Members Present: R. O’Quinn, C. Hazelbaker, J. Potter, L. Reeves, D. Mann, T. Martin, N. Ridnour, S. Stankavich, A. Abdirizak
Ex Officio/Guests: R. Dalla, E. Morgan, T. Otto

The meeting was called to order by R. O’Quinn at 3:04 p.m.

2. Approval of Minutes of November 14, 2012. T. Martin moved to approve the minutes of November 14, 2012. C. Hazelbaker seconded. The minutes of November 14, 2012 were approved.

3. Additions/Changes to Agenda. None.

4. ASEWU Graduate Affairs Report. a. A. Abdirizak reported he has bad news. The council held a 2½ hour meeting yesterday with K. Hoffer, president of the ASEWU. He stated that after Mr. Hoffer explained his situation the council decided he was unfit to hold the position of president and voted to move forward to remove him from that position. Another vote will be taken today and they hope to vote in R. Harrell, current interim president, to serve as president to replace K. Hoffer. b. The massage clinic co-sponsored with WSU will be held at the Riverpoint campus on December 10th and 11th from 10:00 a.m. – 2:00 p.m.  c. Finals Survival Kits will be distributed beginning Monday. They will be distributing 100 kits at the Riverpoint campus as well.

5. Committee Reports. a. CPAC 2. T. Martin brought forward the following courses and programs as approved by CPAC 2: COMD 568 Advanced Assessment: Principles and Procedures; BADM 585 Microeconomics of Competitiveness: Firms, Clusters and Economic Development; and IDST 599 Independent Study. This comes as a seconded motion from CPAC 2. Motion carried.

6. Unfinished Business. a. Grading Policy. R. O’Quinn stated this policy has the recommendations incorporated into it. C. Hazelbaker moved to approve the Grading Policy. J. Potter seconded. Motion carried. This policy will go to UAC for review.

b. Unbanking a Graduate Program. R. O’Quinn stated this was changed from a policy to a process. T. Martin stated she would like to see the process listed in detail because it is something that won’t be done regularly and it will be confusing to faculty. C. Hazelbaker moved to accept the process for Unbanking a Graduate degree program. D. Mann seconded. Motion carried. R. Dalla will add the word “step” to the beginning of the list of steps for unbanking a graduate degree program to make it clearer.

c. Access from Cheney to WSU Library – Library Representative. R. O’Quinn stated the committee is interested in electronic data base access and the differences in access among the public institutions in the State of Washington and the fact that there isn’t necessarily a single portal that gives Graduate students at Eastern Washington University the same access as students at the University of Washington and Washington State University, etc. She stated there are state institutions in other states that do have a single portal access and she would like to know if the libraries in the State of Washington have had a conversation about that and whether there is any way they can bring that up as a conversation about that idea. T. Otto stated the way the state funds the
six baccalaureates is that each one is funded as a separate system. He stated there isn’t a signal agency that controls the budgets for all the six baccalaureates and each degree granting institution then funds their Library operations. There are some states such as Ohio, Illinois, etc. that has a centralized funding of databases but the State of Washington doesn’t. He stated the State Library of Washington does fund some very basic database packages that are used by the public Libraries and some of the community and technical colleges but they are on the level of the old reader’s guide to periodical literature. The reason our students can go from our campus to the Riverpoint campus and use the databases that WSU pays for is the same reason anyone can walk in and use our campus Library because as a state agency we are open to any citizen that walks into the building. He stated it is limited to who pays the fees for the database. There is a possibility and they have tried with the other four institutions (other than WSU, UW) to see if there is a way to get more sharing of the databases but it all comes down to sharing budgets. If there were a really strong champion for higher education in the legislature it might be possible but currently the legislature is very stingy with funding for higher education because the constitution calls for funding basic education which usually means K-12. He stated at the best it could be K-14 and there would be some money but higher education funding right now is not popular in the legislature. Another thing that would need to happen is the Council of Presidents of the six universities would have to be very supportive of this and go as a lobbying group and support the idea. He stated the legislature would probably say it is a nice idea and why don’t the six institutions kick in part of their budgets to pay for it so they could fund it centrally and that would mean a great big “no” from WSU and UW because they are happy with the way things are currently working. WSU and UW have no problem funding the higher level, research level electronic resources their students need but the other four institutions do. He stated a lot of our faculty does tell their students to go to Riverpoint to use their resources because it is the cheap way of doing it and it works. R. Dalla stated the 6 state institutions are independent institutions unlike the community and technical colleges that are part of a system. R. O’Quinn asked if the legislature realizes that it creates discrepancies in the quality of the education that is offered at the different institutions and are they accepting of that. T. Otto stated he can’t answer yes or no to that but he suspects they would say the institutions should “live within your means” and don’t assign assignments that your students can’t do with available resources. T. Martin stated she believes part of the problem is WSU and UW are PhD granting institutions by the nature of their designation and as a predominantly master’s granting institution we aren’t necessarily expected to be producing the same amount of research output as they are. R. O’Quinn stated she would like to know who to talk to because this is unfair to our Graduate students. She stated she could send her students to the Riverpoint campus but it is unfair for them to have to travel to Spokane to get information that should be available at all institutions. T. Martin stated this issue should be brought to the provost’s attention as well as the Faculty Organization’s Legislative Liaison. R. Dalla stated they are in the process of writing the budgets right now so informing the provost would be a good starting point. He stated the legislature is funding us at the master’s granting level and they are funding WSU and UW at the doctoral and research level. He stated he would suggest the two co-chairs draft a resolution that could be sent out in an email for approval because the provost is currently working the budget and it needs to get in front of him as soon as possible.

