR 3 COURSES)  
Students must choose one course per list from each of two or three lists below.  
*Note: HUMN 290, Arts and Ideas, may be used to satisfy List 1, 2 or 3 and typically is only offered in the winter term.*

<table>
<thead>
<tr>
<th>List 1: Literature</th>
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<tr>
<td>ENGL 170 Introduction to Literature (5)</td>
<td>• GNML 212 Modern World Masterpieces (5)</td>
<td>HUMN 210 Classics in Literature (5)</td>
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<tr>
<td>• GNML 212 Modern World Masterpieces (5)</td>
<td>• HUMN 211 Masterpieces of the Western World (5)</td>
<td>• SPAN 170 Introduction to Literature (5)</td>
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<tr>
<td>• HUMN 290 Arts and Ideas (5)</td>
<td>• HUMN 290 Arts and Ideas (5)</td>
<td>List 2: Fine Arts</td>
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<tr>
<td>• SPAN 170 Introduction to Literature (5)</td>
<td>• HUMN 215 Introduction to Religion (5)</td>
<td>List 3: Philosophy and Reasoning</td>
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<tr>
<td></td>
<td>• HUMN 270 Great World Views (5)</td>
<td>• PHIL 212 Introductory Ethics (5)</td>
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<tr>
<td></td>
<td>• HUMN 290 Arts and Ideas (5)</td>
<td>• PHIL 213 Critical Thinking (5)</td>
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<td></td>
<td>• PHIL 211 Introductory Philosophy (5)</td>
<td>• PHIL 215 Moral Issues in America (5)</td>
</tr>
<tr>
<td>Honors: (Open only to students admitted to the Honors Program)</td>
<td>• HONS 101 The Intellectual Tradition: The Ancient World (8)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• HONS 102 The Intellectual Tradition: Middle Ages through the Reformation (8)</td>
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</tr>
<tr>
<td>Social Sciences (2 or 3 Courses)</td>
<td>• List 1: Economics and Government</td>
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<tr>
<td>Students must choose one course per list from each of two or three lists below.</td>
<td>• ECON 100 General Education Economics (5)</td>
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<tr>
<td></td>
<td>• ECON 200, Introduction to Microeconomics, ECON 201 Introduction to Macroeconomics (10)</td>
<td>GOVT 100 Modern Government in an American Context (5)</td>
</tr>
<tr>
<td></td>
<td>• ANTH 101 Cultural Anthropology (5)</td>
<td>List 2: Anthropology, Geography, Psychology and Sociology</td>
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<tr>
<td></td>
<td>• CEDP 201 Life Span Development (4)</td>
<td>• CMST 208 Mass Media and the Information Society (5)</td>
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<td>• GEOG 100 Fundamentals of the Physical Environment (5)</td>
<td>• SOC 101 Introduction to Sociology (5)</td>
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<td>• SOC 101 Introduction to Sociology (5)</td>
<td>Honors: (Open only to students admitted to the Honors Program)</td>
</tr>
<tr>
<td></td>
<td>• HIST 105 Western Heritage: Origins to the 18th Century (5)</td>
<td>• HONS 101 The Intellectual Tradition: The Ancient World (8)</td>
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<tr>
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<td>• HIST 106 Western Heritage: 18th Century to the Present (5)</td>
<td>counts as 1 Humanities GECR; 1 Social Science GECR</td>
</tr>
<tr>
<td></td>
<td>• HIST 110 The American Experience: A Survey (5)</td>
<td>• HONS 102 The Intellectual Tradition: Middle Ages through the Reformation (8)</td>
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<tr>
<td></td>
<td></td>
<td>counts as 1 Social Science GECR</td>
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NATURAL SCIENCES* (2 OR 3 COURSES)  
Students must complete courses from at least two of the lists below.  
*Note: Students must complete courses from at least two of the lists below.*

<table>
<thead>
<tr>
<th>List 1: Economics and Government</th>
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<tbody>
<tr>
<td>BIOL 132 Introduction to Human Anatomy and Physiology I (5)</td>
<td>• CHEM 151 General Chemistry (5)</td>
<td>CHEM 152 General Chemistry (5)</td>
</tr>
<tr>
<td>BIOL 133 Introduction to Human Anatomy and Physiology II (5)</td>
<td>• CHEM 151 General Chemistry (5)</td>
<td>CHEM 152 General Chemistry (5)</td>
</tr>
<tr>
<td>BIOL 171 Biological Investigation (3)</td>
<td>• PHYS 131 Introductory Physics I (4)</td>
<td>and PHYS 161 Mechanics Laboratory (1)</td>
</tr>
<tr>
<td>BIOL 172 Biological II (4) if BIOL 171 &amp; 270 are completed or BIOL 172 &amp; 270 are completed</td>
<td>• PHYS 132 Introductory Physics II (4)</td>
<td>and PHYS 162</td>
</tr>
<tr>
<td>BIOL 232 Human Anatomy and Physiology for Non-Biology Majors (5)</td>
<td>or PHYS 163</td>
<td>or PHYS 164 (PHYS 132 and 161 if PHYS 131 and 161 were not completed)</td>
</tr>
<tr>
<td>BIOL 233 Human Anatomy and Physiology for Non-Biology Majors (5)</td>
<td>• PHYS 151 General Physics I (4)</td>
<td>and PHYS 151</td>
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<tr>
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<td>and PHYS 152</td>
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<tr>
<td></td>
<td>• PHYS 151 General Physics I (4)</td>
<td>and PHYS 151</td>
</tr>
<tr>
<td></td>
<td>• PHYS 152 General Physics II (4)</td>
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</table>

**Physics**  
*Note: Students must complete courses from at least two of the lists below.*

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<thead>
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<td>and PHYS 161 Mechanics Laboratory (1)</td>
</tr>
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<td>BIOL 172 Biological II (4) if BIOL 171 &amp; 270 are completed or BIOL 172 &amp; 270 are completed</td>
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**Chemistry**  
*Note: Students must complete courses from at least two of the lists below.*

<table>
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**Physics**  
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UNIVERSITY GRADUATION REQUIREMENTS

These requirements apply to all undergraduate students who do not have baccalaureate degrees. While general education, in the form of competencies, proficiencies and content-rich survey courses, typically occupies the student’s first two years, liberal education continues to color and challenge every student’s intellectual journey toward graduation. The following requirements may be satisfied through the courses listed or transferable equivalents:

CULTURAL AND GENDER DIVERSITY AND INTERNATIONAL STUDIES

(8 credits minimum; 4 credits in each area)

Courses and experiences will be designed to provide knowledge and understanding of
1. the cultural diversity of the United States and
2. other societies and cultures of the world.

Second year or more advanced language study for 4–5 credits or 10 credits of approved (Japanese or Chinese) first-year language study may satisfy the International Studies Requirement. American Sign Language is excluded from fulfilling the International Studies Requirement.

Courses approved for Cultural and Gender Diversity:
- AAST 214 Introduction to African American Culture (5)
- AAST 215 Early African American History (5)
- AAST 216 20th Century African American History (5)
- AAST 311 African and African American Art History (5)
- AAST 424 Economics of Poverty and Discrimination (5)
- ANTH 161 Introduction to Chicano Culture (5)
- ANTH 201 Latinas/os in Contemporary American Society (5)
- ANTH 355 Indians of North America (5)
- ART 310 World Art (5)
- ART 311 African and African American Art History (5)
- CHST 101 Introduction to Chicano Culture (5)
- CHST 201 Latinas/os in Contemporary American Society (5)
- CHST 218 Chicano History (5)
- COMD 201 Disability and Communication Diversity: A Communication Disorders Perspective (4.5)
- CMST 340 Intercultural Communication (5)
- CMST 414 Gender and Communication (5)
- DSST 310 Disability, Culture and Society (5)
- ECON 424 Economics of Poverty and Discrimination (5)
- EDUC 325 Inequalities and Impacts on Educational Equity (4)
- ENGL 380 Survey of Native American Literature (5)
- ENGL 389 Women, Literature and Social Change (5)
- HIST 215 Early African American History I (5)
- HIST 216 Early African American History (5)
- HIST 218 Chicano History (5)
- HIST 313 Asian American History (5)
- HIST 394 Women in American History (4)
- HLED 366 Women’s Health Issues (4)
- HUMN 101 Introduction to Women’s Studies (5)
- HUMN 214 Introduction to African American Culture (5)
- HUMN 310 Issues in Women’s Studies (4)
- HUMN 311 African and African American Art History (5)
- HUMN 415 Gay, Lesbian, Bisexual and Transgender Studies (5)
- IDST 101 Introduction to Indian Studies (4)
- IDST 321 Contemporary Indian Studies (4)
- IDST 380 Survey of Native American Literature (5)
- PHIL 214 Philosophical Voices and Pop Culture (5)
- PHIL 417 Women and Ethics (5)
- PSYC 351 Psychology of Women (4)
- SOCI 320 Race and Ethnic Relations: Global Perspectives (5)
- SOCI 321 Sex and Gender (5)
- WMST 101 Introduction to Women's Studies (5)
- WMST 310 Issues in Women’s Studies (4)
- WMST 321 Sex and Gender (5)
- WMST 351 Psychology of Women (4)
- WMST 366 Women’s Health Issues (4)
- WMST 389 Women, Literature and Social Change (5)
- WMST 394 Women in American History (4)
- WMST 414 Gender and Communication (5)
- WMST 415 Gay, Lesbian, Bisexual and Transgender Studies (5)
- WMST 417 Women and Ethics (5)
- WMST 426 Economics of Poverty and Discrimination (5)

Courses approved for International Studies:
- ANTH 342 Tribes, Bands and Chiefdoms (5)
- ANTH 348 Peasant Societies (5)
- ANTH 349 Major Civilizations of Asia (5)
- ANTH 357 Peoples of Latin America (5)
- ANTH 358 Medical Anthropology (5)
- ANTH 366 Revolution and Development in the Third World (5)
- ANTH 450 Cultural Ecology (5)
- BIOL 320 The Human Prospect (5)
- CMST 440 International Communication (5)
- ECON 470 International Economics (5)
- ECON 475 Economic Development (5)
- EDUC 323 A Global View through Children's Literature (5)
- ENGL 323 A Global View through Children’s Literature (5)
- GEOG 230 World Regional Geography (5)
- GEOL 380 World Resources and Population (5)
- GERM 381 Nationalism and Racism in Central European Film (4)
- GERM 382 20th-Century Germany, From World Wars to Cold War, Culture, Political Conflict, and National Identity (5)
- GOVT 203 Introduction to Comparative Politics (5)
- GOVT 204 Introduction to International Politics (5)
- GOVT 321 International Organization (5)
- GOVT 326 European Politics (5)
- GOVT 329 Politics of South Asia (5)
- HIST 104 East Asia: Tradition and Transformation (5)
- HIST 301 History of the Present (5)
- HIST 310 Imperial China (5)
- HIST 315 African History (5)
- HIST 350 War and Society (5)
- HIST 365 Latin American History (5)
- HIST 382 20th-Century Germany, From World Wars to Cold War, Culture, Political Conflict, and National Identity (5)
- HIST 416 Modern Japan (5)
- HIST 454 The Diplomatic History of Europe, 1914 to the Present (5)
- HUMN 315 East-West Philosophies and Religions (5)
- HUMN 320 The Human Prospect (5)
- HUMN 381 Nationalism and Racism in Central European Film (4)
- HUMN 440 Perspectives on Death (5)
- IBUS 470 International Business Management (4)
- IBUS 471 Multinational People Management (4)
- INST 200 Global Issues (4)
- INST 380 Japan Today (4)
- JAPN 380 Japan Today (4)
- MGMT 470 International Business Management (4)
- MGMT 471 Multinational People Management (4)
- PLAN 476 Comparative Urbanization (4)
- SOCI 263 Social Problems (5)
- SOCI 486 Contemporary World Systems (5)
- TECH 393 Technology in World Civilization (4)

Senior Capstone/Thesis Graduation Requirement:
- ITGS 400 Interdisciplinary Senior Capstone (4)

or

For some majors, students may fulfill this requirement by completing a departmental capstone/thesis course. Check with the chair of the major department.

Foreign Language Requirement for Bachelor of Arts Candidates

Two years of one single language in high school or one year of a single language in college. Eastern offers American Sign Language, Chinese, French, German, Japanese, Russian, Salish and Spanish languages.
MAJOR/MINOR OR CERTIFICATE REQUIREMENTS

A minor or certificate is required for any major with fewer than 60 credits. See the Department/Program section of this catalog for detailed course and graduation requirements.

MAJOR DECLARATION PROCEDURE

Major Declaration Deadline—You are required to officially declare a major by the time you have completed 95 credits. If you fail to do so, you will be required to have an advisor’s authorization from General Undergraduate Academic Advising (GUAA) prior to registration for each quarter that you remain undeclared. It is important for students needing advising assistance to make appointments by coming to Sutton Hall 3rd floor or calling (GUAA) at 509.359.2345.

To declare a major, check out your advising file from GUAA and take it to your major department. Changes will be made on the Student Information System to complete the formal major declaration process.

GRADUATION AND CREDIT REQUIREMENTS

You must meet the following requirements to be eligible to graduate:

Minimum Credits

- 180 cumulative credit hours; Credits earned in MATH 100, 101, 102, 103, 104 and 199, Basic/Intermediate Algebra, CPLA 100 and ENGL 100 do not count toward the 180 cumulative credits. A maximum of 90 credits taken at the community college level may be applied toward the 180 total.
- 60 upper-division credits (300 level or above)
- 45 credits in residence (attendance) at Eastern, with at least 15 upper division credits in your major in residence at Eastern

Minimum Grade Point Averages

- 2.00 cumulative GPA for Eastern Washington University course work.
- 2.00 cumulative GPA for all college-level course work (includes courses taken at other colleges or universities).
- 2.00 cumulative GPA for all General Education Requirements and University Graduation Requirements.
- 2.00 cumulative GPA in major program, subject to departmental requirements.
- 2.00 cumulative GPA in minor program, subject to departmental requirements.

