Members Present: R. O’Quinn, C. Hazelbaker, J. Potter, D. Mann, T. Martin, R. Sauders, N. Ridnour, S. Stankavich, A. Abdirizak

Ex Officio/Guests: R. Dalla, E. Morgan, L. Luton, D. Winchell, M. Keogh-Hoss, R. Pickering

The meeting was called to order by R. O’Quinn at 3:07 p.m.

2. Approval of Minutes of November 28, 2012. R. Sauders moved to approve the minutes of November 28, 2012. T. Martin seconded. The minutes of November 28, 2012 were approved.

3. Additions/Changes to Agenda. a. R. Dalla stated he would like to request Item 7a. Academic Integrity Policy Revision to be moved up on the agenda because it is a short introduction by L. Greene from English. Hearing no objection Item 7a. Academic Integrity Policy Revision will be moved to the beginning of the agenda.

4. ASEWU Graduate Affairs Report. a. A. Abdirizak reported all council positions have been filled. R. Harold has been appointed the new president and J. Filla has been appointed as the vice president. b. Performance evaluations have been completed for all council positions. c. They handed out 900 finals survival kits that included a pencil pouch, highlighters, sticky notes, etc. d. R. O’Quinn asked if A. Abdirizak could bring a listing of elected officers to the next meeting and he stated he would.

5. Committee Reports. a. CPAC 1. R. Sauders & C. Hazelbaker brought forward the following courses and programs as approved by CPAC 1: HSAD 535 Risk Management & Process Improvement; HSAD 540 Health Policy; HSAD 541 Advanced Health Policy; HSAD 545 Health Informatics; HSAD 550 Health Economics; PUBH 506 Issues in Global Health; PUBH 510 Biostatistics; PUBH 511 Applied Biostatistics; PUBH 516 Environmental Health; PUBH 520 Fundamental of Epidemiology; PUBH 521 Epidemiological Methods; PUBH 524 Application of Epidemiological Methods; PUBH 598 Seminar in Epidemiology and HLED 552 Culture, Public Health Practice, and Elementary Health Disparities. This comes as a seconded motion from CPAC 1. Motion carried.

CPAC 1 con’t. HLED 505 Trends & Issues in Public Health was removed from consideration due to questions about the title.

CPAC 2. T. Martin brought forward the following courses and programs as approved by CPAC 2: Masters of Science in Dental Hygiene to add HSAD 470 Reimbursement and Management Strategies, ECON 445 Insurance and Risk and ECON 452 Health Economics; change SOWK 560 Grant Writing to Topics of Social Work Practice: Grant Writing and MISC 488 Health Information Technology. This comes as a seconded motion from CPAC 2. Motion carried.

PDRC. a. R. O’Quinn reported the PDRC met on the 30th of November and they had a conversation about Graduate student access to Library resources. She stated they are in the process of writing a policy they will bring forward to a future GAC meeting. In addition they had a conversation about how they could supplement the Graduate students by creating a specified timeframe where students would have unlimited access regardless of where they are. b. PDRC is going to revise the current
policy regarding the Electronic Thesis.  c. They had a conversation about Graduate Student Assistants
teaching upper division courses and R. Dalla is going to write our end of that into a policy they would
like to move forward.  R. O’Quinn stated she did talk with N. Birch, chair of UAC, and did bring this
up to Rules so there is a broader audience with respect to the problems that were raised in GAC.  i.e.
the lack of consistency in the scaffolding with course assignments and the residual effects of previous
policies that are creating problems.  d. They have a stack of Graduate faculty nominations that need
to be reviewed.  e. R. Sauders stated he has been “bitten” a couple of times about non-concurrence
issues regarding proposals.  He stated when people have questions or are not happy with what was
proposed there is no policy that states how the situation works out.  He did work with R. Dalla and
developed a procedure two years ago but there isn’t a formal policy or procedure in place.  He would
like to suggest that PDRC develop a policy or procedure to provide people with an understanding of
what the mechanisms are by which they could voice their concerns.  He will send R. O’Quinn and C.
Hazelbaker the procedure he has been using.

Unfinished Business. a. Grading Policy.  R. O’Quinn stated that UAC is making significant changes
to the Grading Policy and it will return to GAC once UAC has approved their revisions.

b. Accepting BAS degrees for admission to Graduate study.  R. Dalla distributed examples of
BAS degrees from Central Washington University and Bellevue Community College for committee
members to review.  R. O’Quinn asked committee members to review the information and be ready
to discuss at the January 9th meeting.  R. Dalla stated the PDRC will develop a policy on how to deal
with the issue of accepting BAS degrees for admission to Graduate study.

c. Support for Graduate students (waivers & stipends).  This will be sent to PDRC.

7. New Business.  a. Academic Integrity Policy Revision.  L. Greene stated that most people don’t
use the current process because it is confusing so they are changing it.  She stated that rather than
having one arbiter they will have a panel and a mediation step was added if both parties agree.  This
will be unfinished business at the next meeting.

8. Reports.  a. Chair’s Report.  a. R. O’Quinn reported a lot of time was spent revising policies at the
last Rules meeting.  b. UAC will be discussing Graduate Student Assistants teaching upper division
classes.

b. Administrative Report.  a. R. Dalla stated he would like to thank everyone for their hard work
this quarter.  b. A copy of the updated process for Unbanking a Graduate Course was distributed
with the meeting documents.

10. Good of the Order.  R. Dalla reminded everyone the Eastern Eagles will be playing their
football game on Saturday at 1:00 p.m.

11. Meeting adjourned at 5:10 p.m. The next meeting will be held on January 9, 2013.