TO: University Safety Committee
FROM: Chad Johnson, Environmental Health and Safety Manager
DATE: October 30, 2013
DATE: January 29, 2014 No Quorum (all red notation is for the January 29th meeting)
SUBJECT: Committee Meeting Minutes

The University Safety Committee met October 30, 2013 in the Huston Hall Room 219 @ 2:09p.m.

Members Present: Laurie Connelly, Martin Weiser, Craig Walker, Dave Dean, John Fair, Kelly Jack, Bob Heston, Brendan Hargrave, Chad Johnson.

Members Absent: Chris Kirby, Gary Krug, Edwin (Quincy) Burns, Travis Denton, Shannon Turner

Other Staff/Guests: None; Leah Hillbrand EPIC

I. Call to Order
Laurie Connelly opened the meeting at 2:09 p.m.
Introduction of new members.
Introduction to the committee responsibilities.

II. Mandatory Agenda Items
a. Review of Safety and Health Inspection Reports
b. Evaluation of Accident Investigation Reports
c. Review of the Workplace Accident and Illness Prevention Program

Items A, B and C Combined.
A list of incidents, graphs and supporting documents, were provided by Chad Johnson. The incident reports and graphs for the 1st, through 3rd quarters of 2013 were reviewed and discussed. No specific incidents were discussed. General information was relayed to the committee on the layout of the databases. January 29, 2014 meeting; individuals discussed the first through 4th quarter 2013 information for students and employees.

III. Old Business
None

IV. New Business
None

V. Member Comments
A. Lighting on campus. Students (17%) do not feel safe at night on campus. Lori will look into lighting issues and talk with Shawn king. (Walk through occurred in November 12th. Some 30 work orders were submitted for lights that were not working).

IV. Meeting adjourned at 2:46 p.m.