FIRE EXTINGUISHERS

It is the responsibility of each Eastern Washington University (EWU) employee to know the nearest exit(s), the location of the alarm pull stations, and the nearest fire extinguishers. Employees should not use fire extinguishers unless properly trained. Environmental Health and Safety (EH&S) Department will provide fire extinguisher training. Training is required for designated employees when hired and annually thereafter pursuant to WAC 296-800-30025.

It is the responsibility of EWU to make sure all fire extinguishers are left in their designated places and fully charged and that all fire suppression equipment is maintained in good working condition. These tasks will be accomplished through the following plan:

a. The EWU Facilities Maintenance Department will contract and coordinate contractors for the maintenance of fixed fire suppression, alarm systems and fire extinguishers.

b. The University Police and any trained designated building representatives will conduct monthly visual inspections of fire extinguishers and hose systems in accordance with WAC 296-800-30020.

c. Dormitory Community Assistants will check the dormitory extinguishers weekly. EWU | Residence Halls - Fire Extinguisher Checklist

d. It is the responsibility of the operators of EWU vehicles and portable equipment to ensure that any fire extinguishers in the vehicle or on the equipment used are maintained and accessible. Contractor Service must be performed annually. Check the tag and confirm last service. If the service tag is more than one year past the tag date, contact EH&S or the Work Order Desk. (Fire Extinguishers Brochure)

e. All employees who become aware of missing, malfunctioning or outdated extinguishers are responsible for submitting a report to the Work Order Desk (Phone 359-2245) or the EH&S Department (Phone 359-6496).