Ex Officio: R. Fuller, A. Flinn, T. Lutey, L. Reyes for K. Chapman

The meeting was called to order by S. Ligon at 3:00 p.m.

1. Approval of Minutes of October 1, 2012. Hearing no objection the minutes of October 1, 2012 were approved.

2. Additions/Changes to Agenda. None.

3. Chair’s Report. S. Ligon reported: a. He, J. Smith, R. Fuller and C. Ormsby met to discuss the Student Success and Retention Committee and how they will move forward if the new committee structure gets approved at Senate next week.

4. Administrative Report. a. R. Fuller reported on Thursday and Friday they had a team of staff and faculty attend an INCUR board meeting in Lacrosse, WI to present Eastern’s case for hosting the INCUR conference in 2015. The group included R. Dalla, J. Case, K. Decker, S. King and a member of the Visitors and Convention Bureau. He stated we are one of two campuses that are being considered for the 2015 date and we should know the outcome in about two weeks. b. There are two new Directors in Academic Affairs. The first is M. Ayers who joined as the Director of Community Engagement. She will be meeting with the various department chairs and deans around what we are currently doing and then discuss how we might expand our reach around appropriate learning opportunities for both Graduates and Undergraduates. As part of the strategic plan community engagement is a key building block and she will help us with that. He stated he hopes she will be kind of a go-to person in the community where she can then vet and discuss new opportunities with appropriate departments and faculty. S. Ligon asked if faculty should reach out to her if they have ideas and R. Fuller stated they should and her email is mayers@ewu.edu. He stated she will be located in Showalter 115 on the Cheney Campus and the Student Services area of the Phase I building at the Riverpoint campus. c. B. Meredith will serve as the Executive Director of E-Learning and Off-Campus Programs. He stated they expect this position will have a strong partnership with OIT around this initiative and he will occupy a seat on the ASAC so he will be visible. He met with the chairs and program directors on Friday and met with the deans already about issues around E-learning and where we are going with that initiative. He will be leading the efforts as they continue the work around the Virtual College initiative. d. They currently have 50 applicants for the position of VP for Undergraduate Affairs which is the position currently filled by C. Ormsby and the search for the new Dean of Libraries is underway.

5. ASEWU Report. a. L. Reyes stated at the beginning of the school year they had a goal of voter registration and set a target of getting 500 students registered to vote however they were able to get 670. b. Democracy Day is scheduled on October 30th at noon in Showalter Hall and it will be a live debate for state representatives J. Holy and D. Dellwo. She stated this event is open to the community. c. They are participating in a communication study with Gonzaga. They will be
looking at the ASEWU website, hold interviews with some of their representatives and they will inform them how they can communicate better and be more transparent.  

d. They participated in National Student Day for the first time on the Eastern campus.

e. They continue to work on their goals for this year by sending out a student needs survey. They brainstormed several ideas they thought students might want but they want to make sure it is something they truly want. They want to ensure more transparent communication between ASEWU, the students and the faculty. She stated they will be holding several open forums so they can ensure discussion is open both ways.

f. They are working with WSU at Riverpoint so they can get more services there for our students.

6. Information Item. None.

7. Brief Reports. FPAC. a. T. Denton reported FPAC is continuing their work on the review of the Faculty Org constitution and bylaws but would like direction from Rules as to what is most important. S. Ligon stated that he and J. Smith would be happy to attend the next FPAC meeting to talk about what they would like them to focus on.

GAC. a. R. O’Quinn reported the GAC had their first meeting and established their sub-committees. She stated they are looking forward to discussing student travel funds, tuition and stipend equality and what needs to happen to increase Graduate student enrollment as recommended by R. Fuller.

LAC. a. A. Castillo reported they met on Wednesday and C. Ormsby took them on a tour of the Library Commons area. She stated they will be holding two faculty forums to get feedback on the Library Commons.

UAC. a. N. Birch reported they met on the 12th of October and they passed a minor change to Academic Policy 303-21 Undergraduate Students to add the wording “exempt in summer schools” and that will be coming forward to Rules. S. Ligon stated they will be dealing with that policy in January.

b. They received a request from the Honors program to consider priority registration for newly admitted honors students and that discussion will continue at the next meeting.

c. Several faculty members mentioned it would be good to have a faculty manual so they know how to handle various issues. That discussion will continue.


9. Unfinished Business. a. Student Success and Retention Update. S. Ligon stated the new structure of the Student Success and Retention Committee will be going to Senate next week. He stated they will ask the Senators to approve the new structure on a one year basis and as part of that to approve the current members of the Student Success and Retention Committee as members.

10. New Business. a. Academic Policy Discussion: 301-21. S. Ligon stated that T. Lutey will be attending the majority of the Rules meetings this academic year in order to expedite Academic Policies. He stated Academic Policy 301-21 Faculty Organization and The Academic Senate Chapters 1-6 will be sent to the next Senate meeting for approval and the remainder of the document will be tabled until FPAC has completed their work on the constitution and bylaws. He would like the revision of the Grading Policy to be done and approved by Rules at the November 19th meeting.
11. **Agenda Items for October 22, 2012 Senate Meeting.** Gateway Project Proposal (10a) will be listed under information items; Student Success and Retention (11a) will be listed under Unfinished Business; and Academic Policy Discussion: 301-21 Chapters 1-6 will be listed under New Business.

12. **Good of the Order.** None.

13. **Adjournment at 3:44 p.m.** The next meeting is scheduled on Monday, November 19, 2012.