Application for Graduation

As you near completion of your undergraduate degree requirements, you must file an Application for Graduation with the Evaluation Office in Sutton Hall. Graduation application deadlines are available in that office, in your department's office and the quarterly Course Announcement. This application process provides you with a timely opportunity to review your degree requirements and to plan or change your course schedule to ensure completion of all requirements.

If you do not complete all degree requirements in the quarter for which you apply for graduation, you must re-apply for a subsequent quarter by contacting the Evaluation Office. A re-application fee will be assessed.

Graduation application and reapplication fees are available online at www.ewu.edu or contact Student Financial Services at 509.359.6372.

You must:

- Complete an Application for Graduation/Major/Minor approval form.
- Meet with department advisors and obtain all required signatures.
- Pay graduation fees on the 2nd Floor of Sutton Hall or at Riverpoint.
- Deliver the form to the Evaluation Office in Sutton Hall.

GRADUATE STUDENT GRADUATION APPLICATION DEADLINES

<table>
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<th>Quarter</th>
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<td>Winter 10</td>
<td>October 2, 2009</td>
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<td>Spring 10</td>
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<tr>
<td>Summer 10</td>
<td>April 9, 2010</td>
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<td>Fall 2010</td>
<td>July 2, 2010</td>
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<td>Summer 2011</td>
<td>April 8, 2011</td>
</tr>
<tr>
<td>Fall 2011</td>
<td>July 1, 2011</td>
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UNDERGRADUATE GRADUATION APPLICATION DEADLINES

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<tr>
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<td>November 6, 2009</td>
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<td>February 19, 2010</td>
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<tr>
<td>Fall, 2010</td>
<td>May 21, 2010</td>
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UNDERGRADUATE HONORS AT GRADUATION

Graduating seniors who achieve academic honors will be formally recognized during commencement, on University transcripts, and on their diploma. It is University policy to use all college-level course work taken at Eastern and any other colleges attended in computing a GPA for graduation honors. The following designations apply:

Graduating seniors with a GPA between

<table>
<thead>
<tr>
<th>GPA Range</th>
<th>Honors Title</th>
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<tbody>
<tr>
<td>3.4995 and 3.6294</td>
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</tr>
<tr>
<td>3.6295 and 3.7694</td>
<td>= Magna cum laude.</td>
</tr>
<tr>
<td>3.7695 and 4.0</td>
<td>= Summa cum laude.</td>
</tr>
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</table>

Effective Spring 2010

Graduating seniors who achieve academic honors will be formally recognized during commencement, on University transcripts, and on their diploma. Baccalaureate honors are awarded only to recipients of a first baccalaureate degree. These honors are earned by those students who have completed no fewer than 90 credits at this institution; 60 credits must be for courses in which grade points are awarded. Honors are calculated only on college-level credits earned at this institution. The following designations apply:

Graduating seniors with a GPA between

<table>
<thead>
<tr>
<th>GPA Range</th>
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<tbody>
<tr>
<td>3.5 and 3.69</td>
<td>= Cum laude.</td>
</tr>
<tr>
<td>3.7 and 3.89</td>
<td>= Magna cum laude.</td>
</tr>
<tr>
<td>3.9 and 4.0</td>
<td>= Summa cum laude.</td>
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</tbody>
</table>

SOAR: STUDENT ONLINE ACADEMIC REVIEW

Student Online Academic Review (SOAR) is an automated record reflecting progress toward degree completion. SOAR allows students to assess progress toward their degree or to determine how earned credits would apply if they were to pursue another degree program. For more information on SOAR visit www.ewu.edu/soar.
# ACADEMIC PLANNER

**BRING TO YOUR NEXT ADVISING APPOINTMENT**

Name ____________________________________________

<table>
<thead>
<tr>
<th></th>
<th>Fall</th>
<th>Winter</th>
<th>Spring</th>
<th>Summer</th>
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1Quarter GPA  2Cumulative GPA
3Quarter Credits  4Total Credits
# PROGRESS SHEET/UNOFFICIAL WORKSHEET

**NAME__________________________ EWU ID#_____________________ ENTERING TERM____________**

<table>
<thead>
<tr>
<th>GENERAL EDUCATION REQUIREMENTS (GERs)</th>
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</tr>
<tr>
<td>CORE REQUIREMENTS (GECR's)</td>
</tr>
</tbody>
</table>

## PRE-UNIVERSITY SKILLS

### Humanities and Fine Arts

<table>
<thead>
<tr>
<th>COURSE</th>
<th>CREDIT</th>
<th>GRADE</th>
<th>DATE COMPLETED</th>
<th>COURSE</th>
<th>CREDIT</th>
<th>GRADE</th>
<th>DATE COMPLETED</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPLA 100</td>
<td>NC</td>
<td></td>
<td></td>
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<td></td>
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<tr>
<td>ENGL 100</td>
<td>NC</td>
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<tr>
<td>MATH 100</td>
<td>NC</td>
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<tr>
<td>MATH 101</td>
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</tr>
<tr>
<td>MATH 102</td>
<td>NC</td>
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<tr>
<td>MATH 103</td>
<td>NC</td>
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<td></td>
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<td>MATH 104</td>
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</tbody>
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### Social Sciences

<table>
<thead>
<tr>
<th>COURSE</th>
<th>CREDIT</th>
<th>GRADE</th>
<th>DATE COMPLETED</th>
<th>COURSE</th>
<th>CREDIT</th>
<th>GRADE</th>
<th>DATE COMPLETED</th>
</tr>
</thead>
<tbody>
<tr>
<td>MATH 102</td>
<td>NC</td>
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<td></td>
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<tr>
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<tr>
<td>MATH 104</td>
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</tr>
</tbody>
</table>

### UNIVERSITY COMPETENCIES

**Natural Sciences:** students may not take more than one course from a single department.

<table>
<thead>
<tr>
<th>COURSE</th>
<th>CREDIT</th>
<th>GRADE</th>
<th>DATE COMPLETED</th>
<th>COURSE</th>
<th>CREDIT</th>
<th>GRADE</th>
<th>DATE COMPLETED</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPLA 101</td>
<td></td>
<td></td>
<td></td>
<td>(CPLA 120) (MATH 104 and CPLA 100 must be cleared or you must be enrolled in one of these concurrently.)</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ENGL 101</td>
<td></td>
<td></td>
<td></td>
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<td></td>
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<td></td>
</tr>
</tbody>
</table>

### UNIVERSITY PROFICIENCIES

(MATH 104 and CPLA 100 must be cleared and the other cleared or taken concurrently.)

<table>
<thead>
<tr>
<th>COURSE</th>
<th>CREDIT</th>
<th>GRADE</th>
<th>DATE COMPLETED</th>
<th>COURSE</th>
<th>CREDIT</th>
<th>GRADE</th>
<th>DATE COMPLETED</th>
</tr>
</thead>
<tbody>
<tr>
<td>ENGL 201</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>MATH 115</td>
<td></td>
<td></td>
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<td></td>
</tr>
</tbody>
</table>

### UNIVERSITY GRADUATION REQUIREMENTS

**Cultural and Gender Diversity**

<table>
<thead>
<tr>
<th>COURSE</th>
<th>CREDIT</th>
<th>GRADE</th>
<th>DATE COMPLETED</th>
<th>COURSE</th>
<th>CREDIT</th>
<th>GRADE</th>
<th>DATE COMPLETED</th>
</tr>
</thead>
</table>

**Senior Capstone Thesis** (confer with dept. advisor)

<table>
<thead>
<tr>
<th>COURSE</th>
<th>CREDIT</th>
<th>GRADE</th>
<th>DATE COMPLETED</th>
<th>COURSE</th>
<th>CREDIT</th>
<th>GRADE</th>
<th>DATE COMPLETED</th>
</tr>
</thead>
</table>

**International Studies**

<table>
<thead>
<tr>
<th>COURSE</th>
<th>CREDIT</th>
<th>GRADE</th>
<th>DATE COMPLETED</th>
<th>COURSE</th>
<th>CREDIT</th>
<th>GRADE</th>
<th>DATE COMPLETED</th>
</tr>
</thead>
</table>

**Foreign Language Requirement** (as required by degree)

<table>
<thead>
<tr>
<th>COURSE</th>
<th>CREDIT</th>
<th>GRADE</th>
<th>DATE COMPLETED</th>
<th>COURSE</th>
<th>CREDIT</th>
<th>GRADE</th>
<th>DATE COMPLETED</th>
</tr>
</thead>
</table>
STUDENT SERVICES

EWU SPOKANE, RIVERPOINT CAMPUS

ACADEMIC ADVISING
Materials related to admissions, registration and financial aid are provided at the front desk of EWU Spokane, Riverpoint Campus, Phase I Classroom Building. All new students must meet with an advisor prior to registration at EWU. Students with less than 45 credits must meet with an advisor. All other students are strongly encouraged to take advantage of academic advising in case of university and/or departmental changes in requirements. Advisors will assist with academic planning, major exploration, prerequisite checking, identification of appropriate course sequencing and may refer to additional support services on the Cheney campus and in Spokane.

To schedule an academic advising appointment with the General Undergraduate Advising Office, call 509.359.2345.

The following departmental advising is available by appointment:
- Creative Writing: 509.359.4956
- Graduate Studies Office: 509.359.6297
- Interdisciplinary Studies-John Neace: 509.359.6524
- Master of Science, Communication: 509.359.4947
- Social Work-Chris Clark: 509.359.6871

ACADEMIC SUPPORT CENTER
Phase I Classroom Building, Room 101G
509.359.6509

The Academic Support Center provides PLUS learning groups, tutoring, academic and career mentoring and can make a referral to other ASC-related resources on the Cheney campus.

BOOKSTORE: SPOKANE EDITION STORE
E. 528 Spokane Falls Blvd.
www.bookstore.ewu.edu
509.456.2800

The Spokane bookstore sells new and used textbooks for all classes taught in Spokane. The store also sells school supplies, emblematic clothing and gifts, calculators, general books, greeting cards and computer software and accessories.

Hours:
- Monday—Thursday: 10 a.m.–6 p.m.
- Friday: 10 a.m.–5 p.m.
- Saturday—Sunday: Closed

To ensure that you get the correct books for your classes, please bring a copy of your class confirmation with you to the Bookstore. Many of the courses have more than one section, so please be sure that your registration form lists not only the course you are registered for, but also the section number. This will help you get the correct book for your class.

BUYING TEXTBOOKS
If you’re registered for courses at any of our locations in Spokane, you will need to buy your textbooks at the Spokane Edition Bookstore. You may also purchase your textbooks on-line. Check the bookstore website at www.bookstore.ewu.edu for required textbook and availability.

The EWU Campus Bookstore in Cheney operates a daily book buyback inside the store at the Customer Service Counter. In addition to this daily buyback, at the end of each quarter during finals week, representatives from a used book wholesale company will purchase used textbooks. If the Bookstore has an order from the department to use a specific textbook again, they will buy it back at one-half the new retail price, until they meet their limit. If a book is not being used on campus the following quarter, the wholesaler will buy it based on the current market demand for that textbook. The Spokane Edition Bookstore operates a book buyback Thursday and Friday of finals week.

COMPUTER FACILITIES
Phase I Classroom Building, Room 207
509.358.2286

Computer lab access is paid for quarterly. (See Tech. Fee info. page 5).

Hours:
- Monday—Thursday: 10 a.m.–10 p.m.
- Friday: 10 a.m.–6 p.m.
- Saturday—Sunday: 12 p.m.–5 p.m.

EagleCard Cash-to-Chip Machine: Students can put cash on their EagleCard here.

COPY MACHINES
Phase I Classroom Building, 2nd Floor
Coin operated copiers are available for students.
DEPARTMENTAL REPRESENTATION FROM
THE FOLLOWING (LIMITED HOURS):
Career Services .................................................. www.ewu.edu/x1131.xml
Counseling and Psychological Services (CAPS) .... www.ewu.edu/x2060.xml
EWU Writers’ Center ........................................... www.ewu.edu/x11099.xml
Graduate Studies .............................................. www.ewu.edu/x653.xml
Health and Wellness & Prevention Services ...... www.ewu.edu/x1892.xml
Records and Registration ............................... www.ewu.edu/x856.xml
Student Rights and Responsibilities ........................ www.ewu.edu/x4459.xml

EWU SPOKANE, FINAL EXAM SCHEDULE
Final examinations will be scheduled on the first regular meeting day of finals week. The examination will be held in the same classroom the class was assigned for the quarter.

EXECUTIVE DEAN—EWU SPOKANE,
RIVERPOINT CAMPUS
Phase I Classroom Building, Room 310
509.368.2237
The Dean provides leadership and program development in support of EWU Spokane meeting its mission and goals for growth at the Riverpoint Campus and in the University District.

GRADUATE CERTIFICATE PROGRAM IN
HEALTH SERVICE ADMINISTRATION
Health Services Administration Program
509.358.2230.
The College of Business and Public Administration offers a 20-credit (five courses) graduate certificate program in Health Services Administration. The certificate program provides a focused study on financial, legal, operational and programmatic issues and solutions surrounding the delivery of health services. The Certificate Program is designed to complement the Master of Business Administration and the Master of Public Administration programs or to stand alone. The latter serves professionals who already have a bachelor’s degree or a graduate degree but wish additional graduate-level study in the management issues surrounding the delivery of health services. The program has admission requirements. To meet the needs of students, all courses are offered in the evening and in Spokane.

GRADUATE COURSES IN BUSINESS
ADMINISTRATION
MBA Program office.
Please call 509.358.2248 for an appointment.
Students must be formally admitted to the MBA program or another EWU master’s degree program prior to enrolling in 500-600 level business administration classes. Each student’s program must then be worked out with the MBA Program Director.

GRADUATE PROGRAM IN
PUBLIC ADMINISTRATION
Graduate Program in Public Administration
509.358.2230
The graduate program in Public Administration provides a wide variety of educational opportunities in public and nonprofit management. Both full-time and part-time study opportunities are available on a degree and non degree basis for those currently employed as well as for recent graduates seeking a public service career. To meet the needs of individuals currently employed, all classes are scheduled in Spokane during the evenings, with some courses offered on the weekends.

