Mail Hints for Parents

Please ensure the best delivery to your student by including your student’s first and last name as well as the address and specific room number for their hall below:

Louise Anderson Hall
905 Elm Street, Room ###
Cheney, WA 99004-2429

Brewster Hall
404 2nd Street, Room ###
Cheney, WA 99004-2429

Dressler Hall
1128 Elm Street, Room ####
Cheney, WA 99004-2429

Dryden Hall
106 N. 9th Street, Room ###
Cheney, WA 99004-2429

snyamncut
1027 Cedar Street, Room ###
Cheney, WA 99004-2429

Pearce Hall
1112 Elm Street, Room ####
Cheney, WA 99004-2429

Streeter Hall
202 N. 10th Street, Room ###
Cheney, WA 99004-2429

All USPS mail is placed in student mailboxes, in each residence hall, by 3 PM Monday-Saturday. Mail that specifically requires the student’s signature (insured deliveries, etc.) is picked up by the student at the Cheney Post Office. You can reach the Cheney Post Office at (509)235-1590. See tracking link below.

Students are responsible for submitting a Change of Address form with the Cheney Post Office when they move to a different room on campus, just as they would if they move from one apartment to another off campus. If a student moves to a different room, allow ten (10) days before the mail is completely forwarded to the student’s new room. Students should also change their address in their student EagleNet account.

Mail delivered elsewhere on campus, due to a poor address, will cause delayed delivery and may cause loss of the mailed item.

When using FedEx, UPS or DHL, make sure that your student’s name is on the package as the recipient. Delivery time varies by carrier, but packages sent through one of these carriers are usually delivered by 5 PM. See tracking links below.

Mail Tracking:

http://www.fedex.com/Tracking?entry_code=us&link=4
http://track.dhl-usa.com/TrackByNbr.asp
http://wwwapps.ups.com/WebTracking/processInputRequest?
HTMLVersion=5.0&loc=en_US&Requester=UPSHome&tracknum=&track.x=41&track.y=6
http://www.usps.com/shipping/trackandconfirm.htm