TO: University Safety Committee

FROM: Chad Johnson, Environmental Health and Safety Manager

DATE: 2/26/2013

SUBJECT: Committee Meeting Minutes

The University Safety Committee met October 7, 2012 in the Huston Hall Room 219 @ 2:10 p.m.

Members Present: Laurie Connelly, Kevin Hills, Gary Krug, Edwin (Quincy) Burns, Chad Johnson, Travis Denton (no Quorum)

Members Absent: Chris Kirby, Gayla Wright, Pat Spanjer, Martin Weiser, Jesse Dasovich, Bob Bossard, Becca Harrell, Craig Walker.

Other Staff/Guests: Justin Filla, ASEWU

I. Call to Order
Laurie Connelly opened the meeting at 2:10 p.m. The minutes of the June 6, 2012, meeting was reviewed. Minutes were approved by members present.

II. Mandatory Agenda Items
a. Review of Safety and Health Inspection Reports
b. Evaluation of Accident Investigation Reports
c. Review of the Workplace Accident and Illness Prevention Program

Items A, B and C Combined.
A list of incidents, graphs and supporting documents, were provided by Chad Johnson. The incident reports and graphs for the 1st, 2nd and 3rd quarters of 2012 were reviewed and discussed and compared to 2011.

Specific incidents discussed included:
1) A fall incident while ice climbing causing leg injuries, 2) a fall incident on wet grass breaking an employee’s wrist and 3) a employee was injured while plowing snow. 4) Dental hygiene recorded two tool breakages in client’s mouths. 5) a Community advisor was injured when he pushed on door glass which broke cutting his wrist. 6) Student employee had their hand cut when a hockey glass panel broke.

A rehash of incidents and yearly trends were discussed.

III. Old Business
A. Training has been provided to Art and Theater in regards to chemical and equipment safety

IV. New Business
A. Dental Hygiene recorded several incidents of dental tools breaking inside clients mouths. Cause for concern. Chad will contact Dental Hygiene and see what is happing and how we can prevent this.

V. Member Comments
Side comments during the mandatory Agenda items included the following:

Garry asked about Incident reporting, fire and emergency evacuation, lockdown procedures. Quincy brought up E-alerts and how people could sign up for the service by going to the EWU Campus police Website.

IV. Meeting adjourned at 3:10 p.m.