PARKING
WSU Bookie – 314 South Campus Facility
509.368.6999
Permits available through WSU’s Parking Services (entrance on west side of Bookie)
Hours: Monday—Thursday 7:30 a.m.-6:30 p.m.
Friday 8 a.m.-Noon
Closed Saturday—Sunday

RIVERPOINT CAFÉ
Academic Center, 1st Floor
Health Sciences Building
Phase I Classroom Building
Coffee, various beverages, soups, sandwiches, munchies. Hours vary by location.

RIVERPOINT CAMPUS LIBRARY
600 N. Riverpoint Boulevard
riverlibrary@ewu.edu
www.ewu.edu/x41252.xml
509.358.7930
Hours: Monday—Thursday 8 a.m.–9 p.m.
Friday 8 a.m.–5 p.m.
Saturday 9 a.m.–6 p.m.
Sunday 10 a.m.–6 p.m.

STUDENT SUPPORT CENTER
Phase I Classroom Building, Room 101
509.368.6506
Hours: Monday—Thursday 11 a.m.–5 p.m.
Friday 11 a.m.–5 p.m.
Student Services can register you for courses and process schedule changes (drop, add, change of credit, etc.). They also can process your payment of tuition and fees, short term loans and transcript request payments. Many of the university’s forms are available at this location and you can also access campus mail service (daily courier picks up interdepartmental mail).

Application and Fee Submission
applications accepted and routed to campus for:
admission to university,
graduation,
former student returning
Registration processes
registration, course changes, drops/withdrawals
Providing a variety of innovative lifelong learning opportunities, Eastern’s Division of International and Educational Outreach serves students, working professionals and the community with programs that include:

**EWU @ BC**
- www.ewu.edu/bc

**International Education**
- www.ewu.edu/iss

**Continuing Education & Professional Advancement**
- www.ewu.edu/ce

**International Field Studies**
- www.ewu.edu/ifs

**International Student Services**
- www.ewu.edu/iss

**International Education Office**
- 127 Showalter Hall
- 509.359.2331 or +001.509.359.2331
- www.ewu.edu/international

The International Education Office consists of two areas, International Student Services and Study Abroad that together promote a culturally diverse learning environment on the campus and in the community. The International Student Staff provides an array of essential services – academic, immigration, as well as social and cultural – to assist international students, faculty, scholars and their families, in achieving their educational, professional and personal objectives. The office supports faculty exchange opportunities and can help in bringing international faculty and scholars to the EWU campus.

EWU students can enhance their education by studying at an accredited university or language program or completing a directed/independent study opportunity while overseas. Credits earned through the Study Abroad Program can apply toward a degree at Eastern Washington University and may be eligible for satisfaction of cultural diversity and international studies requirements. Students may choose from programs in nearly every country of the world. The most popular destinations for Eastern students are Australia, New Zealand, Spain, Mexico, Japan and Costa Rica.

**Eastern Washington University (EWU) @ Bellevue College (BC)**
- 3000 Landerholm Circle SE, Mailstop House 101 Bellevue, WA 98007
- 425.564.5100
- www.ewu.edu/bc

EWU and BC are collaborating to serve the BC student body and regional population with career advancement opportunities through high-quality baccalaureate degree completion programs. Eastern offers upper division courses on the BC campus that lead to five of EWU’s baccalaureate degrees:

- BA in Business Administration
- BA in Children Studies
- BA in Interdisciplinary Studies
- BA in Psychology
- BS in Applied Technology

**Eastern Online**
- 300 Senior Hall
- 509.359.2268 or Toll Free 800.541.2125

Eastern Online offers more than 70 courses in 25 academic areas. Online courses are offered either quarter-based or self-paced. Self-paced courses are available in an open enrollment system, which allows students to enroll at any time. Quarter-based courses follow the established EWU academic calendar and start and end at the same time as campus courses. New online courses are being developed on a regular basis. Visit the Eastern Online website at www.ewu.edu/online for complete information.

**Interdisciplinary Studies**
- 300 Senior Hall
- 509.359.2402
- www.ewu.edu/itsd

The Interdisciplinary Studies program offers a baccalaureate degree for students seeking a broad background applicable to numerous career fields. The program has the following options: Liberal Arts (Option A), Prior Learning (Option B), Interdisciplinary Studies (Option C) and Interdisciplinary Studies (Option C: Occupational Therapy Track or Philosophical Studies Track).

In addition, Interdisciplinary Studies provides venues for obtaining university level credit that include prior learning assessment and challenging courses for credit and contracted learning.

**International Field Studies**
- 300 Senior Hall
- 509.359.6279 or Toll Free 800.541.2125

Since 1980, students participating in educational travel have earned valuable academic credit through Eastern Washington University’s International Field Studies Program. The program offers a variety of courses designed to:

- Enhance student understanding of foreign people and places,
- Teach students to develop confidence in themselves as world observers,
- Encourage students to gain an appreciation of higher education as an important partner in achieving future goals,
- Provide students with an academic transcript containing college-level courses to help set themselves apart in today’s highly competitive university admissions process.

Courses are also open to current Eastern students who travel on short-term programs. International Field Studies also offers post baccalaureate credit for teachers and adult professionals who travel.

**Office of Continuing Education and Professional Advancement**
- 300 Senior Hall
- 509.359.7380 or Toll Free 800.331.9959
- www.ewu.edu/ce

Professional Development - Corporate Training

The Office of Continuing Education has a proven track record of delivering learning opportunities for working professionals. Experienced practitioners collaborate and present education strategies in line with client companies’ corporate objectives. Courses are available for employees at all levels and are delivered on-site. Training program topics include Advanced Project Management, Customer Service, Leadership, Suicide Prevention and Supervisory Skill training.

Credit Option, Continuing Education Unit courses and Clock Hours

Credit Option courses provide expanded educational opportunities to individuals seeking specialized courses in a condensed, flexible and affordable forum. Credit Option courses are designed to address the needs of professionals seeking career change, advancement and specialized certification or endorsement(s).

Continuing Education Units (CEUs) and Clock Hours are recorded by EWU and certificates of completion are awarded to participants.

Online Training

The Office of Continuing Education provides access to over 900 online courses delivered through Eastern Washington University as well as national partners. Visit www.ewu.edu/ce for course listings.
Eastern's Voyage '10

Journey to the birthplace of Aphrodite and Dionysus, with Eastern friends and faculty in April 2010 as we travel to the captivating Mediterranean island of Cyprus where European traditions meet the Middle Eastern hospitality.

Eastern’s leader-to-leader tour will take you beyond the public realm to:
Nicosia—Limassol—Kouklia—Paphos—Troodos Mountains—Larnaca.

As an ambassador from Eastern, you will also experience and explore:

* Cyprus House The 1,000 year old city of Nicosia, the heart of Cyprus and the only remaining divided capital in the world
* Ancient Roman villas in historic Paphos with the finest ancient mosaics in the Eastern Mediterranean
* Colorful Cypriot culture and a traditional celebration of Orthodox Easter festivities
* The Crusaders’ Castle in Limassol, the island’s main port and the center of the Cypriot wine industry
* Traditional Cypriot way of life in local villages and remote monasteries en route to the Troodos Mountains
* Cyprus’s legendary mythological past by visiting Aphrodite’s Rock, the birthplace of Aphrodite, the Greek goddess of beauty and love.

For more information, contact Olga Baron, EWU International Projects Manager at 509.359.4948 or obaron@ewu.edu.
DEPARTMENT PERSONNEL

Mr. Walters  
Consultant

Orleans

1

1

Chief

Deputy

Order

Public/Safety/Chief

Assistant

Director

Commissioned Officers

Supervisor

Detective/Investigator

Corporal

Regional

1

1

3

1

5

LOCATION OF UNIVERSITY POLICE

The Eastern Washington University Police Department is located in the Red Barn  
on Washington Street at Seventh Street in Cheney. The Red Barn administrative  
operations are conducted from 8 a.m. to 12:00 p.m. and 1:00 p.m. to 5 p.m.,  
Monday-Friday. At other times, police assistance can be obtained by calling  
509.498.9233. EWU police can also be reached toll-free from Spokane by calling  
this same number. For emergency situations, please call 911; there may be a slight  
pause, but please stay on the line.

HOW TO REPORT A CRIME

If you are the victim of a crime on campus, report it immediately. Call 911 or EWU  
Police at 509.498.9233 or 509.359.6300, by selecting option I of the automated  
menu. Identify yourself as the victim of a crime; the dispatcher will then take  
all the information and will be able to help you. Remember that a crime that  
is not reported helps no one, not you or the next victim. If you see a crime in  
progress, remain calm. Locate the nearest telephone and call 911 or EWU Police  
at 509.498.9233 or 509.359.6300, selecting option I of the automated menu.  
Identifying yourself as a witness to a crime, describe what you saw, where, and  
when. Remember that details are very important. This includes the exact  
location, descriptions of the clothing worn by the suspect(s) and their direction of travel.  
Be as accurate as possible. Your information may assist the police in making an  
arrest or aiding with the saving of a life and the recovery of property. You may  
remain anonymous when reporting a crime, if you so choose.

EWU’S CAMPUS SECURITY AUTHORITIES

In accordance with Clery Act provisions, Eastern Washington University designates  
specific positions as Campus Security Authorities. Designees are able to receive  
reports of crime or other emergencies, and will take appropriate actions to record  
such reports and forward them to appropriate university officials. The following  
positions are designated as EWU’s Campus Security Authorities: Dean of Students,  
Provost, Director of Women’s Studies, Director of Public Safety/Chief of Police,  
Assistant Director of Residential Life, Director of Athletics, Director of Student  
Affairs, Director of HR, Dean of Africana Studies, Director of Chicano Studies,  
Advocate for Student Victim’s of Violence, Director for OSRR, Director of Health  
& Wellness Services, Vice Provost for International & Educational Outreach.

CODE BLUE STATIONS

There are Code Blue stations located at key areas around the campus. For  
their locations, check the campus website map at http://www.ewu.edu/ews764.xml.  
These stations are for your protection; they can help you summon help or report  
crimes. There are Code Blue public emergency telephone stations with on campus  
calling capabilities to request an escort. When you activate a Code Blue unit, this is  
a direct call to 911. If possible, stay at the unit and give information to the  
operator until help arrives. If you leave the area before talking to the operator, it  
will delay our ability to assist you. Each station is equipped with a light that readily  
identifies your location. Remain calm, give the information into the speaker and  
follow instructions given by the operator. Help will arrive as soon as possible. False  
reporting by activating a Code Blue station is a crime and will be treated accordingly.

TIMELY WARNINGS

In the event that a situation arises, either on or off campus, that, in the judgment  
of the Director of Public Safety/designee, constitutes an ongoing or continuing  
threat, the campus-wide “timely warning” will be issued. The warning may be issued  
through several forms of communication, such as: The snow line 509.359.7669,  
campus wide e-mail and the EWU Alerts Campus Emergency Mass Notification  
System at: http://www.ewu.edu/alerts.

Depending on the particular circumstances of the crime, especially in situations that  
could pose an immediate threat to the community and individuals, the Office of  
Public Safety may also post a notice on the campus website under Campus  
Safety-Timely Warnings at: http://www.ewu.edu/timewarnings.

Anyone with information warranting a timely warning should report the  
circumstances to the University Police, by contacting police dispatch at:  
509.498.9233 or the University Police Department at: 509.359.6300.
## SELECTED UNIFORMED CRIME REPORTING

### CRIMINAL OFFENSES

#### Criminal Offense—ON CAMPUS

<table>
<thead>
<tr>
<th>Offense</th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>a Murder/Non-negligent manslaughter</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>b Forcible sex offenses (including forcible rape)</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>c Non-forcible sex offenses</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>d Robbery</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>e Aggravated assault</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>f Burglary</td>
<td>1</td>
<td>21</td>
<td>1</td>
</tr>
<tr>
<td>g Motor vehicle theft</td>
<td>1</td>
<td>3</td>
<td>0</td>
</tr>
<tr>
<td>h Arson</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>i Negligent manslaughter</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

#### Criminal Offense—ON CAMPUS Resident Halls*

<table>
<thead>
<tr>
<th>Offense</th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>a Murder/Non-negligent manslaughter</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>b Forcible sex offenses (including forcible rape)</td>
<td>1</td>
<td>1</td>
<td>1</td>
</tr>
<tr>
<td>c Non-forcible sex offenses</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>d Robbery</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>e Aggravated assault</td>
<td>1</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>f Burglary</td>
<td>18</td>
<td>19</td>
<td>5</td>
</tr>
<tr>
<td>g Motor vehicle theft</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>h Arson</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>i Negligent manslaughter</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

*Crimes reported in the residential facilities column are included in the on campus category

#### Criminal Offense—Non CAMPUS

<table>
<thead>
<tr>
<th>Offense</th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>a Murder/Non-negligent manslaughter</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>b Forcible sex offenses (including forcible rape)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>c Non-forcible sex offenses</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>d Robbery</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>e Aggravated assault</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>f Burglary</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>g Motor vehicle theft</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>h Arson</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>i Negligent manslaughter</td>
<td>0</td>
<td>0</td>
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</tr>
</tbody>
</table>

#### Criminal Offense—Non CAMPUS Residence Halls*

<table>
<thead>
<tr>
<th>Offense</th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>a Murder/Non-negligent manslaughter</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>b Forcible sex offenses (including forcible rape)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>c Non-forcible sex offenses</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>d Robbery</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>e Aggravated assault</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>f Burglary</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>g Motor vehicle theft</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>h Arson</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>i Negligent manslaughter</td>
<td>0</td>
<td>0</td>
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</tr>
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</table>

#### Criminal Offense—Public Property

<table>
<thead>
<tr>
<th>Offense</th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>a Murder/Non-negligent manslaughter</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>b Forcible sex offenses (including forcible rape)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>c Non-forcible sex offenses</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>d Robbery</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>e Aggravated assault</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>f Burglary</td>
<td>1</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>g Motor vehicle theft</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>h Arson</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>i Negligent manslaughter</td>
<td>0</td>
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</tr>
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</table>