d. Electronic Thesis – Digital only beginning Fall 2013. R. Dalla stated she had a conversation with J. Otto regarding this issue and J. Potter acknowledged they have been waiting for it to be approved so they can implement the process. J. Potter moved to approve and to have the PDRC
e. **GSA’s Teaching Upper Division Courses.** R. Dalla stated he would like the committee to approve a policy that says GSA’s can only teach lower division courses. T. Martin stated their department has had Graduate students in their experimental option whose professional life is going to be oriented around teaching who do some types of supervised teaching assignment as part of their dissertation in their program. R. Dalla stated this pertains to Graduate students who have sole responsibility for a class. T. Martin stated it would show up that way in the system because they are listed as instructor of record when in fact they are being supervised by someone. We have to be very clear to people that if there is that kind of component it is legitimate because they aren’t training clinicians they are training to become PhD trained academics or to become community college teachers. R. Dalla asked if they become community college teachers what kind of courses would they be teaching. T. Martin stated lower division. R. Dalla stated he basically has a problem with people without a master’s degree teaching upper division students who might be one year younger than them and expecting to be seen as an authority. He stated that someone teaching an upper division course as part of an internship still raises concern. They can get experience teaching lower division courses. T. Martin stated if you compare courses between the Community Colleges of Spokane and the Psychology Department they have essentially a bio-basis course that they have listed as a lower division number and our bio-basis course is a 300 level number. She stated they are using the same textbooks. R. Dalla stated we probably have a problem with the way we have identified our course. T. Martin stated that historically some of that came from the whole schism between the community colleges and Eastern and to be honest it is a ridiculous situation because then she gets calls from colleagues that want to say they aren’t going to take the lower division course even though it is using the exact same textbooks and covering the exact same materials. R. O’Quinn stated there needs to be a distinction between the expectations that we have of our Graduate students who are themselves learning and who are not qualified to teach upper division courses. R. Dalla stated the Psychology Department can get around this issue by having the students sign up for an internship. T. Martin stated in her department they don’t have any legitimate 200 level courses because their courses jump from 100 level courses to 300 level courses. R. O’Quinn stated that is something that needs to be addressed. R. Dalla stated it used to be in Spokane we weren’t allowed to teach 200 level courses so courses were listed as 300 level courses in order to meet the demand and not irritate the community colleges. He stated this should be a conversation between R. O’Quinn and N. Birch of UAC. This will go to the PDRC to write a policy.

f. **Accepting BAS degrees for admission to Graduate study.** R. O’Quinn stated the information sent provided by R. Dalla shows information he received from other institutions regarding BAS degrees. He requested information from Central Washington University, Western Washington University, Washington State University and the University of Washington and received responses back from 3 of the institutions (Holly Johnson – CWU, Rebecca Aanerud – UW, Nancy Magnuson – WSU). The University of Washington and Central Washington University responded that as long as the degrees are from regionally accredited institutions they will accept them but the caveat is we need to watch carefully because not all are from regionally accredited institutions. Nancy Magnuson stated that normally WSU doesn’t accept the Applied Baccalaureate degree as it is professional oriented and the students don’t have the Gen Ed courses that prepare them for Graduate level work. However in 2009 the State of Washington was involved with a pilot project with several community
colleges to develop Applied Baccalaureate degrees and the HECB requested that these degrees be
accepted for graduate school work in the State of Washington. So WSU revised their policy on the
admission requirements with certain conditions. She stated the prospective student must have
received a baccalaureate degree from a college or university accredited by a recognized association
with a grade point average of 3.0. Applied Baccalaureate degrees from Washington State community
colleges often offer such degrees that are acceptable for admission to the Graduate School however
specific programs may not accept Applied Baccalaureate degree applicants who do not have the
appropriate pre-requisites or may require pre-requisite course work as a condition of admission. R.
O’Quinn stated she still has a problem of the overriding issue of the general education curriculum
requirements at a four year institution that are probably not part of a BA degree in an applied
discipline at the community college level and she believes there is a fundamental difference in the
nature of these degrees that concerns her. T. Martin stated that WSU response is they have the right
to review the person’s transcript and if they feel they have not completed sufficient coursework they
can decide if they need to take additional coursework to be accepted into a Graduate program. She
stated we may need to do some research before this issue can be deliberated. *This will be unfinished
business at the next meeting.*

g. Support for Graduate students (waivers & stipends). *Due to lack of time this will be unfinished business at the next meeting.*


10. Good of the Order. None.

11. Meeting adjourned at 5:02 p.m. The next meeting will be held on December 12, 2012.