**Criminal Offense—Public Property Reported by Local and State Police**

<table>
<thead>
<tr>
<th>Offense</th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>a Murder/Non-negligent manslaughter</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>b Forcible sex offenses (including forcible rape)</td>
<td>1</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>c Non-forcible sex offenses</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>d Robbery</td>
<td>3</td>
<td>2</td>
<td>0</td>
</tr>
<tr>
<td>e Aggravated assault</td>
<td>7</td>
<td>9</td>
<td>2</td>
</tr>
<tr>
<td>f Burglary</td>
<td>14</td>
<td>9</td>
<td>2</td>
</tr>
<tr>
<td>g Motor vehicle theft</td>
<td>4</td>
<td>5</td>
<td>0</td>
</tr>
<tr>
<td>h Arson</td>
<td>0</td>
<td>1</td>
<td>0</td>
</tr>
<tr>
<td>i Negligent manslaughter</td>
<td>0</td>
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</table>

**Mutual Aid agreements between local jurisdictions and EWU are available through the EWU Police Department.

### ARRESTS

#### Arrests—ON CAMPUS

<table>
<thead>
<tr>
<th>Offense</th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>a Liquor law violations</td>
<td>9</td>
<td>91</td>
<td>71</td>
</tr>
<tr>
<td>b Drug law violations</td>
<td>2</td>
<td>12</td>
<td>7</td>
</tr>
<tr>
<td>c Illegal weapons possessions</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

#### Arrests—ON CAMPUS Residence Halls*

<table>
<thead>
<tr>
<th>Offense</th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>a Liquor law violations</td>
<td>80</td>
<td>79</td>
<td>26</td>
</tr>
<tr>
<td>b Drug law violations</td>
<td>0</td>
<td>2</td>
<td>9</td>
</tr>
<tr>
<td>c Illegal weapons possessions</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

#### Disciplinary Actions/Judicial referrals—ON CAMPUS

<table>
<thead>
<tr>
<th>Offense</th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>a Liquor law violations</td>
<td>155</td>
<td>177</td>
<td>159</td>
</tr>
<tr>
<td>b Drug law violations</td>
<td>9</td>
<td>9</td>
<td>1</td>
</tr>
<tr>
<td>c Illegal weapons possessions</td>
<td>4</td>
<td>11</td>
<td>9</td>
</tr>
</tbody>
</table>

#### Arrests—Non Campus

<table>
<thead>
<tr>
<th>Offense</th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>a Liquor law violations</td>
<td>10</td>
<td>21</td>
<td>9</td>
</tr>
<tr>
<td>b Drug law violations</td>
<td>6</td>
<td>3</td>
<td>14</td>
</tr>
<tr>
<td>c Illegal weapons possessions</td>
<td>0</td>
<td>0</td>
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</table>

#### Disciplinary Actions/Judicial Referrals—Non Campus

<table>
<thead>
<tr>
<th>Offense</th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>a Liquor law violations</td>
<td>0</td>
<td>10</td>
<td>0</td>
</tr>
<tr>
<td>b Drug law violations</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>c Illegal weapons possessions</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
</tbody>
</table>

### Arrests—Public Property

<table>
<thead>
<tr>
<th>Offense</th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>a Liquor law violations</td>
<td>15</td>
<td>0</td>
<td>4</td>
</tr>
<tr>
<td>b Drug law violations</td>
<td>7</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>c Illegal weapons possessions</td>
<td>0</td>
<td>0</td>
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</table>
### Hate Offenses

<table>
<thead>
<tr>
<th>Hate Offenses</th>
<th>2006</th>
<th>2007</th>
<th>2008</th>
</tr>
</thead>
<tbody>
<tr>
<td>a Murder/Non-negligent manslaughter</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>b Forcible sex offenses (including forcible rape)</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>c Non-forcible sex offenses</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>d Robbery</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>e Aggravated assault</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>f Burglary</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>g Motor vehicle theft</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>h Arson</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>i Negligent manslaughter</td>
<td>0</td>
<td>0</td>
<td>0</td>
</tr>
<tr>
<td>j Theft</td>
<td>n/a</td>
<td>n/a</td>
<td>0</td>
</tr>
<tr>
<td>k Simple Assault</td>
<td>n/a</td>
<td>n/a</td>
<td>0</td>
</tr>
<tr>
<td>l Intimidation</td>
<td>n/a</td>
<td>n/a</td>
<td>0</td>
</tr>
<tr>
<td>m Vandalism</td>
<td>n/a</td>
<td>n/a</td>
<td>0</td>
</tr>
</tbody>
</table>

*Crimes reported in the residential facilities column are included in the on-campus category.

### URBAN SETTINGS

Remember that some of these buildings are located in a downtown setting. Normal precautions for your personal safety should be followed.
DISTANT LEARNING LOCATIONS
The following locations record crime statistics within each jurisdiction. Bellevue Community College, 3000 Landerholm Circle SE, Bellevue, WA Everett Community College, 801 East Wetmore, Everett, WA MSW Vancouver, 14204 NE Salmon Creek Avenue, Vancouver, WA Shoreline Community College, 16101 Greenwood Ave. North, Seattle, WA South Seattle Community College, 6000 16th Avenue SW, Seattle, WA Spokane, 668 North Riverpoint, Spokane, WA Vancouver, 1800 East McLoughlin Blvd., Vancouver, WA Yakima Valley Community College, 16th Avenue and Nob Hill Blvd., Yakima, WA

ACCESS TO ON-CAMPUS HOUSING
All residence halls are locked 24-hours a day. Guests are required to identify themselves when they enter halls after hours. Residence halls check-in desk is open: Thursday and Sunday, 9 p.m.-1 a.m., and Friday and Saturday, 9 p.m.-2 a.m. In addition to residence halls, there are on-campus student apartment complexes with individual managers. The occupant regulates access to each apartment.

STUDENT PRIVACY (FERPA):
The Family Educational Rights and Privacy Act of 1974, also known as the Buckley Amendment, helps protect the privacy of student records. FERPA applies to all institutions that are the recipients of federal funding. FERPA is enforced by the Family Policy Compliance Office of the US Department of Education in Washington D.C. All FERPA information regarding FERPA is located on the EWU Office of Records and Registration's webpage.

SEXUAL HARASSMENT POLICY
Sexual harassment is a violation of basic tenets of human dignity. It violates Eastern Washington University’s policies, federal and state laws, civil rights and professional ethics. Sexual harassment will not be tolerated.

The University believes education is the best way to prevent sexual harassment. Because of differences in employees’ values and backgrounds, some individuals may find it difficult to recognize their own behavior as sexual harassment. Eastern Washington University will take all practical steps to educate the campus community about policies, grievance procedures and possible disciplinary actions.

Sexual harassment is defined as unwelcome sexual advances, requests for sexual favors and other verbal or physical conduct of a sexual nature when:
- Submission to such conduct is made either explicitly or implicitly a term or condition of an individual’s employment or education, or
- Submission to or rejection of such conduct by an individual is used as the basis of employment or education decisions, or
- Such conduct has the purpose or effect of unreasonably interfering with an individual’s education or work performance or creating an intimidating, hostile or offensive educational or work environment.

Sexual harassment may include, but is not limited to, unwelcome actions such as the following:
- Use of position or authority to coerce a student or employee to provide sexual favors;
- Sexually suggestive comments, demands or insults, or pressure for sexual activity.

The University will consider the circumstances and the context in which an incident occurred when determining if such action constitutes sexual harassment.

All members of the campus community are required to comply with this policy. The University will take appropriate action against any employee or student of Eastern Washington University who violates the policy. Persons with supervisor’s responsibilities for employees or students are expected to report or take appropriate action when they know of sexual harassment. In determining supervisory responsibility, the extent of control over the circumstances and corrective action, if any, taken by the supervisor, will be considered.

Violation of this policy may lead to disciplinary action which is appropriate to the circumstances and which addresses the goal of prompt and effective action to stop sexual harassment. Such disciplinary action shall follow the principles of progressive discipline. Depending on the circumstances, the punishment may include, but is not limited to, verbal and written reprimands, suspension with pay, and suspension without pay, demotion, expulsion, or dismissal. This policy is consistent with the Equal Employment Opportunity Commission’s regulations on sexual harassment.

SEXUAL ASSAULT POLICY
The purpose of this policy is to implement part 668.47, Department of Education, 34 CFR Part 668, Student Assistance General Provisions, Campus Safety: Final Rule of Federal Policy. This policy is printed in the Federal Register of April 29, 1994. The University is a community whose existence depends on strict adherence to standards of conduct set by its members. Sexual misconduct is a serious violation of these standards and will not be tolerated. The University encourages all members of the University community to be aware of both the consequences of sexual misconduct and the options available to victims. The University urges victims to seek assistance using any appropriate resource.

If a student is raped or sexually assaulted, the following recommendations are made:
1. Get to a safe place as soon as you can.
2. Try to preserve all physical evidence. Do not disturb anything in the area where the assault occurred. Do not bathe, douche, use the toilet, or change clothing.
3. If the assault occurred on campus, contact University Police at 509.498.9233 or 509.359.6300, option 1.
4. If the sexual assault occurred in the City of Cheney, call Cheney Police at 509.498.9233.
5. If the rape occurred in Spokane County or Spokane City, call Spokane Crime Reporting Center at 509.532.9266, during business hours or send an e-mail to (www.sponakecrimerportingcenter.org).
6. Contact a close friend or advocate, 509.359.7273 for a 24-hour Rape Crisis advocate, who can be with you until you feel safe again. This person can also accompany you to the medical exam and/or police department.
7. Get medical attention as soon as possible.
8. Additional support is available through Counseling and Psychological Services at 509.359.2366 or 225 Martin Hall. For off-campus counseling, contact the Spokane Sexual Assault Center, 509.624.7273.
9. For information to proceed with campus disciplinary procedures, inquire at the Office of Dean of Students.

UNIVERSITY AND COMMUNITY
The University has an obligation to uphold the laws of the community of which it is a part. While activities covered by the laws of the community and those covered by the University’s rules may overlap, the community’s laws and the University’s rules operate independently and do not substitute for each other. The University may pursue enforcement of its own rules whether legal proceedings are under way or being considered, and may use information from third-party sources, such as law enforcement agencies and courts, to determine whether University rules have been broken. The University will make no attempt to shield members in the University community from the law. Membership in the University community does not exempt anyone from local, state or federal laws, but rather imposes the additional obligation to abide by all of the University’s regulations.

CLASSIFICATIONS/DEFINITIONS OF SEXUAL MISCONDUCT
Sexual misconduct includes but is not limited to the following: Rape, which includes any act of sexual intercourse that takes place against a person’s will or that is accompanied by physical coercion or the threat of bodily injury. Unwillingness may be expressed verbally or physically. Rape may also include intercourse with a person who is incapable of expressing unwillingness or is prevented from resisting, as a result of conditions including, but not limited to, those caused by the intake of alcohol or drugs. Rape includes not only unwilling or forced vaginal intercourse, but may also include the sexual penetration of any bodily orifice with a body part or other object. Sexual assault includes any unwanted touching or fondling of a sexual nature.

Notes on consent: Because sexual misconduct between persons often occurs in the context of the use of alcohol or other controlled substances, it is important to stress the critical significance of clear communication and levels of responsibility for behavior while under the influence. Individuals are responsible for their behavior if they are drinking, and drinking is never an excuse for unacceptable behavior. However, lack of consent can exist if a person is too intoxicated to freely agree to sexual intercourse or sexual contact.

EDUCATIONAL COMPONENT
Eastern Washington University is committed to providing effective education on preventing, coping with, and responding to sexual assault and rape for all members of the University community.

Prevention training and education will include workshops, seminars, one-hour programs and written literature that inform the students of the sociological underpinnings of sexual violence. Workshops, training and seminars will also be held on how to respond with care to victims and community resources. Eastern Washington University has a student group called CARE (College Awareness of Rape Education), whose purpose is peer education around acquaintance rape issues. Because rape affects such a large portion of people—to one-third of
women and one-eighth of men—and because graduates and faculty in all fields will interact with victims and survivors, it is important that graduates of Eastern Washington University be informed on the issue of rape and that the issue of rape be covered in the academic setting of the different schools. Eastern Washington University continues to offer the Gender and Sexual Assault course through Social Work and Women’s Studies. The course is specifically aimed at sexual assault. As required by federal law, literature discussing campus crime statistics will be distributed to all current and prospective students and employees by direct mailing through the U.S. Postal Service or campus mail. Eastern Washington University will continue to have Acquaintance Rape Awareness Week once during the academic year, provide educational programs during April of each year for Sexual Assault Awareness Month and provide the opportunity for sexual assault and acquaintance rape awareness during new student orientation.

DISCIPLINARY PROCEDURE
A campus judicial hearing is an administrative hearing, not a criminal one, and therefore it need not use criminal court procedures as a model. The primary consideration in any campus disciplinary hearing is fundamental fairness. To meet this standard of fairness, a hearing must, at a minimum, involve the following three components: Notice, opportunity to be heard, and a decision made on the record. Victims of sexual misconduct are strongly encouraged to report the incident to the Dean of Students and to Campus Police as soon as possible. Also, any member of the University community can, with permission of the victim, file a third-party report to Campus Police detailing an incident involving sexual misconduct. The University cannot initiate University judicial action against the alleged perpetrator based on a third-party report. The report is encouraged, nonetheless, as it can provide useful information for protecting the community at large and connecting similar reports while protecting the victim’s anonymity. It should be clearly understood that a victim of sexual misconduct always has legal recourse outside the University. Victims have the option to be assisted by campus authorities in notifying proper law enforcement authorities, including University police and local police. It is the victim’s right, at all times, to decide whether or not to pursue a complaint, whether in or out of the University system. Any student committing sexual assault can be prosecuted under Washington criminal codes to violate the student conduct code and to state what sanctions the victim feels appropriate. The student will have the right to challenge the hearing panel on conflicts of interest.

RIGHTS OF THE VICTIM
1. The right to an explanation of the options available to the victim.
2. The right to an explanation of the campus judiciary hearing process.
3. The student may request a change in housing if such change is reasonably available.
4. The right to request a restraining order from district or superior court.
5. The right to a hearing within a reasonable time.
6. The right to challenge any member of the hearing panel on conflicts of interest.
7. The right to have someone accompany them through the disciplinary proceeding as long as participants comply with rules of procedure.
8. The right to know ahead of time the names of witnesses to be called in the hearing.
9. The right to inquire about and be informed of the status of the case at any point during the judicial process.
10. The right to have the belief of past sexual history discussed during the hearing.
11. The right to remain present for the entire proceeding.
12. The right to be informed in a timely manner about the outcome of the hearing.
13. The right to make a victim impact statement if the accused has been found to violate the student conduct code and to state what sanctions the victim student would like to see imposed.
14. The right to appeal the decision of the judicial hearing board based on procedure and evidence, not outcome.

RIGHTS OF THE ACCUSED
1. The right to an explanation of the charges.
2. The right to an explanation of the campus judiciary hearing process.
3. The right to a hearing within a reasonable time.
4. The right to challenge the hearing panel on conflicts of interest.
5. The right to have someone accompany them through the disciplinary proceeding as long as participants comply with rules of procedure.
6. The right to know ahead of time the names of witnesses to be called in the hearing.
7. The right to know the status of the case at any point during the judicial process.

EWU POLICE SEXUAL ASSAULT RESPONSE COMMITMENT
Sexual assault, including date/acquaintance rape, is a very serious concern of this police department. If you feel you are a victim of a sexual assault on campus, the Department of Public Safety and Police Services will guarantee the following:

- We will meet with you privately, at a time and place of your choice, to take your report.
- We cannot and will not notify your parents without your consent.
- We will treat you and your particular case with courtesy, sensitivity, dignity, understanding and professionalism.
- Our officers will not prejudge you, and you will not be blamed for what occurred.
- We will assist you in arranging for any necessary hospital treatment or other medical needs. We will also assist in emergency housing if needed.
- You are never under obligation to report your assault, nor will we use any pressure to get you to do so.
- We will assist you in privately contacting counseling and other available resources.
- We will continue to be available to answer your questions, to explain the system and process involved (prosecutor, courts, etc.), and to be a listening ear if you wish.
- We will consider your case seriously, regardless of your gender or the gender or status of the suspect.

If you feel you are a victim of sexual assault, call your Department of Public Safety and Police Services at 509.498.9253 (any time of day or night) to privately make a complaint.

ACCESS TO SAFETY ESCORTS
Before calling for an escort, please seek assistance from a friend, roommate or colleague. This service is limited to the availability of student patrols or police officers. It is best to preplan your departure after dark. Avoid secluded areas, call home or your destination to let someone know you are leaving and the route you are taking, and always try to walk in groups or pairs. The program’s intent is to get students, faculty and/or staff safely to their destinations on campus or within a close proximity of the campus during the hours of darkness. To receive this service, call the Eastern Washington University Police at 509.359.6300, selecting option l on the automated menu. The dispatcher will check with the shift supervisor to determine if there is a student patrol person or police officer available for the escort. If there is, the caller will be told who the escort will be and receive instructions as to where and when to meet him or her.

WEAPONS ON CAMPUS
Weapons are not allowed on campus per WAC 172-122-120. Weapons as defined within RCW Chapter 9.41 that are legal to possess are required to be registered and stored with the University Police. Weapons will be checked against the appropriate authority’s databases for the weapons and owner’s status. (Sections RCW 9.41.010, 9.41.040, 9.41.300, 9.41.250 and 9.41.280.) EWU residents may store two weapons at the Red Barn. Weapons brought into the Red Barn are to be unloaded; the weapon will be checked prior to acceptance. We do not accept ammunition at the Red Barn. You may transport your weapon(s) in your vehicle to and from the Red Barn and your destination. Weapons must be secured in the trunk of your vehicle, unloaded with the ammunition stored in a separate location.

Concealed weapons are not to be carried on University property. Concealed weapons permit holders will notify University Police for instructions and information about the temporary weapons storage. For further information on the possession and storage of dangerous weapons, contact EWU Police at the Red Barn or call 509.359.6300, option 3 on the automated menu.
ALCOHOL: REVISED CODE OF WASHINGTON (RCW) 66.44.270
Possession or consumption of alcohol by persons under the age of 21 is not permitted on campus. Selling or furnishing alcoholic beverages to persons under the age of 21 is also not permitted on campus. University alcohol policies and guidelines must be met before any alcohol-related event may be permitted. No kegs or “keg-quantities” of alcohol are allowed in the residence halls. Minor in possession of alcohol is a misdemeanor offense; if convicted, it may have a negative effect on certain job requirements or opportunities.

WASHINGTON STATE DRUG LAWS
The use or sale of any illegal or controlled substance is prohibited. EWU has a zero tolerance policy in regard to any drug-related issue. The following is a partial list of illicit drugs considered to be controlled substances by the state of Washington (RCW 69.50): Narcotics (opium and cocaine, and all drugs extracted, derived, or synthesized from opium and cocaine, including crack cocaine and heroin); marijuana; methamphetamine; barbiturates; and hallucinogenic substances (LSD, peyote, mescaline, psilocybin, PCP, THC, MDA, STP).

A. State Penalties for Illegal Sale of Controlled Substances
The illegal sale of any controlled substance is punishable by up to 10 years in prison, $500,000 fine, or both.

B. State Penalties for Illegal Manufacture or Delivery of Controlled Substances
Narcotics: up to 10 years in prison, $25,000 fine, or both. Non-narcotics: up to five years in prison, $10,000 fine, or both.

C. State Penalties for Possession of Controlled Substances
Possession of any controlled substance is punishable by up to five years in prison, a $10,000 fine, or both. Possession of less than 40 grams of marijuana and possession of drug paraphernalia are misdemeanors in the state of Washington. More severe penalties are provided for persons convicted of providing controlled substances to minors and for repeat offenses. Special sentencing provisions for possession of crack cocaine impose a mandatory prison term of not less than five years but not more than 20 years and a fine up to $250,000, or both if:

a) it is a first conviction and the amount of crack possessed exceeds 5 grams;
b) it is a second conviction and the amount of crack possessed exceeds 3 grams; or
c) it is a third or subsequent crack conviction and the amount exceeds 1 gram.

Civil penalties of up to $10,000 may also be imposed for possession of small amounts of controlled substances, whether or not criminal prosecution is pursued.

STUDENT CONDUCT CODE
The following are defined as offenses that are subject to disciplinary action by the University. The University has the authority to promulgate additional or more specific rules supplementary to the offenses listed in this section.

1. All forms of academic dishonesty (including but not limited to cheating and plagiarism), knowingly furnishing false information to the University, forgery, alteration or misuse of University documents, records or instruments of identification.

2. Conduct which intentionally disrupts or obstructs teaching, research, administration, disciplinary proceedings, freedom of movement or other lawful activities on the University campus.

3. Detention, physical abuse, threats, intimidation or coercion of any person, or conduct which is intended to threaten imminent bodily harm or endanger the health or safety of any person on any property owned or controlled by the University, or at any University-sponsored or supervised functions.

4. Sexual misconduct includes, but is not limited to: (a) unwanted verbal, written, pictorial or physical conduct of a sexual nature which a reasonable person would consider to be harass, intimidating, hostile, offensive and/or which adversely affects the learning or living environment of the campus; (b) unwanted, forceful sexual contact (the use of force may include, but is not limited to, use of body weight, pushing or hitting, coercion or threats); (c) the use of force to overcome earnest resistance to engage in sexual intercourse (earnest resistance may be verbal, physical or both); (d) sexual intercourse, when the victim is incapable of consent by reason of mental incapacity, drug or alcohol intoxication or physical helplessness, and force is or is not used.

5. Harassment of any sort is prohibited. Any malicious act that causes harm to any person’s physical or mental well-being is prohibited. Harassment is defined as conduct which has the purpose or effect of unreasonably interfering with an individual’s work or educational performance or creating an intimidating, hostile or offensive environment.

6. Theft from, or malicious damage to, or malicious misuse of University property or the property of any person, when such property is located on the University campus.

7. Failure to comply with a proper order. (a) Failure to comply with lawful and/or reasonable directions of University officials or law enforcement officers acting in performance of their duties on campus or affecting conduct on campus. (b) Failure to identify oneself to University officials in their course of duty, refusal or failure to appear before University officials or disciplinary bodies when directed to do so or the violation of sanctions imposed after such proceedings.

8. Use, possession, distribution, or sale of alcoholic beverages except as permitted by University policy and state law. Use, possession, distribution, or sale of any controlled substance or illegal drug on University premises or in University-controlled facilities.

9. No individual shall have on his/her person, in his/her vehicle, or otherwise in his/her possession any gun, pistol, or firearm or explosives, dangerous chemicals or other dangerous weapons or instruments on the University campus or other University property except as follows:

a. Authorized law enforcement officers shall be permitted to carry arms while on duty and engaged in their regular duties.

b. Activities requiring use of the prohibited items may be conducted upon approval of the activity by the Board of Trustees.

c. Persons shall be permitted to have firearms in their possession directly en route to or from campus firearms’ storage facilities (University Police Department, Red Barn), where such possession is incidental to be approved for on- or off-campus possession or use of such firearms.

10. Violation of local, county, state, or federal law, whether it be on or off campus, or violation of any University policy.

11. Intentionally inciting others to engage in any of the conduct prohibited in this code, which incitement leads directly to such conduct.

12. Being an accessory to any person on the University campus who is or who is not a member of the associated students of Eastern Washington University who violates this code.

13. All attempts to perform acts of misconduct prohibited by this section shall also be subject to disciplinary action.

14. The unauthorized entry into or onto, or the unauthorized remaining in, on or any public or University facilities.

15. Disorderly or obscene conduct on University property or at University-sponsored events.

16. Violation of the University general conduct code, chapter 172-122 WAC.

17. Theft or other abuse of computer facilities, access or time as defined in University computing guidelines and policies.

18. The unauthorized use of the name of the University or the names of members or organization in the University community.

19. Obstruction of the free flow of pedestrian or vehicular traffic on University premises or at University-sponsored or University-supervised events.

20. Participation in a campus demonstration that violates the University regulations governing campus assembly and peaceful demonstrations and where the student misconduct distinctly and adversely affects the University’s pursuit of its educational mission.

21. Hazing, any action required of or imposed on current or potential members of an organization or group which, regardless of location of the incident or consent of the participant(s); (a) produces or is reasonably likely to produce bodily harm or danger, mental or physical discomfort, embarrassment, harassment, fright, humiliation or ridicule; or (b) compels an individual to participate in any activity which is illegal, perverse or publicly indecent or contrary to University rules, regulations or policies, or which is known by the compelling person(s) to be contrary to the individual’s moral or religious beliefs.

22. Clubs, organizations, societies or similarly organized groups in or recognized by the University and/or ASEWU are subject to the same standards as are individuals in the University community.

The commission of any of the offenses in subsections (1) through (22) of this section by such groups or the knowing failure of any organized group to exercise preventive measures relative to violations of the code by their members shall constitute a group offense.

SEX OFFENDER REGISTRATION INFORMATION
The Eastern Washington University Police Department considers the protection of our community from sex offenders of significant importance. The objective of the 1990 Community Protection Act was to provide adequate notice to the community concerning sex offenders who are, or will be attending, working or residing on the campus, and to assist our community members in developing constructive plans to prepare themselves and their children for residing near released sex offenders. Sex Offender Registration information is maintained by the Spokane County Sheriff’s Office. For information on registered sex offenders located at Eastern Washington University:
http://www.ewu.edu/AadminGuide/PoSafety/offender.html
http://scs.spokehansheriff.org
COMMUNITY WARNING NOTIFICATION

Eastern Washington University will comply with all public disclosure and privacy requirements; however, Eastern Washington University is required to warn the campus community about crimes considered to be a threat to students, employees and the community.

CRIME STATISTICS DISCLOSURE

This crime statistics information is provided in accordance with State of Washington Senate Bill 66.26 and the federal “Right to Know: Student Campus Security Act” 20 U.S.G. Section 1092 known as the Clery Act. Per Federal Regulations (34 CFR Part 668), it is required that a copy of Eastern Washington University’s Clery Act Annual Security Report be provided to each employee and student. This report includes statistical information for the past three years concerning reported crimes which occurred on EWU’s campus; certain off-campus buildings or properties owned or controlled by EWU and on public property within, or immediately adjacent to and accessible from, EWU’s campus. The report also includes institutional policies concerning campus security issues, such as policies concerning sexual assault, alcohol use and other matters. You can obtain a copy of this report by contacting the EWU University Police, or by accessing the following web site: http://www.ewu.edu/safetyreport.

ADDITIONAL RECOMMENDED RESOURCES

2. Residential Living Guide; Residential Life, 122 Showalter Hall.
3. Alcohol, Drugs and the University Campus; EWU Alcohol, Drugs and the University Campus.
4. Acquaintance/Date Rape Education and Prevention; EWU Women’s Center, 207 Monroe Hall.

Important Numbers

Emergency .................................................. 911
EWU Police .............................................. 509.498.9233
Automated Answering System ................... 509.359.6300
Police Dispatch ....................................... Option 1
Police Officer Assistance .......................... Option 2
Police Administration/Records .................. Option 3
Parking Services ...................................... Option 4
EWU Rape Crisis/Advocacy ...................... 509.359.RAPE
Spokane Sexual Assault Center .................. 509.624.RAPE
Counseling and Psychological Services ....... 509.359.2366
EWU Substance Abuse Prevention .............. 509.359.6287
EWU Women’s Studies Center .................. 509.359.2847
Poison Center (toll-free) .......................... 1.800.732.6985
Poison Center (toll-free) TDD ..................... 1.800.572.0638
The Employee Assistant Program (EAP) is available for EWU staff that needs assistance. Check the EWU website for the contact information.

EMERGENCY RESPONSE INSTRUCTIONS

POLICE—FIRE—PARAMEDICS .......................... 911
UNIVERSITY POLICE OFFICER ASSISTANCE .... 5-535-9233
POWER OUTAGES .................................. 2245
HAZARDOUS MATERIALS INCIDENT ............... 6496
POISON CONTROL CENTER ....................... 1-800-222-1222

WHEN TO CALL 9-1-1

Call 911 when life/property are in immediate danger.
When you see smoke or a fire
When you see a crime being committed
When rescue or emergency medical assistance is needed

WHEN NOT TO CALL 9-1-1

Never call 911 as a joke
Do not dial 911 for information, such as road or weather conditions, power outages, or directions.

HOW TO CALL 9-1-1

Dial 911 (no need to dial 5)
Give the operator the nature of the emergency
Give your exact location and cross street
Give the telephone number from which you are calling

DO NOT HANG UP

IF YOU OBSERVE FIRE OR SMOKE:

Determine the location of the fire and what may be burning.
Call 911. Provide your name and the location of the fire. If in a safe location, stay on the line with the dispatcher until told you may hang up.
If you hear the evacuation alarm, proceed to the appropriate assembly area.
If the fire is small, you may attempt to put it out with a fire extinguisher if you have been properly trained. Do not jeopardize your personal safety. All fires, no matter how small, must be reported to the University Police at 535.9233
Evacuate your area if you are unable to put out the fire. Close doors behind you to confine the fire. Proceed to the appropriate assembly area. Know alternate exits from your work area. Never allow the fire to come between you and the exit.
Before opening a door, use the back of your hand to feel the top of the door, the doorknob, and the crack between the door and doorframe. If it feels hot, use your secondary escape route. Even if the door feels cool, open it carefully. If the door is hot, or if smoke is visible, do not open the door. If you have to move through a burning or smoked filled area, stay low to the ground or crawl. Use a damp cloth to breathe through if it is available. Do not break a window unless it is the ONLY means of escape. Oxygen feeds a fire. If you are in a room and cannot escape, leave the door closed, stay low to the floor and hang a white or light colored cloth in an outside window.
Do not use elevators.
Do not attempt to save possessions at the risk of personal injury.
Do not return to the area until instructed to do so by a Public Safety official.

BOMB THREATS & SUSPICIOUS OBJECTS

If you receive a threatening telephone call or letter, or receive a suspicious parcel, or discover a suspicious object, follow these procedures:
If you receive a telephone threat:
REMAIN CALM
Try to get the attention of other staff members to help you.
Listen carefully. Be polite and show interest. Try to keep the caller talking, so that you can gather more information.
After you hang up from the caller dial 911 IMMEDIATELY to report the threat. Immediately check your workspace and the areas with which you are the most familiar. If any suspicious object or package is noted, DO NOT TOUCH IT and keep others away. Call 911 immediately. Complete the Bomb Threat Checklist on both sides as quickly as possible. If evacuation is ordered, proceed to the appropriate assembly area. If you receive a written threat or suspicious parcel, or if you find a suspicious object anywhere on the premises:

DO NOT TOUCH THE ITEM—KEEP OTHERS AWAY—CALL 911 IMMEDIATELY

If evacuation is ordered, proceed to the appropriate assembly area. Promptly write down everything you can remember about receiving the letter or parcel, or finding the object. Law enforcement investigators will need this information. Remain calm. Do not discuss the threat with other staff members. Do not spread rumors.
When a bomb threat is called in:

Keep the caller on the line as long as possible. Ask him/her to repeat the message. Record every word spoken by the person.

If the caller does not indicate the location of the bomb or the time of possible detonation, ask him/her for this information.

Inform the caller that the building is occupied and the detonation of a bomb could result in death or serious injury to many innocent people.

Pay particular attention to background noises such as motors running, music playing, and any other noise that may give a clue as to the location of the caller.

Listen closely to the voice (male, female), voice quality (calm, excited), accents, and speech impediments.

Immediately after the caller hangs up, report the threat to the University Police.

Remain available, as law enforcement personnel will want to interview you.

MOBILITY DISABILITY AREAS OF REFUGE & SHELTER IN PLACE

Persons using wheelchairs should move to Areas of Refuge if available. If these are not available, persons in wheelchairs should Shelter in Place unless the danger is imminent. Shelter in place means remaining in a room with an exterior window, a telephone, and a solid or fire resistant door; call 911 and report the location. For false or needless alarms or an isolated and contained fire, a person with a disability may not need to evacuate. The decision to evacuate will be made by the fire department. The fire department will tell the individual or relay the information via the EWU Police Department.

PERSON WITH A WEAPON/GUN

If you observe someone with a weapon or hear shots: CALL 911 IMMEDIATELY.

If you observe someone whom you believe might be in possession of a weapon call 911.

Observe at a distance and provide the following information to the Police Department, if possible:

Your exact location and the location of the person or persons involved.

What is currently happening or what has happened. Are there injuries?

A detailed description of the person or persons involved, including gender, race, clothing, cap or hat, shoes and distinguishing characteristics such as facial hair, glasses, etc.

Describe the weapon involved, if known.

Describe any vehicle(s) that may be involved and license number(s) if available.

Under no circumstances should you confront a person whom you believe is armed.

If you are in harm’s way, take cover as quickly as possible.

Close and lock doors, stay away from windows and take cover under furniture, etc. If you are outside a building, move away from the situation as quickly as possible and take cover.

Ensure your personal safety and the safety of those around you, to the maximum extent possible.

Do not attempt to rescue casualties. You may become the next victim.

TERRORISM, WEAPONS OF MASS DESTRUCTION

A terrorist strike on a college campus will likely be limited in scope and may include suicide bombing, other explosive or incendiary devices, or releases of chemical or biological agents.

More than one person may be involved and several incidents may occur simultaneously.

REPORT ANY SUSPICIOUS PERSON OR ACTIVITY BY CALLING 911.

POSSIBLE SUICIDE BOMBER INDICATORS—A.L.E.R.T:

Alone and nervous

Loose and/or bulky clothing, may not fit weather conditions

Exposed wires, possibly through a sleeve

Rigid mid section: Explosive device or may be carrying a rifle.

Tightened hands: May hold detonation device.

If an explosion is seen or heard, follow the guidelines listed under Bomb/Explosion.

Be aware of the possibility of a second explosion.

Unusual odors or visible cloud, especially in an enclosed area:

Evacuate the area immediately. Call 911.

If there is any physical reaction, such as tearing, coughing, difficulty breathing or sudden nausea, get outside to fresh air and seek medical help.

Do not attempt to rescue persons who collapse or become unconscious.

If you discover any suspicious device, package, envelope, container, backpack or other object:

Do not approach or touch the object. Note the description and the exact location of the object and report this as accurately as possible.

Evacuate the immediate area and do not allow others to enter. Call 911
DISRUPTIVE PERSON, WORKPLACE VIOLENCE

When confronted with a problem person:

GET ASSISTANCE FROM A COLLEAGUE and call 911 if there is any doubt about your personal safety or the safety of those around you. If the person verbalizes or engages in physical violence have someone call 911 immediately.

Be calm and polite but firm. Maintain an outward appearance of composure. This helps to defuse tension. Separate the person from others but remain in the public eye; get help from other staff. Do not take the person or allow yourself to be taken to a private area.

Be aware of your surroundings. Do not let the person put you into a corner or other position from which you can't flee. Keep the person at least a leg-length away so they can't reach you.

Evaluate the situation and think carefully before responding.

Try to remain attentive, concerned, and avoid using a tone of voice which is loud, condescending or moralistic. Empathize with the person, acknowledge their feelings.

Listen carefully for clues as to the person’s motivation and likely causes of behavior.

Do not physically touch, crowd, or confront the person.

Complete a Violence Incident Report form. Forward it within 24 hours to Human Resources, 314 Showalter Hall. The form may be found at: http://www.ewu.edu/x9682.xml or check with your supervisor.

HAZARDOUS MATERIALS ACCIDENTS/RELEASES

If a chemical spill occurs:

If toxic chemicals come in contact with your skin, immediately flush the affected area with clean water for 15 minutes. Use chemical showers and/or eye wash stations, if available.

Have someone call 911 if you cannot do so yourself.

If there is any possible danger, evacuate the area.

Notify your supervisor of the extent and location of the spill

Notify Environmental Health and Safety at 359.6496 if an airborne release occurs:

Immediately evacuate the area Call 911

Describe the substance and the amount released, if possible

Do not re-enter a contaminated area until cleared to do so by competent authority

Notify Environmental Health and Safety at 359.6496

Complete an Incident Report form for any accident or injury, no matter how slight. Forward it within 24 hours to Environmental Health and Safety, 101 Rozelle. The form may be found at: http://www.ewu.edu/x968.xml or check with our supervisor.

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Fire Safety Systems

<table>
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<th>Resident Hall</th>
<th>Fire Detection System (Smoke, Heat, Ion)</th>
<th>Fire Suppression System</th>
<th>Fire Extinguisher Present</th>
<th>Redundant Monitoring System</th>
<th>Fire Drills 2 ea quarter</th>
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<th>N u m b e r of Injuries Requiring Treatment</th>
<th>Number of Deaths Related to the Fire</th>
<th>Value of Property Damage Causes by Fire</th>
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Fire Safety: Hallways and exits must be kept free of furniture or other objects such as floor rugs. Fire doors are not to be blocked open for any reason. They are designed to prevent the spread of smoke and flames in case of fire. Decorative materials for general use or holiday decoration should be nonflammable. Do not cover hallway lights fixtures and fire exit signs. Posters and flyers should not be posted in the elevators. Electrical appliances can be fire hazards. Do not leave coffee pots, etc., unattended, even for a short time. Do not leave stoves unattended while cooking. Remember to turn off the stove and unplug irons before leaving the kitchen and laundry rooms. Barbecuing is not allowed on the balconies. Open flame devices present an unacceptable risk in a residence hall setting. Therefore, University policy prohibits the use of candles, incense, simmering potpourri, solid fuel devices, kerosene lamps, open burning elements (tabletop stoves), toasters and other open flame devices in the residence hall. Decorative candles are discouraged and must not be used. Furthermore, torchiere halogen lamps and five light floor lamps are also prohibited. Both lamps reach very high temperatures and can ignite nearby combustible materials. Students will be asked to remove these items. Refusal to comply with reasonable requests to remove these items or repeated violation of this policy may result in disciplinary action or fines.

Fireworks: Fireworks are not permitted within the residence halls or on University grounds.

Smoking: Smoking is not allowed in any of the residence halls, including and not limited to the balconies, hallways, bathrooms, stairwells and other areas defined by staff. It is a violation and is subject to written documentation and disciplinary action. In addition, in accordance with University policy and state law, you need to be 25 feet from the building when smoking. Designated smoking areas have been assigned for each building.

Flooding and Water Damage:
Notify the work order desk and dispatch @ 359.2245 immediately during business hours. After hours, and holidays call the Operations Control Center @359.6460 (24 hours). Advise the exact location and severity of the leak.

Notice your Supervisor
If there are electrical appliances or electrical outlets near the leak, use caution. Do not step into standing water.

Winter Weather: EWU will occasionally cancel classes when severe winter weather threatens.
Do not drive unless you must Call the EWU snow line: 359-SNOW

Watch for symptoms of frostbite and hypothermia

Earthquakes:
If you are in a forest, seek shelter in a low area under a thick growth of small trees
If you are in an open area, go to a low place such as a ravine or valley
If you are in open water, get to land and find shelter immediately

Thunders/Lightening Storms:
If you are in a vehicle, trailer or mobile home get out immediately and go to the lowest floor of a sturdy, nearby building or a storm shelter. Mobile homes, even if tied down, offer little protection
If you are in an open area, go to a low place such as a ravine or valley
If you are in a forest, seek shelter in a low area under a thick growth of small trees

For more emergent weather information go to the FEMA website at: http://www.fema.gov/
## SEE INSTRUCTIONS IN THIS PUBLICATION OR ON THE WEB AT http://eaglenet.ewu.edu.

### Step 1
Web registration: [http://eaglenet.ewu.edu](http://eaglenet.ewu.edu)

### Step 2
Enter your eight-digit EWU ID. *(Caution: protect the security of your ID number.)*

### Step 3
Enter your six-digit Personal Identification Number (PIN) (initially set to date of your birth in MMDDYY format, you will be required to change it at your first entrance into EagleNET). *(Caution: protect the security of your PIN.)*

### Step 4
Enter Course Reference Number (CRN) for courses you wish to register for or add. Remember to **CONFIRM** your courses. *(Note: CRN numbers change each term.)*

<table>
<thead>
<tr>
<th>5 digit CRN #</th>
<th>Course/Section #</th>
<th>Title</th>
<th>Credits</th>
<th>Days/Times</th>
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### Step 5
Enter Course Reference Number (CRN) for courses you wish to drop/withdraw. Remember to **CONFIRM** your drops.

<table>
<thead>
<tr>
<th>5 digit CRN #</th>
<th>Course/Section #</th>
<th>Title</th>
<th>Credits</th>
<th>Days/Times</th>
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</table>

### Step 6
**CONFIRM** your courses to ensure your registration, course adds and course drops have transacted to the computer. Use this form for your schedule.

*Please use in person registration change form if registering in person.*
### In-Person Registration/Change Form

<table>
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<table>
<thead>
<tr>
<th>Former Name</th>
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<thead>
<tr>
<th>Address</th>
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<td></td>
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<tr>
<th>City</th>
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<tr>
<th>Current Phone Number</th>
<th>E-mail Address</th>
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</table>

Washington Student Lobby: The Washington Student Lobby is a statewide organization which helps Eastern in its lobbying efforts in Olympia. Through contributions, WSL is able to represent EWU student concerns in the State Legislature. Please donate — it is only $2.

- [ ] YES, I will contribute to WSL. Please charge my account.
- [ ] NO, I do not wish to contribute to WSL.

### ADD/REGISTER Courses

<table>
<thead>
<tr>
<th>Repeat Y/N</th>
<th>CRN #</th>
<th>Subject Code</th>
<th>Course #</th>
<th>Section #</th>
<th>Class Credits</th>
<th>Grade Option</th>
<th>Faculty Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
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</tbody>
</table>

### DROP/WITHDRAW Courses

(Courses dropped are not recorded on students Academic Transcript; Drop/Withdrawal Fee assessed beginning the sixth day of the quarter; courses can be dropped through tenth day of the quarter; a "W" grade is assigned after the 10th day of the quarter; if withdrawing from ALL registered courses for this quarter, please USE COMPLETE WITHDRAWAL FORM — contact Office of Records and Registration.)

<table>
<thead>
<tr>
<th>Repeat Y/N</th>
<th>CRN #</th>
<th>Subject Code</th>
<th>Course #</th>
<th>Section #</th>
<th>Class Credits</th>
<th>Grade Option</th>
<th>Faculty Signature</th>
<th>Date</th>
</tr>
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</tbody>
</table>

NOTE: As a student, I understand that I will be held academically and financially responsible for all registered and waitlisted course selections I make, and it is my responsibility to obtain academic advising for my program. I understand that I am responsible for making sure that my registration is correct at all times during the quarter. Submission of this Registration Form obligates me for payment of tuition and fees. Failure to attend classes or adhere to quarter registration/payment deadlines does not relieve me of my academic and/or financial obligations. I have read and understand the student responsibility statement and am aware of my responsibilities as an EWU Student.

Student Signature

<table>
<thead>
<tr>
<th>Credits Before</th>
<th>Total Enroll Credits After</th>
<th>Entry Person's Initials</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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</tbody>
</table>

Advisor's Signature, if required for authorization:

- [ ] # Credits
- [ ] Date

Overload Signatures Add'l Tuition/Fees assessed:

- [ ] REQUIRED if course credits total 19 to 22 credits (Graduate students 16-22 credits).
- [ ] # Credits

General or Department Advisor (Undergraduate student):

- [ ] # Credits

General Advising Director or Department Chair (Undergraduate students):

- [ ] # Credits

Advisor and Academic Dean (Graduate students):

- [ ] # Credits

Office of Records and Registration • 201 Sutton Hall • Cheney, WA 99004 • Phone 509.359.2321 • Fax 509.359.6153
Academic Advising (Undergraduate) ................................. 359.2345
Academic Support Center ............................................. 359.2487
Accounting ................................................................. 359.2234
Admissions (Undergraduate) ........................................... 359.2397
African Studies ............................................................ 359.2205
Alcohol/Drug Studies Program ....................................... 359.6265
Alumni Advancement .................................................... 359.4550
American Indian Studies Program ................................. 359.2441
Anthropology ............................................................... 359.2433
Art .............................................................................. 359.2494
Associated Students ..................................................... 359.2514
Athletics ....................................................................... 359.2463
Baldy’s ........................................................................ 359.2309
Biology ......................................................................... 359.2339
Bookstore-Cheney ........................................................ 359.2542
Bookstore-Spokane ....................................................... 456.2800
Business and Public Admin. (Cheney) ......................... 359.4245
Business and Public Admin. (Riverpoint) ................... 359.2200
Campus Hairstyling ...................................................... 359.7840
Campus Operator ........................................................ 359.6200
Campus Security (University Police) ......................... 359.6300
Career Services ............................................................ 359.6365
Center for Entrepreneurial Activity ............................... 359.2254
Chemistry/Biochemistry ............................................... 359.2447
Chicano Education Program .......................................... 359.2404
College Instruction Program .......................................... 359.7021
Communication Disorders .......................................... 368.6790
Communication Studies .............................................. 359.2313
Computer Lab PUB ..................................................... 359.6650
Computer Lab Riverpoint ............................................ 358.2286
Computer Science ......................................................... 359.6260
Counseling Center ........................................................ 359.2366
Counseling Educ. and Dev. Psychology ............................ 359.2827
Criminal Justice ............................................................ 359.2335
Dean of Students ........................................................... 359.2292
Dental Hygiene ............................................................. 368.6510
DIEO (Division of International and Educational Outreach) 359.7380
Disability Studies (Academic) ........................................ 359.4584
Disability Support Services ........................................... 359.6871
Easterner ................................................................. 359.6270
Economics ................................................................. 359.2281
Education .................................................................... 359.2232
Engineering and Design .............................................. 359.2436
English ........................................................................ 359.2401
English as a Second Language/Teaching ....................... 359.6124
English Language Institute .......................................... 359.2482
Film ........................................................................... 359.6390
Financial Aid and Scholarships .................................... 359.2314
Focus ................................................................. 359.2514
Geography ................................................................. 359.2433
Geology ........................................................................ 359.2286
Government ................................................................. 359.2362
Graduate Studies Office .............................................. 359.6297
Health Services Administration (HSAD) ..................... 358.2230
Health, Wellness, and Prevention Services .................. 359.4279
History ........................................................................ 359.2337
Honors Program ........................................................ 359.2822
Housing/Residential Life .............................................. 359.2451
Humanities ................................................................. 359.2401
Inland Northwest Center For Writers ............................. 359.4956
Internship Office ........................................................ 359.4637
Interdisciplinary Studies ............................................. 359.2402
International Education ............................................. 359.2331
Intramural Sports ........................................................ 359.7877
Journalism ................................................................. 359.2401
Library-Cheney ............................................................ 359.6263
Library-Riverpoint ...................................................... 358.7930
Lost and Found and (Univ. Police) .............................. 359.6300
Management ............................................................... 358.2285
MARS Lab ................................................................. 359.4875
Master of Business Administration .............................. 358.2248
Mathematics ............................................................... 359.6225
McNair Scholars ........................................................ 359.2471
Military Science ......................................................... 359.2386
Modern Languages and Literature .............................. 359.2481
Music ........................................................................ 359.2241
Natural Science ............................................................ 359.6512
New Student Programs & Transitions ......................... 359.6843
Occupational Therapy ................................................ 368.6560
Orientation ................................................................. 359.2036
Outdoor Program Office (Epic Adventures) .................. 359.7920
Parking .................................................................... 359.6448
Philosophy ................................................................. 359.7064
Physical Education, Health and Recreation ................... 359.2341
Physical Therapy ........................................................ 368.6601
Physics ....................................................................... 359.2334
Police ......................................................................... 359.6300
President .................................................................... 359.2371
Psychology .................................................................. 359.2478
PUB (Pence Union Building) ......................................... 359.7921
Public Administration .................................................. 358.2230
Records and Registration ............................................. 359.2321
Residential Life ............................................................ 359.2451
Riverpoint Student Services ........................................ 368.6506
Rockwood Clinic-Cheney ............................................ 755.6520
ROTC .......................................................................... 359.2386
Running Start Program ............................................... 359.6155
SIRTI ......................................................................... 358.2000
Social Work and Human Services ................................. 359.2283
Sociology .................................................................... 359.2335
Sports and Rec. Center ................................................ 359.2206
Student Activities ...................................................... 359.7919
Student Affairs ........................................................... 359.6015
Student Employment .................................................. 359.2525
Student Financial Services .......................................... 359.6372
Student Health ........................................................... 359.4279
Study Abroad .............................................................. 359.6641
Tawanka Business Office (Dining Services) .................. 359.6184
Theatre ....................................................................... 359.2459
Transcripts .................................................................. 359.4871
Undergraduate Studies Office ...................................... 359.6203
University Recreation Center ....................................... 359.4026
Urban and Regional Planning ....................................... 358.2230
Veteran’s Services ....................................................... 359.6592
Women’s Studies ......................................................... 359.2847
Writers’ Center ........................................................... 359.2779
# ABBREVIATIONS/DEFINITIONS

These codes may appear in this publication or on your confirmed class schedule.

## QUARTER ABBREVIATIONS
- W Winter Quarter/Term
- S Spring Quarter/Term
- F Fall Quarter/Term

## NUMERIC TERMS
- 201010 = Winter Term 2010
- 201020 = Spring Term 2010

## DAYS OF THE WEEK
- M Monday
- T Tuesday
- W Wednesday
- R Thursday
- F Friday
- S Saturday
- U Sunday
- T Tuesday

## MISCELLANEOUS CODES
- ARR Class days are arranged. Consult instructor or department office.
- T/C Time conflict. Course meets at the same time as another you have requested and you were not scheduled for this one.
- TBA To be arranged - consult department office.

## GRADE OPTION
- Pre-University Skills
  - U Credit not earned - excluded from GPA
  - V Credit not earned - Pass/No Credit student option
- N Credit not earned - current term repeat
- P Pass/No Credit grading only in the class
- Q Pass/No Credit grading only in the class
- R Repeat
- G Credit not earned - Pass/No Credit course option
- S Standard Numeric Grading

## MISCELLANEOUS DEFINITIONS
- Cancelled Course was cancelled by the school or college.
- Closed Course reached its enrollment maximum and you are not scheduled for it.
- Enrolled You have confirmed enrollment in the course/section.
- Wait listed You are on a wait list for a specific course.
- Credits (VAR) Variable credits arranged with instructor.
- Course Fees Mandatory fee for each section of course for each quarter offered.

## BUILDING/ROOM NUMBER
- XX Arranged.
- Blank Room not assigned at the time of publication.

## START DATE/END DATE
Course meeting dates (appear under course info). If no dates listed, then course meets full quarter.

---

# CLASSROOM/LOCATION ABBREVIATIONS

The following building and location abbreviations will be used in class registration confirmations.

## CHENey CAMPUS BUILDINGS

**ARC**  State Archives Building
**AQT**  Aquatics Building
**ART**  Art Building
**DBH**  Brewer Hall
**CAD**  Cadet Hall
**CEB**  Computing and Engineering Building
**CMC**  Communications Building
**CHN**  Cheney Hall
**CSB**  Computer Services Building
**HAR**  Hargreaves Hall-currently under remodel
**IEC**  Indian Education Center
**ISL**  Isle Hall
**JFK**  JFK Library
**JTF**  Jim Thorpe Field House
**KGS**  Kingston Hall
**LAH**  Louise Anderson Hall
**MAR**  Martin Hall
**MON**  Monroe Hall
**MUS**  Music Building
**PEA**  PE Activities Building
**PEC**  PE Classroom Building currently under remodel
**PAT**  Patterson Hall
**Pav**  Pavillion
**PUB**  Pence Union Building
**RRL**  Robert Reid Lab School
**RTV**  Radio TV Building
**SCI**  Science Building
**SNR**  Senior Hall
**SUT**  Sutton Hall
**SHW**  Showalter Hall
**TBA**  To Be Announced
**TNC**  Tennis Courts
**TAW**  Tawanka
**WLM**  Williamson Hall
**WWF**  Woodward Field

## SPOKANE LOCATIONS

**HSB**  Health Sciences Building, 310 N. (HSB)
**NCHSSP**  North Central HS Spokane
**RPB**  Riverpoint Building, 668 N. Riverpoint Blvd. (SCLS)
**SAC**  Academic Center Riverpoint
**SCC**  Spokane Community College
**SCF**  South Campus Facility at Riverpoint (SSCF)
**SHMC**  Sacred Heart Medical Center
**SIRT**  Spokane Intercollegiate Research & Technology Institute
**SNRS**  Nursing Building at Riverpoint
**SPVYML**  Spokane Valley Mall, Sullivan Rd.
**WVHSSP**  West Valley High School
**ZZ**  See Course Note for Location

## OFF CAMPUS LOCATIONS

**BELLVU**  Bellevue
**CLARK**  Clark College
**EVCC**  Everett
**Gonzaga**  Gonzaga University
**MQ**  Multiple Locations
**PCC**  Pierce Community College
**SHRLCC**  Shoreline Community College
**TUR**  Turnbull Wildlife Refuge
**WW&**  Walla Walla Community College
**YAK**  Yakima
NOTICE OF REQUIRED DISCLOSURES

Federal regulations (Part 668.41 – Student Assistance General Provisions) require that a Notice of Required Disclosures be provided to all enrolled students on an annual basis and to all prospective students. Following is a list of the required disclosures, summary descriptions and information on how to obtain a detailed copy of each disclosure. Disclosures not available from the EWU website may be requested in paper form.

Family Education Rights and Privacy Act (FERPA)
FERPA, also known as the Buckley Amendment, was passed by Congress in 1974 and later amended several times. It gives students the right to:
- Access their educational records.
- Consent to release a record to a third party.
- Challenge information in their records.
- Be notified of their privacy rights.

In addition, the Education Department issued final regulations July 6, 2000 to amend FERPA. The amendments implement sections 951 and 952 of the Higher Education Amendments of 1988 (HEA). The final regulations allow:
- The disclosure of education records to the Attorney General for certain purposes;
- Non-consensual disclosure to courts of a disciplinary proceeding brought by a parent or student against an institution of higher education or by an institution against a parent or student;
- Non-consensual disclosure of the outcome of a disciplinary proceeding against a student in specified circumstances; and
- Non-consensual disclosure to parents and legal guardians of students under age 21 if the student broke laws or violated policies relating to the use or possession of alcohol or a controlled substance.

Information on FERPA is published in the Eastern Undergraduate and Graduate Catalog, Student Handbook and on the EWU website (www.ewu.edu, http://www.ewu.edu/x8050.xml). Questions related to FERPA can be directed to the EWU Office of Records and Registration, 509.359.2321.

ATHLETIC PARTICIPATION RATES AND FINANCIAL SUPPORT DATA

This disclosure provides information on the number and gender of full-time undergraduates participating in intercollegiate athletic competitions and on each team. Also included is information on coaches, coaching salaries and the revenues and expenses associated with each sport.

Information on this disclosure is available from the EWU Athletic Department, 509.359.2463.

AVAILABLE FINANCIAL ASSISTANCE

This disclosure provides information on all available federal, state, local, private and institutional financial need-based and non-need-based assistance programs.

Information on this disclosure is available in the Financing Your Education brochure and the Award Information and Instructions brochure published by the Eastern Financial Aid and Scholarship Office and on the Web (www.ewu.edu/financialaid). Questions related to this information can be directed to the EWU Financial Aid and Scholarship Office, 509.359.2314.

CAMPUS SECURITY REPORT

Per Federal Regulations (34 CFR Part 668), it is required that a copy of Eastern Washington University’s Clery Act Annual Security Report be provided to each employee and student. This report includes statistical information for the past three years concerning reported crimes which occurred on EWU’s campus; certain off-campus buildings or properties owned or controlled by EWU and on public property within or immediately adjacent to and accessible from, EWU’s campus. The report also includes institutional policies concerning campus security issues, such as policies concerning sexual assault, alcohol use and other matters. You can obtain a copy of this report by contacting the EWU University Police or by accessing the following web site: http://www.ewu.edu/safetyreport.

COMPLETION/GRADUATION RATES

This disclosure provides information on the completion or graduation rate of a cohort of certificate or degree-seeking, full-time undergraduates who graduated or completed their program within 150% of the normal time for graduation or completion.

Information on this disclosure is available from the EWU Office of Records and Registration, 509.359.2321, EWU Student Affairs Office, 509.359.6015 or the EWU website (www.ewu.edu, click Current Students under Enrollment Resources, click Graduation/Commencement).

FEDERAL FAMILY EDUCATION LOAN (FFEL) DEFERMENTS FOR PEACE CORPS OR VOLUNTEER SERVICE

This disclosure provides information on the terms and conditions of student loan deferments for:
- Service in the Peace Corps.
- Comparable volunteer service for a tax-exempt organization of demonstrated effectiveness in the field of community service.

Students who became new borrowers after July 1, 1993 and are serving in the designated organizations may qualify for deferment under the economic hardship provisions of the law. Information on this disclosure is available from the Financial Aid and Scholarship Office 509.359.2314 and in the loan materials provided with each Stafford and PLUS loan application.

INSTITUTIONAL INFORMATION

This disclosure provides general information related to Eastern including, but not limited to: cost of attendance, procedures to withdraw from school, refund policies, return of Title IV funds, academic programs, accrediting agencies, special services for disabled students, study abroad and availability of employees responsible for the dissemination of this information.

The primary source of this information is the Eastern catalog, the quarterly Course Announcement and the EWU website (www.ewu.edu). Questions related to cost of attendance, refunds, return of Title IV funds and study abroad can be directed to the Financial Aid and Scholarship Office 509.359.2314. All other questions related to this disclosure can be directed to the EWU Student Affairs Office 509.359.6015.

REPORT ON COMPLETION/GRADUATION RATES FOR STUDENT ATHLETES

This disclosure provides information on the completion or graduation rate, by race and gender within each sport, of a cohort of certificate or degree-seeking, full-time undergraduates who received athletically-related aid and graduated or completed their program within 150% of the normal time for graduation or completion. The Higher Education Act of 1998 requires EWU to provide this information to a student and the student’s parents at the time the institution offers the student athletically related student aid. Please contact the EWU Athletic Department, 509.359.2463 or the EWU Records and Registration Office, 509.359.2321 if you did not receive this disclosure.
STATE SUPPORT OF HIGHER EDUCATION STUDENTS

Pursuant to RCW 28B.76.300, the Higher Education Coordinating Board has developed the approximate level of state support received by students at Eastern Washington University. The legislation requires that by the fall academic term each institution provide students information on the estimated amount the state is contributing to the support of their education.

The following table indicates state support by tuition category for the academic year 2008-2009:

As the time of publication the information for 2009-10 was not available.

<table>
<thead>
<tr>
<th>Eastern Washington University</th>
<th>Resident Undergraduate</th>
<th>Nonresident Undergraduate</th>
<th>Resident Graduate</th>
<th>Nonresident Graduate</th>
</tr>
</thead>
<tbody>
<tr>
<td>Instructional Cost per FTE Student</td>
<td>$10,227</td>
<td>$10,227</td>
<td>$12,358</td>
<td>$12,358</td>
</tr>
<tr>
<td>Operating Fee</td>
<td>$4,053</td>
<td>$12,377</td>
<td>$6,180</td>
<td>16,193</td>
</tr>
<tr>
<td>Net State Support per FTE Student</td>
<td>$6,174</td>
<td>N/A</td>
<td>$6,178</td>
<td>N/A</td>
</tr>
</tbody>
</table>

In addition to state support of the basic instructional cost, students at Eastern Washington University also receive state-supported financial aid including that provided from the local financial aid fund (3.5 percent). Those average amounts per FTE student are represented by the following:

<table>
<thead>
<tr>
<th>Eastern Washington University</th>
<th>State Financial Aid</th>
<th>Institutional Financial Aid</th>
</tr>
</thead>
<tbody>
<tr>
<td>Undergraduate Resident</td>
<td>$1,570</td>
<td>$171*</td>
</tr>
<tr>
<td>Undergraduate Nonresident</td>
<td>$71</td>
<td>N/A</td>
</tr>
<tr>
<td>Graduate Resident</td>
<td>$61</td>
<td>$171*</td>
</tr>
<tr>
<td>Graduate Nonresident</td>
<td>$65</td>
<td>N/A</td>
</tr>
</tbody>
</table>

* Institutional financial aid is shown on an average student basis. Data are not available to allocate by student category. Institutional financial aid is not available to nonresidents.
UNIVERSITY ALCOHOL AND DRUG POLICY STATEMENT

Eastern Washington University prohibits the unlawful possession, use or distribution of alcohol and drugs by students, faculty, and staff on University premises or as part of any of its activities. The Alcohol and Drug Policy is intended to meet, at a minimum, the requirements of all applicable federal and state laws, including but not limited to the Drug-Free Schools and Campuses Act of 1986, as amended, and the Drug-Free Workplace Act of 1988. Please refer to WAC 172-64 for more comprehensive information.

UNIVERSITY SANCTIONS:

The University will impose disciplinary sanctions on students found accountable for violations of the Alcohol and Drug Policy. Sanctions will be imposed in accordance with the provisions of the Student Conduct Code Chapter 172-120 WAC. Sanctions that may be imposed include but are not limited to:

- Mandatory attendance at a prevention education program;
- Loss of privileges, restitution, community service, and/or fines;
- Eviction from University owned or controlled housing;
- Suspension and/or dismissal from the University;
- If under 21, notification of the student’s parents/guardians;
- Or some combination of the above.

COUNSELING, INFORMATION, TREATMENT AND EDUCATION

The University emphasizes the importance of information and education helping to prevent alcohol and drug abuse. Eastern Washington University is committed to helping students prevent and address alcohol and drug abuse problems. For additional information about counseling, assessment, and referral services contact:

- Alcohol & Drug 24-Hour Help line: 509.562.1240
- Alcoholics Anonymous – twelve-step model, non-professional peer support: 509.624.1442
- Counseling and Psychological Services – emergent and individual, group services: 509.359.2366
- Health, Wellness, and Prevention Services – assessment, education, peer support, BASICS: 509.359.4279
- Office of Student Rights and Responsibilities – assessment, discipline, violence advocate: 509.359.6960

HELPFUL LINKS

- Bookstore: http://bookstore.ewu.edu
- Catalogs and Course Schedules PDF Versions: http://www.ewu.edu/catalog
- Campus Dining: http://www.ewu.edu/dining
- Course Search Instructions—EagleNET Advisor: http://www.ewu.edu/s49672.xml
- Course Search Instructions—EagleNET Faculty: http://www.ewu.edu/s49671.xml
- Eagle Card Office: http://www.ewu.edu/eaglecard
- Enrollment Services (About the Quarter Newsletters): http://www.ewu.edu/s8497.xml
- EWU Transfer Guide: http://www.ewu.edu/transferguide
- Faculty EagleNET FAQs: http://www.ewu.edu/s47757.xml
- Faculty Web Grading Information: http://www.ewu.edu/s42999.xml
- Financial Aid: http://www.ewu.edu/financialaid
- Final Exam Schedule: http://www.ewu.edu/s14923.xml
- General Undergraduate Academic Advising (GUAA): http://www.ewu.edu/s656.xml
- Library: http://www.ewu.edu/library
- Maps—Cheney—Riverpoint Sites: http://www.ewu.edu/s7674.xml
- Refund Schedule: http://www.ewu.edu/s7035.xml
- SOAR -Student Online Academic Review: http://www.ewu.edu/soar
- Student EagleNET Registration Instructions: http://www.ewu.edu/s876.xml
- Tech-EZE: http://www.ewu.edu/s16416.xml
- Testing—Computer Lit (CPLA): http://www.ewu.edu/s23391.xml
- Testing—English Placement: http://www.ewu.edu/s5655.xml
- Testing—Math Placement: http://www.ewu.edu/s37975.xml
- Tuition and Fees: http://www.ewu.edu/s6734.xml
- University Crime Statistics and other Police Information: http://www.ewu.edu/s2142.xml
- Waitlist Information: http://www.ewu.edu/s11529.xml
HEALTH RISKS ASSOCIATED WITH THE ABUSE OF ALCOHOL AND USER OF ILLICIT DRUGS:

- Alcohol (similar adverse effects seen with other depressants like Barbiturates & Tranquilizers)
  Alcohol abuse is involved in the majority of violent behavior incidents: date rape, vandalism, fights and driving under the influence. Alcohol (and other depressant) abuse results: impaired judgment and coordination, aggressive behavior, impairment in learning and memory, respiration depression, coma and possibly death when combined with other depressants.

- Club Drugs (GHB, Rohypnol & Ecstasy)
  GHB is an illegal depressant (liquid or powder) which is odorless & colorless (therefore can be easily slipped into drinks undetected). GHB can be used to facilitate rape because it causes impairments in judgment, sleepiness and amnesia. Rohypnol also known as ‘Roofties’ is a strong depressant drug, commonly know as a ”Date Rape” drug. When ingested with alcohol and other drugs, effects begin within 3 minutes, and peak within 2 hours. MDMA /Ecstasy/XTC is a hallucinogenic mind-altering drug. Some adverse effects: confusion, depression, sleep problems, severe anxiety and paranoia, nausea, blurred vision, faintness and possibly long-term brain damage.

- Marijuana
  The effects associated with marijuana use include: increased blood pressure, blood-shot eyes, dry mouth, hunger, impairment of short-term memory and concentration, altered sense of time, decreased coordination and motivation, lung cancer, and possibly chronic lung disease after long-term use.

- Amphetamines & Other stimulants
  Symptoms of stimulant abuse include: increased heart and respiratory rates, elevated blood pressure, dilated pupils, increased perspiration, headache, dizziness, sleepiness, anxiety, and loss of appetite, coma, and death may result.

- Narcotics (Heroin, Morphine, Codeine, Demerol, Percodan)
  Narcotics initially produce a feeling of euphoria followed by drowsiness, nausea, and vomiting. Overdose may cause slow and shallow breathing, clammy skin, convulsions, coma, and death may result.

- Hallucinogens
  Hallucinogens or psychedelics are mind-altering drugs which affect the mind's perception, causing bizarre, unpredictable behavior and severe, sensory disturbances that may place users at risk of serious injuries or death. The combination of hallucinogens with other substances, like alcohol or marijuana, can increase the chance of adverse effects and risk of overdose as well.

- Inhalants
  Psychoactive substances inhaled as gases (example paint thinners, cleaning fluids, etc) adverse effects may include: nausea, sneezing, coughing, nosebleed, fatigue, lack of coordination, brain and nervous system damage, and death may result.

- Cocaine
  Use produces psychological and physical dependence. Adverse effects: elevated blood pressure, heart rate, respiratory rate and body temperature, HIV/AIDS (sharing needles), chronic use can result in ulceration and rupture of the mucous membrane.

- Steroids
  Chemical compounds which are available legally and illegally. Some possible side effects of steroids include baldness, acne, lower sex drive, mood swings and liver/kidney damage.

STANDARDS OF CONDUCT

As required by federal law, the University cooperates with law enforcement authorities in referring for prosecution of unlawful possession, use or distribution of alcohol and illicit drugs by students or employees on University premises or as part of any of its activities. Please refer to WAC 172-64 for a comprehensive listing of the EWU Alcohol Policy.

REGARDING MINOR IN POSSESSION (MIP) AND USE:

- Persons under the age of 21 may not acquire, possess or consume alcohol. Nor may other persons furnish alcohol to anyone under 21 or permit consumption on premises within their control. Penalty: Maximum $500 fine, 2 months imprisonment, or both.

- Persons under 21 may not in a public place (city streets, any buildings and grounds used for University purposes) or in a vehicle in public while exhibiting the effects of having consumed alcohol. Penalty: Maximum $500 fine, 2 months imprisonment, or both.

- Persons under 21 may not purchase or attempt to purchase alcohol. Penalty: Maximum $1,000 fine, 90 days imprisonment, or both.

- Alcohol may not be opened or consumed in a public place. Penalty: Maximum $1,000 fine.

- It is unlawful to manufacture, deliver or possess an illicit drug. Penalty: Maximum $10,000 fine, 5 years imprisonment, or both. The possession of 40 grams or less of marijuana is a misdemeanor (minimum $250 fine and not less than 24 hours in jail).

- It is unlawful to possess or use drug paraphernalia for purposes relating to manufacture, delivery, possession or use of an illicit drug. Penalty: Minimum $250 fine and not less than 24 hours in jail.

REGARDING DRIVING:

- Under age 21 Driving Under the Influence (DUI) with a .02-.07 BAC has the following penalties: 1st Offense: 90-day license suspension, maximum 90 days in jail and $1,000 fine / 2nd Offense: License revoked until age 21 or at least 1 year, maximum 90 days in jail & $1,000 fine/ 3rd Offense: License revoked for minimum of two years, minimum 30 days in jail and 60 days electronic home monitoring, fines $8125, possible ignition interlock / 4th Offense: License revoked for minimum of two years, minimum 30 days in jail and 60 days electronic home monitoring, fines $8,125, possible five year ignition interlock.

- Any age Driving Under the Influence (DUI) has the following penalties: 1st Offense: 90-day license suspension, 1 day jail or 15-day electronic home monitoring, fines $8125, possible ignition interlock / 2nd Offense: License revoked for a minimum of two years, minimum 30 days in jail and 60 days electronic home monitoring, fines $8,125, possible five year Ignition interlock.

REGARDING FALSE IDENTIFICATION:

- Possession of false identification is a misdemeanor. Penalty: Minimum $250 fine and 25 hours community service.

DRUGS, FEDERAL LAW, AND YOUR FINANCIAL AID

Federal law suspends aid eligibility for students convicted of sale or possession of drugs. If convicted of drug possession, you will be ineligible for one year from the date of your conviction after the first offense, two years after the second offense, and indefinitely after the third offense. If convicted for selling drugs, you will be ineligible for two years from the date of your conviction after the first offense, and indefinitely after the second offense. If lost, eligibility can be regained by successfully completing an approved drug rehabilitation program.

This document summarizes the content of Eastern Washington University’s Alcohol and Drug Policy WAC 172-64. Any new policy and procedure will supersede the existing policy and this document. A complete copy of the policy is available at Health, Wellness & Prevention Services, URC 201, 509.359.4279 or in Student Life, PUB 320, 509.359.2292 or on-line at http://www.ewu.edu/goodchoices.